



Report of: **Service Director, Public Protection**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	5 th January 2012	B4	Bunhill

Delete as appropriate		Non-exempt
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Subject: PREMISES LICENCE NEW APPLICATION

City Household, Stationery and Off-Licence, 153-157 Goswell Road, London EC1V 7HD

1. Synopsis

- 1.1 This is an application for a new premises licence under the Licensing Act 2003.
- 1.2 The new application is to allow:
 - 1.2.01 the sale of alcohol for consumption off the premises, 08:00 to 23:00 on Mondays to Saturdays and 10:00 to 22:30 on Sundays.

2. Recommendations

- 2.1 To determine the application for a new premises licence under Section 17 of the Licensing Act 2003.
- 2.2 If the Committee grants the application it should be subject to:
 - i. conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (See appendix 3);
 - ii. conditions recommended by responsible Authorities (see appendix 3);
 - iii. any conditions deemed necessary by the Committee to promote the four licensing objectives.

3. Background

3.1 Papers are attached as follows:-

- Appendix 1: application form;
- Appendix 2a: list of persons making representations;
- Appendix 2: representations;
- Appendix 3: suggested conditions and map of premise location.

3.2 The Licensing Authority received three letters of representation from three responsible authorities: health and safety, trading standards and noise team.

3.3 The premises is located in Bunhill Ward. There is an area specific policy that applies to Clerkenwell and Bunhill and this should be taken into account when considering licence applications in these Wards.

3.4 Applicants with premises in Clerkenwell and Bunhill are expected to demonstrate in their operating schedules how they intend to reduce the potential negative impacts on residents such as:

- arrangements to prevent crime and disorder emanating from the premises and escalating in the area;
- steps that the applicants intends to take to educate their customers and prevent public nuisance arising from illegally dumped waste and litter, and prevent the use of alleyways, street corners, and open pavements in the vicinity of their premises as urinals;
- applicants' intention to be active members of the pub watch, or shop watch schemes operating in this area;
- a regard for the nature of the area and provision of premises that will be welcomed by the wider community;
- clear evidence of the arrangements that will be put in place to ensure that early morning deliveries and collections will not cause a nuisance to residents

4. Conclusion and reasons for recommendations

4.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions necessary to promote the licensing objectives.

Background papers:

The Council's Statement of Licensing Policy

Licensing Act 2003

Secretary of States Guidance

Final Report Clearance

Signed by


Service Director – Public Protection

20.12.11
Date

Received by

Head of Scrutiny and Democratic Services

Date

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E-mail: simon.gallacher@islington.gov.uk

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We MR. ILHAN ORNEK

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
CITY HOUSEHOLD, STATIONERY & OFF-LICENCE			
153 - 157 GOSWELL ROAD			
Post town	LONDON	Post code	EC1V 7HJ
Telephone number at premises (if any)	020 7253 6972		
Non-domestic rateable value of premises	£2500		

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

ISLINGTON COUNCIL LICENSING	
Date	17/11/11
Fee Paid	£100
Application Number	100642
License Number	50306
Received By	ILHAN

OK sent 17 Nov 11

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname ORNEK			First names ILHAN		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address		45 CLIFTON COURT			
Post Town	LONDON			Postcode	N4 3NH
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year	
1	9	1	2	2	0
		1	1		

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note1)

SMALL FAMILY RUN SUPERMARKET & OFF-LICENCE

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)					
Mon								
Tue								
Wed						<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat								
Sun								

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur								
Fri								
Sat						Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>	
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>	
Wed				
Thur				
Fri			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>	
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>	
Sun				

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	
Tue				
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
			Please give a description of the facilities for dancing you will be providing			
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed						
Thur						
Fri						
Sat						
			State any seasonal variations for providing dancing facilities (please read guidance note 4)			
			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sun						

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur					
Fri			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Sat					
Sun			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	08.00	23.00			
Tue	08.00	23.00			
Wed	08.00	23.00			
Thur	08.00	23.00			
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	10.00	22.30			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name MR. ILHAN ORNEK	
Address 45 CLIFTON COURT	
Postcode	N4 3NH
Personal Licence number (if known) 145545	
Issuing licensing authority (if known) ISLINGTON COUNCIL	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	08.00	23.00	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p>
Tue	8.00	23.00	
Wed	8.00	23.00	
Thur	8.00	23.00	
Fri	8.00	23.00	
Sat	8.00	23.00	
Sun	10.00	22.30	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Please see attached Standard Conditions to be complied with

b) The prevention of crime and disorder

Please see attached Standard Conditions to be complied with

c) Public safety

Please see attached Standard Conditions to be complied with

d) The prevention of public nuisance

Please see attached Standard Conditions to be complied with

e) The protection of children from harm

Please see attached Standard Conditions to be complied with

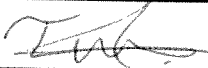
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	09/11/2011
Capacity	SHOP MANAGER

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

STANDARD CONDITIONS

1. No supply of alcohol will be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. The premises shall only supply alcohol during the supply of alcohol hours under Section M of this application. The alcohol display shall be closed at all times during outside the supply of alcohol hours by roller shutters.

Annex 2 – Conditions consistent with the Operating Schedule

4. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.




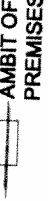


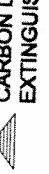
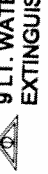








REQUESTED BY METROPOLITAN POLICE SERVICE:

5. A digital CCTV will be installed in the premises complying with the following criteria: (1) Cameras must be sited to observe the entrance door, the alcohol displays and floor area; (2) The camera facing the entrance door must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras viewing bar areas must capture frames not less than 50% of screen; (4) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (5) Cameras facing the entrance door and cameras on gaming machines must capture a minimum of 16 frames per second; (6) Be capable of visually confirming the nature of the crime committed; (7) Provide a linked record of the date, time and place of any image; (8) Provide good quality images – colour during opening times; (9) Operate under existing light levels within and outside the premises; (10) Have the recording device located in a secure area or locked cabinet; (11) Provide a monitor in full view of customers entering the premises. This monitor must display the images of said customers; (12) Have a separate monitor to review images and recorded picture quality; (13) Be regularly maintained to ensure continuous quality of image capture and retention; (14) Have signage displayed on the front entrance door and in the customer area to advise that recorded CCTV is in operation; (15) Digital images must be kept for 31 days; (16) Police will have access to images at any reasonable time; (17) The equipment must have a suitable export method, e.g.

CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.

6. A monitored alarm system to EU50131 standard incorporating a panic button facility at the counter will be installed.
7. All staff shall receive induction and refresher training, relating to the sale of alcohol. All training shall be documented and records kept. This record must be made available to the Police and/or Local Authority upon request.
8. At least two members of staff shall be on the premises at all times that the licence is in force.
9. Prominent, clear and legible notices shall be displaced at the public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly.
10. The premises shall operate the Local Authority or similar proof of age scheme and display the relevant material. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Standards Scheme) shall be accepted.
11. A written record of refused sales must be kept on the premises and completed when necessary. It must be made available to Police and/or the Local Authority upon request.
12. Children under the age of 14 shall not be permitted on the premises after 21:00 unless accompanied by an adult.
13. Signs shall be prominently displayed on the exist doors advising customers that the premises is in a "Drinking Control Area" and that alcohol should not be taken off the premises and consumed in the street.

LEGEND

-  WC AREA
-  FRIDGE
-  LIQUOR SHELF
-  AMBIT OF LICENSED PREMISES
-  SAFETY LIGHTS
-  SMOKE DETECTOR
-  CARBON DIOXIDE FIRE EXTINGUISHER
-  9 LT. WATER FIRE EXTINGUISHER
-  FIRE ESCAPE KEEP CLEAR
-  CCTV
-  INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)
-  FIRE BLANKET
-  FAN 6lt/s
-  FIRE ALARM BELL
-  FIRE DOOR
-  FIRE SWITCH PANEL

PROPOSED GROUND FLOOR

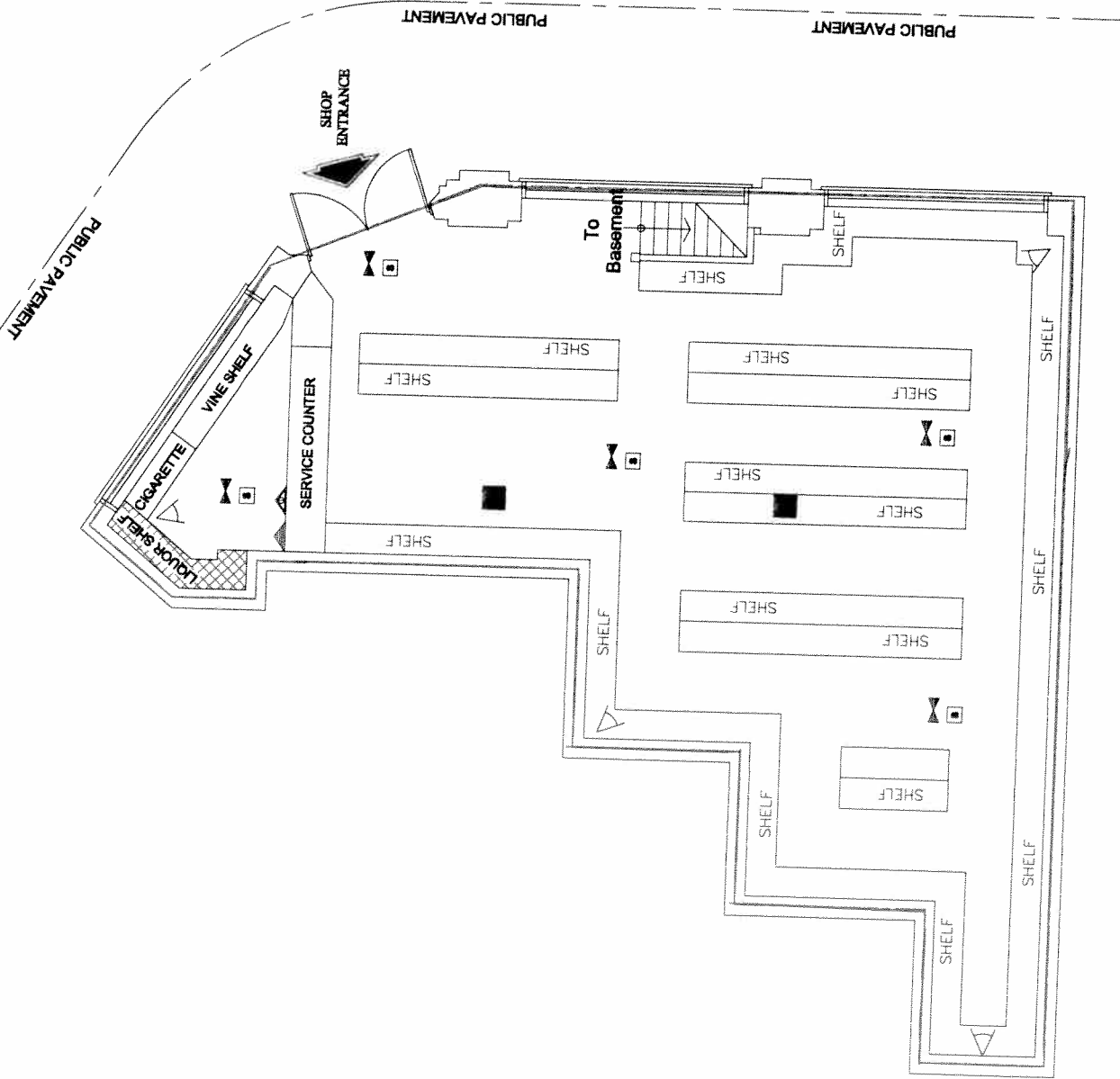
ADDRESS: 157 GOSWELL ROAD
LONDON
EC1V

SCALE: 1/100@A4 DATE: 07/10/2011

REF. NO: SC10/11-01

ALKO GROUP
Architectural and Engineering Design
97 Burgoyne Road, LONDON
N4 1AB

Tel: 0203 2130192, M:0772 333 1891





ISLINGTON

ADH Law Solicitors
1a Turnpike Parade
London
N15 3LA

Building Control Service
Planning and Development
222 Upper Street
London
N1 1XR

T 020 7527 5986
F 020 7527 5998
E geoff.weaver@islington.gov.uk
W www.islington.gov.uk

Our ref : GW
Your ref:

Date: 9 December 2011

Dear Sirs

**Licensing Act 2003
Representation from Responsible Authority for Health and Public Safety
City Household Stationery & Off Licence 153 -157 Goswell Road EC1V 7HJ**

With reference to the recent application for a premises licence under the Licensing Act 2003 at the above named premises, as the health and safety consultant for the responsible authority for health and public safety I will be making a representation to this application.

At a survey of the premises on 8 December 2011 it was found that the requirements specified in the attached schedule are in need of urgent attention to ensure the existing arrangements at the premises are adequate for health and public safety.

The premises should be maintained in good condition. Staff should be trained in the health and safety measures applicable to the premises and the action to be taken in the event of an emergency or evacuation. Enclosed for the attention of the licensee are **Health and Safety Standards for Places of Assembly, Shops and Commercial Premises**.

This communication is without prejudice to the necessity of complying with any other statutory controls which may be applicable, whether administered by the council or by any other authority.

Please give notification of the commencement and completion of the works.

Should you require any advice or information please contact me at the above address.

Yours faithfully

Geoff Weaver
Senior Building Surveyor (Licensing Health and Safety)



ISLINGTON

**Islington Licensing Authority
Licensing Act 2003**

Representation form from Responsible Authority for Health and Public Safety

Name	Geoff Weaver
Job title	Senior Building Surveyor (Licensing Health and Safety)
Postal address	Islington Council, Building Control Service 222 Upper Street, London N1 1XR
email	geoff.weaver@islington.gov.uk
Contact telephone number	020 7527 5986
Name and address of the premises concerning the representation	City Household Stationery & Off Licence 153 -157 Goswell Road EC1V 7HJ
Public Safety	The arrangements at the premises are insufficient for health and public safety. See attached requirements schedule.
Suggested conditions that could be added to the licence to remedy the public safety representation	The premises shall not be used under the licence until the requirements specified in the schedule dated 9 December 2011 have been completed and approved in writing by the responsible authority for health and public safety.

Signed: _____ Date: _____

Please return this form along with any additional sheets to: Applicant and Islington Council, Licensing Team, 222 Upper Street, London N1 1XR or email to licensing@islington.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Support Team on 020 7527 3031.

**Licensing Act 2003 – Requirements schedule dated 9 December 2011 for
City Household Stationery & Off Licence 153 -157 Goswell Road EC1V 7HJ**

- (1) Mains operated smoke alarms with a standby power supply such as a rechargeable or replaceable battery or capacitor in accordance with BS 5839 – 6 should be provided within the shop.

Smoke alarms should be sited so that no point is further than 7.5m from the nearest smoke alarm. Smoke alarms should not be mounted within 500mm of any walls or obstructions.

Smoke alarms should be interlinked so that detection of smoke by one unit operates the alarm signal in all of them. Smoke alarms should be wired in compliance with BS 7671 to a single independent circuit at the main distribution board. The circuit should be clearly labelled **Fire Alarm do not isolate**.

- (2) In addition to the lighting, emergency lighting in compliance with BS 5266 – 1 should be provided within the shop so all gangways are clearly illuminated.

Note: Non-maintained emergency lighting should be wired to the local lighting circuit in such a manner as to operate not only in the event of failure of the mains supply but also on failure of the supply to the local lighting circuit.

- (3) Graphic symbol exit sign in compliance with the Health and Safety (Safety Signs and Signals) Regulations should be fixed over the entrance/exit door and graphic symbol exit route signs indicating the escape route to the entrance/exit door should be suspended from the ceiling within the shop.

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Islington Licensing Authority
Licensing Act 2003

Draft

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority - Public Protection

Your Name	Eryka Bancroft
Job Title	Senior Environmental Health Officer
Postal and email address	Noise Team Public Protection Division 222 Upper Street London N1 1YA
Contact telephone number	020 7527 3846

Name of the premises you are making a representation about	City Household and Stationery.
Address of the premises you are making a representation about	Ground Floor Front 153-157 Goswell Road Islington EC1V 7ET

***Please detail the evidence supporting your representation. Or the reason for your Representation.
Please use separate sheets if necessary***

To prevent public nuisance

Noise Team has visited the concerned premises.

We are advised that the premises currently opens 08:00 – 20:00, the Applicant has applied for sale of alcohol 08:00 – 23:00, extending the opening times by three hours.

The premises is situated on the ground floor with rooms and studio flats above. The premises 153-157 was the subject of Planning Approval for change of use with conditions on the 11th November 2004 P032130:

‘Change of use of the building from office (Class B1) to student accommodation with retained retail space (Class A1 or A2) at basement and ground floor level and infill of lightwell together with various fenestration alterations.’

The change of use was conditioned for sound insulation details to be submitted and approved

‘Appropriate sound insulation details for proposed studio units to mitigate against internally generated noise travel shall be submitted to and approved in writing by the Local Planning Authority and the details approved shall be implemented prior to occupation and maintained at all times thereafter. REASON: To ensure the amenities of the occupiers of residential accommodation.’

The sound insulation condition, condition 4. approved on the 4th July 2004.

We object to the granting of the licence, at this time. The objection to be withdrawn provided the suggested conditions below are accepted.

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary.

1. No deliveries or collections of licensable goods will take place on Sundays or Bank Holidays and between the hours of 10pm and 7am other days of the week.
2. No rubbish will moved, removed or placed outside the premises on Sundays or Bank Holidays and between the hours of 9pm and 7am other days of the week.
3. A notice will be prominently placed at the shop exits requesting the public to respect the needs of local residents and to leave quietly.

Signed: _____ Date: 14th December 2011

Please send this form along with any additional sheets to the applicant. A copy should be sent to: Islington Council, Licensing Team, 159 Upper Street London N1 1RE or email to licensing@islington.gov.uk

This form must be returned within the Statutory Period. For more details please check with the Licensing Support Team on 020 7527 3031



ISLINGTON

PUBLIC PROTECTION DIVISION

Trading Standards
222 Upper Street
London N1 1XR

Tel: x 3874
E-mail: doug.love@islington.gov.uk

Please reply to: Doug Love

MEMO TO:

**LICENSING TEAM
222 UPPER STREET**

Our Ref:
Your Ref: YA CON ORNEK
Date: 15/12/2011

LICENSING ACT 2003: REPRESENTATIONS BY RESPONSIBLE AUTHORITY

City Household, Stationery and Off Licence, 153-7 Goswell Road, EC1V 7HJ

The application for a licence for the above premises has been examined by me and I wish to make the following representations on behalf of the Trading Standards Section. I make them as I have concerns over the steps to prevent crime and disorder and to protect children from harm outlined in the application. I have met the applicant, Mr Ornek, and discussed my thoughts with him.

1. Enforcement action

1.1 Trading Standards have done a lot of work recently to ensure that Islington off licences do not supply alcohol to underage customers or supply illicit alcohol (ie. non-duty paid or counterfeit alcohol) and to detect those who do.

1.2 Between April 2008 and March 2011 there were 106 sales of alcohol to underage volunteers working with Trading Standards from 399 attempts – over one in four.

1.3 In the last year Trading Standards have started looking for illicit alcohol and have found some in over 80% of off-licences visited. Illicit alcohol is supplied to the shops by organised crime groups, often through direct 'door-to-door' selling.

1.4 Each instance of selling alcohol to an underage person or possessing illicit alcohol is an offence.

1.5 This premises is currently owned by a Mr Salman Capti. In recent months, Mr Capti's other shop at 190-4 Goswell Road has had it's licence revoked (subject to appeal) and there was a near sale of fireworks to an underage volunteer working with Trading Standards at this address

2. Trading Standards' concerns

2.1 We do not believe that the proposed operating schedule satisfactorily describes appropriate precautions that a business should take to avoid committing the offences referred to above and that they are thereby in danger of failing to promote the licensing objectives.

2.2 Further, because of the history of the previous owner, we must be satisfied that if the licence is granted, there are safeguards in place to prevent it being used if the sale of the business does not proceed.

3. Proposed steps to prevent crime and disorder and to promote the protection of children from harm

3.1. Trading Standards does not object to the application being granted, but believe a number of conditions should be added to the licence to reflect current best practice that will ensure that the possibility of further sales to minors or supply of smuggled goods is minimised.

- No alcoholic goods will ever be purchased from sellers calling to the shop.
 - The licensee will immediately report to Trading Standards any instance of a caller to the shop attempting to sell alcohol.
 - No spirits in re-sealed cases will be purchased.
 - Invoices (or copies) for all alcoholic goods on the premises will be kept at the shop and made available to officers from the council, police or HMRC upon request.
 - A stock control system will be introduced, so that the licensee can quickly identify where and when alcoholic goods have been purchased.
 - An ultra-violet light will be available at the premises for the purpose of checking the UK Duty Stamp on spirits as soon as practical after they have been purchased.
 - If any spirits bought by the company have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the licensee shall identify the supplier to Islington Trading Standards and HMRC as soon as possible.
 - The licensee shall adopt the Challenge 25, the Retail of Alcohol Standards Group's advice for off-licences.
 - The licensee shall ensure that staff are trained about age restricted products and ensure that they sign to confirm that they have understood the training. The licensee shall keep records of training and instruction given to staff.
 - The licensee shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards for example proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
 - The licensee shall require staff to note any refusals to sell to young people in a refusals log. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.
 - This licence will only come into effect when the sale of the business to Mr Ornek is completed and the Licensing Team have been provided with a solicitor's letter to confirm this.
- 3.2 I recognise that some of these will duplicate to proposed conditions 7, 10 and 11 in the application. However, I have put them in full and if these conditions are acceptable it may be easier to adopt them in entirety and remove the duplicates from the list in the application.
- 3.3 It was also drawn to Mr Ornek's attention that where a condition exists on a licence, the licensee will be committing a criminal offence if it is not being complied with. It is very important that Mr Ornek understands the proposed conditions and is confident that he can comply with them. I wonder if this is true of all conditions proposed on the licence.

We believe these representations are specific and proportionate to the known trading characteristics of this retail sector and are consistent with the Islington Council Statement of Licensing Policies 28, 32 and 39.

Doug Love
Principal Consumer Services Officer

Suggested conditions of approval consistent with the operating schedule

1. The premises shall only supply alcohol during the hours permitted for the sale of alcohol under this licence. The alcohol display shall be closed at all other times by roller shutters.
2. A digital CCTV system shall be installed at the premises complying with the following criteria:
 - 1) Cameras must be cited to observe the entrance door, the alcohol displays and floor area;
 - 2) The camera facing the entrance door must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification;
 - 3) Cameras viewing counter areas must capture frames not less than 50% of screen;
 - 4) Cameras overlooking floor areas should be wide angled to give an overview of the premises;
 - 5) Cameras facing the entrance doors must capture a minimum of 16 frames per second;
 - 6) Be capable of visually confirming the nature of the crime committed;
 - 7) Provide a linked record of the date, time and place of any image;
 - 8) Provide good quality images – colour during opening hours;
 - 9) Operate under existing light levels within and outside the premises;
 - 10) Have the recording device in a locked or secure cabinet;
 - 11) Provide a monitor in full view of customers entering the premises, this monitor must display images of said customers;
 - 12) Have a separate monitor to review images and recorded picture quality;
 - 13) Be regularly maintained to ensure continuous quality of image capture and retention;
 - 14) Have signage displayed on the front entrance door and in the customer area to advise that recorded CCTV is in operation;
 - 15) Digital images must be kept for 31 days;
 - 16) Police will have access to images at any reasonable time;
 - 17) The equipment must have a suitable export method, eg. CD/DVD writer so that the police can make an evidential copy of the data they require. The data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to police on request.
3. A monitored alarm system to EU50131 standard incorporating a panic button facility at the counter shall be installed.
4. All staff shall receive induction and refresher training, relating to the sale of alcohol. All training shall be documented and records kept. This record must be made available to the police and/or local authority on request.
5. At least two members of staff shall be on the premises at all times that the licence is in force.
6. Prominent, clear and legible notices shall be displaced at the public exits from the premises requesting customers respect the needs of local residents and leave the premises quietly.
7. The premises shall operate the Local Authority or similar proof of age scheme and display the relevant material. Only passport, photographic driving licence or ID with the PASS (Proof of Age Standard Scheme) shall be accepted.

8. A written record of refused sales must be kept on the premises and completed when necessary. It must be made available to Police and/or the Local Authority upon request.
9. Children under the age of 14 years shall not be permitted on the premises after 21:00 unless accompanied by an adult.
10. Signs shall be prominently displayed on the exit doors advising customers that the premises is in a "Drinking Control Area" and that alcohol should not be taken off the premises and consumed in the street.

Suggested conditions of approval recommended by health and safety

11. The premises shall not be used under the licence until the requirements specified in the schedule dated 9 December 2011 have been completed and approved in writing by the responsible authority for health and public safety.

Suggested conditions of approval recommended by noise team

12. No deliveries or collections of licensable goods will take place on Sundays or Bank Holidays and between the hours of 10pm and 7am other days of the week.
13. No rubbish will be moved, removed or placed outside the premises on Sundays or Bank Holidays and between the hours of 9pm and 7am other days of the week.

Suggested conditions of approval recommended by trading standards

14. No alcoholic goods will ever be purchased from sellers calling to the shop.
15. The licensee will immediately report to Trading Standards any instance of a caller to the shop attempting to sell alcohol.
16. No spirits in re-sealed cases will be purchased.
17. Invoices (or copies) for all alcoholic goods on the premises will be kept at the shop and made available to officers from the council, police or HMRC upon request.
18. A stock control system will be introduced, so that the licensee can quickly identify where and when alcoholic goods have been purchased.
19. An ultra-violet light will be available at the premises for the purpose of checking the UK Duty Stamp on spirits as soon as practical after they have been purchased.
20. If any spirits bought by the company have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the licensee shall identify the supplier to Islington Trading Standards and HMRC as soon as possible.
21. The licensee shall adopt the Challenge 25, the Retail of Alcohol Standards Group's advice for off-licences.
22. The licensee shall ensure that staff are trained about age restricted products and ensure that they sign to confirm that they have understood the training. The licensee shall keep records of training and instruction given to staff.
23. The licensee shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards for example proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
24. The licensee shall require staff to note any refusals to sell to young people in a refusals log. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.

25. This licence will only come into effect when the sale of the business to Mr Ornek is completed and the Licensing Team have been provided with a solicitor's letter to confirm this.

