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## AGENDA FOR LICENSING SUB-COMMITTEE B

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A meeting of the **LICENSING SUB-COMMITTEE B** will be held in Committee Room 4, at the **Town Hall, Upper Street, N1 2UD** on **Monday 21 January 2013** at **6.30 pm**.

**John Lynch**  
Head of Democratic Services

Enquiries to : Jackie Tunstall  
Telephone : 020 7527 3068  
Fax : 020 7527 3008  
E-mail : [democracy@islington.gov.uk](mailto:democracy@islington.gov.uk)  
Website : [www.islington.gov.uk](http://www.islington.gov.uk)  
Despatched : 11 January 2013

### Membership

Councillor Barry Edwards (Chair)  
Councillor Gary Doolan (Vice-Chair)  
Councillor George Allan

### Substitutes

All other members of the Licensing Committee

Quorum: 3 Councillors

**Welcome** : Members of the public are welcome to attend this meeting.  
Procedures to be followed at the meeting are attached.

# AGENDA

## A Formal Matters

Ward

1. Introductions and procedure
2. Apologies for absence
3. Declaration of substitute members
4. Declarations of interest

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If you have a **Disclosable Pecuniary Interest\*** in an item of business:

- if it is not yet on the council's register you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

**\*(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

**(b) Sponsorship** - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

**(c) Contracts** - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

**(d) Land** - Any beneficial interest in land which is within the council's area.

**(e) Licences** - Any licence to occupy land in the council's area for a month or longer.

**(f) Corporate tenancies** - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

**(g) Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

5. Order of business
6. Minutes  
To confirm the minutes of the meetings held on 20 November 2012.

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## B. Items for Decision

1. Application for a new premises licence under the Licensing Act 2003  
**Zara Café, 163 Hornsey Road, N7 6DU**

**Highbury West**  
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## C. Urgent non-exempt/confidential items

Any non-exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

## D Exclusion of public and press

To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of the Access to Information Procedure Rules in the Constitution and, if so,

whether to exclude the press and public during discussion thereof.

**E. Urgent Exempt Items (if any)**

Any exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

## ISLINGTON LICENSING SUB-COMMITTEES -

### PROCEDURE FOR HEARING LICENSING APPLICATIONS UNDER THE LICENSING ACT 2003

#### INTRODUCTION

#### TIME GUIDE

- 1) The Chair of the Sub-Committee will open the meeting and invite all members of the Sub-Committee, Officers, the applicant and anybody making representations, including witnesses (who have been given permission to appear) to introduce themselves.
- 2) The Chair will introduce the application and draw attention to the procedure to be followed as detailed below.

#### CONSIDERATION OF APPLICATIONS:

**N.B. The Sub-Committee have read all the papers. All parties should use this time to present a summary of their key points and not to repeat the detail already provided in the report.**

- 3) **The Licensing Officer** will report any further information relating to the application or representations. Where necessary the relevant parties will respond to these points during their submissions.
- 4) **Responsible Authorities** to present the key points of their representations; and clarify any points requested by the Authority. Witnesses, given permission by the Authority, may appear. **10 mins**
- 5) The Sub-Committee to question the responsible authorities on matters arising from their submission.
- 6) **Interested Parties** to present the key points of their representations; and clarify any points requested by the Authority. Witnesses, given permission by the Authority, may appear. **10 mins**
- 7) The Sub-Committee to question the objectors on matters arising from their submission.
- 8) **The applicant** to present the key points of their application, address the representations; and clarify any points requested by the Authority. Witnesses given permission by the Authority may appear. **10 mins**
- 9) The Sub-Committee to question the applicants on matters arising from their submission.
- 10) If required, the Licensing Officer to clarify matters relating to the application and the Licensing Policy.
- 11) The Chair may give permission for any party to question another party in the order of representations given above.

#### CASE SUMMARIES

- 12) **Responsible Authorities**
  - 13) **Interested parties**
  - 14) **Applicant**
- 2  
mins  
each**

#### DELIBERATION AND DECISION

- 15) The Sub-Committee may retire to consider its decision. The Committee Clerk and Legal Officer will remain with the Sub-Committee.
- 16) If the Sub-Committee retires, all parties should remain available to provide further information or clarification.
- 17) The chair will announce their decision giving reasons and any conditions to be attached to the licence. All parties will be informed of the decision in writing.