



Report of: Service Director, Public Protection

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	28 April 2011	B2	Finsbury Park

Delete as appropriate	Exempt	Non-exempt
------------------------------	--------	------------

If exempt under para.10.4, category (1-7) of the Access to Information Rules in Part 4 of the Constitution rules give reasons. Because: **(Please delete if not required)**

**Subject: PREMISES LICENCE NEW APPLICATION
RE: NORTH LIBRARY, MANOR GARDENS, LONDON, N7 6JX**

1. Synopsis

- 1.1 This is an application for a new premise licence under the Licensing Act 2003.
- 1.2 The new application is to:
 - i) permit the performance of plays, showing of films, performance of live music, playing of recorded music, performance of dance and the provision of facilities for dancing, on Mondays to Sundays, from 09:00 until 23:30.

2. Recommendations

- 2.1 To determine the application for a new premises licence under Section 17 of the Licensing Act 2003.
- 2.2 If the Committee grants the application it should be subject to:
 - i. conditions of the current premises licence;
 - ii. conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (See appendix 3);
 - iii. conditions recommended by responsible Authorities (see appendix 3);
 - iv. any conditions deemed necessary by the Committee to promote the four licensing objectives.

3. Background

3.1 Papers are attached as follows:-

Appendix 1: application form;

Appendix 2: representation;

Appendix 3 suggested conditions and map of premise location.

3.2 The Licensing Authority has received 8 letters of representation from local residents.

4. Conclusion and reasons for recommendations

4.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions necessary to promote the licensing objectives.

Background papers:


The Council's Statement of Licensing Policy

Licensing Act 2003

Secretary of States Guidance

Final Report Clearance

Signed by


Service Director – Public Protection

Date 14 April 2011

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Niall Forde

Tel: 0207 527 3227

Fax: 0207 527 3404

E-mail: niall.forde@islington.gov.uk

2010 19872

Application For A Premises Licence To Be Granted Under The Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

COMMERCIAL LICENSING
25 FEB 2011
PUBLIC PROTECTION DIVISION
222 UPPER ST. LONDON N1 1XR

Before completing this form please read the guidance notes at the back of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We/I London Borough of Islington – Library and Heritage Services

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description North Library Manor Gardens			
Post town	London	Post code	N7 6JX

Telephone number at premises (if any)	020 7527 7840
Non-domestic rateable value of premises	£ Application for exemption, as the premises is a community hall in a public Library building.



ISLINGTON

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Michelle Gannon
Address Islington Library and Heritage Services Central Library 2 Fieldway Crescent London N5 1PF
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Local authority - London Borough of Islington Library & Heritage Services
Telephone number (if any) 020 7527 6907
E-mail address (optional) Michelle.gannon@islington.gov.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
0 1	0 4	2 0 1 1

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note1)

North Library is located in Manor Gardens – just off Holloway Road. The Library covers 2 floors. The Community Hall is on the 1st floor and has had a complete refurbishment. The library has full disabled access and the hall is accessed via a lift. There is no catering facility attached to the hall and there is one unisex disabled toilet on the ground floor and one unisex toilet on the raised 1st Floor. The Library has good transport links and some pay and stay parking nearby. The sale of alcohol is strictly forbidden and its consumption is only acceptable during a private function such as a private viewing or birthday party.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. N/a

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- | | |
|--|----------------------------|
| a) plays (if ticking yes, fill in box A) | ✓ <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | ✓ <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | ✓ <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | ✓ <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | ✓ <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|----------------------------|
| i) making music (if ticking yes, fill in box I) | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | ✓ <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>		
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	09.00	23.30				
Tue	09.00	23.30				
Wed	09.00	23.30			State any seasonal variations for performing plays (please read guidance note 4)	
Thur	09.00	23.30				
Fri	09.00	23.30				
Sat	09.00	23.30			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	09.00	23.30				

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon	09.00	23.30		
Tue	09.00	23.30		
Wed	09.00	23.30		
Thur	09.00	23.30		
Fri	09.00	23.30		
Sat	09.00	23.30		
Sun	09.00	23.30		
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)	
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors <input type="checkbox"/>																							
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> </tbody> </table>				Day	Start	Finish	Mon			Tue			Wed			Thur			Fri			Sat			Sun		
Day	Start	Finish																									
Mon																											
Tue																											
Wed																											
Thur																											
Fri																											
Sat																											
Sun																											
			Both <input type="checkbox"/>																								
			<u>Please give further details here</u> (please read guidance note 3)																								
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)																								
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)																								

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	09.00	23.30			
Tue	09.00	23.30	State any seasonal variations for the performance of live music (please read guidance note 4)		
Wed	09.00	23.30			
Thur	09.00	23.30	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	09.00	23.30			
Sat	09.00	23.30			
Sun	09.00	23.30			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon	09.00	23.30		
Tue	09.00	23.30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)	
Wed	09.00	23.30		
Thur	09.00	23.30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Fri	09.00	23.30		
Sat	09.00	23.30		
Sun	09.00	23.30		

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon	09.00	23.30				
Tue	09.00	23.30				
Wed	09.00	23.30			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)	
Thur	09.00	23.30				
Fri	09.00	23.30				
Sat	09.00	23.30			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun	09.00	23.30				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Wed					
Thur					
Fri			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

1

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>			
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)			Indoors
			Outdoors			<input type="checkbox"/>
			Both			<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)			
Thur			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
			<u>Please give a description of the facilities for dancing you will be providing</u>	
Day	Start	Finish		
Mon	09.30	23.30	<u>Please give further details here</u> (please read guidance note 3)	
Tue	09.30	23.30		
Wed	09.30	23.30	<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)	
Thur	09.30	23.30		
Fri	09.30	23.30	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat	09.30	23.30		
Sun	09.30	23.30		

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u> Application is for occasional events that may be accompanied by music with or without dancing. All of our halls offer mains power supply but do not have onsite sound systems. The majority of all of our events are very low key held mainly during library opening hours.		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish		
Mon			<u>Please give further details here</u> (please read guidance note 3)	
Tue				
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat				
Sun				

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises <input type="checkbox"/>																							
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> </tbody> </table>				Day	Start	Finish	Mon			Tue			Wed			Thur			Fri			Sat			Sun		
Day	Start	Finish																									
Mon																											
Tue																											
Wed																											
Thur																											
Fri																											
Sat																											
Sun																											
			Both <input type="checkbox"/>																								
			State any seasonal variations for the supply of alcohol (please read guidance note 4)																								
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)																								

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	
Address	
Postcode	
Personal Licence number (if known)	
Issuing licensing authority (if known)	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

We do not anticipate hiring out our facilities to provide adult entertainment, other than events such as weddings, birthdays, anniversaries, funeral parties and other similar privately held events. However, at such events we expect that all children are accompanied by a parent or guardian.

We also always have a licensed security guard present during events and hall lets.

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	9:30	17:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) The majority of all of our events will take place during Library opening hours. We do accept private hire of our halls outside library hours (detailed left) but there are strict guidelines around hire times and all activities must cease by 23:30.
Tue	9:30	20:00	
Wed	Closed		
Thur	9:30	20:00	
Fri	9:30	13:00	
Sat	9:30	17:00	
Sun	Closed		

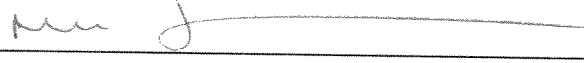
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	18/2/11
Capacity	Assistant Head of Islington Library and Heritage Services

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Michelle Gannon
Central Library
2 Fieldway Crescent

Post town London Post code N5 1PF

Telephone number (if any) 0207 527 6907

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

michelle.gannon@islington.gov.uk

REGULATIONS AND CONDITIONS OF LETTING

1. APPLICATIONS

All applications for the hire of the meeting room must be made in writing, on forms obtained from North Library

2. PAYMENT OF CHARGES

You must pay a deposit of one third of the total charges with each booking and full payment must be received, to secure the booking of the room, no later than **14 DAYS PRIOR TO DATE OF EVENT.**

A surety deposit of £200 for a private social function with alcohol will be charged. For lettings without alcohol, or other private lettings/meetings with over 50 people, a surety deposit of £100 is required. You must pay a standard surety deposit of £50 for all other private lettings. We will refund this deposit by cheque.

No hiring will commence until payment has been received. No payments are refundable except on a cancellation:

- a) by the Council, when the FULL amount will be refunded OR
- b) by the Hirer for good and sufficient reason, given in writing and approved by the Council when a deduction of 20% will be made to cover administrative costs.

If you give less than two weeks notice you will lose your deposit and any other payments you have made.

Council Departments and Community Groups receive a 33% discount. Block bookings of 6 or more lettings receive a discount of 10% provided the full cost is paid in advance.

3. PUBLIC ANNOUNCEMENTS AND ADVERTISEMENTS

No public announcement shall be made as to the object of hiring, until such hiring has been approved, in writing, by the Council and the appropriate charge paid by the Hirer.

No poster shall be exhibited inside or outside the library upon the notice boards provided for the purpose and no handbill or other advertisement shall be distributed without the permission of the Council. All posters and handbills must be of a good standard and approved by the Council before being exhibited.

4. USE OF TOILETS

A letting of the accommodation will be deemed to include the use of toilet facilities.

5. PURPOSE OF HIRE

Without the previous consent of the Council, in writing, the premises shall not be used for any other purpose or in any other manner than that stated in the application form. The Hirer shall not, without the previous written consent of the Council, underlet or part with the possession of the premises or any part thereof to any other person. In the event of a breach of this condition the Hirer shall forfeit the use of the premises on the date or dates for which he/she hired the same. The Hirer shall also forfeit, to the Council, the sum paid by him/her for such hire and the Council shall be at liberty to re-let the premises.

6. **PROPERTY OF THE HIRER**

All furniture, apparatus or appliances brought or sent to the premises by the Hirer must be loaded, placed in position and removed by persons employed by the Hirer during the hire period. Failing this the Hirer shall be liable to be charged at the appropriate hourly rate for every hour, or part of an hour, after the time that such property is left on the premises. In addition the Council may arrange for the removal and storage of such property left on the premises and the Hirer shall pay the cost to the Council in so doing. The Council shall not be liable to the Hirer in any respect of any loss or damage to the Hirer's property in undertaking such removal and storage.

7. **FIXTURES AND FITTINGS**

No fixture, fittings, decorations, special lighting or limelight lanterns shall be used without the previous consent of the Council.

Nothing is to be attached to the walls or the fabric of the building with out prior consent of the Facilities Team.

8. **AMPLIFYING EQUIPMENT**

No amplifying equipment, other than that provided by the Council shall be used except with the consent of the Council.

9. **RIGHT OF ENTRY**

The Council itself and its officers and servants reserves the right of entry to the premises at all times, and the Hirer must instruct their attendants accordingly.

10. **DAMAGE TO THE PREMISES**

The Hirer shall pay the cost of making good any damage to the premises and to furnishings and contents resulting from or arising out of the use of the premises by the Hirer. The Council reserves the right to have any such damage repaired in the way it deems most fitting.

11. **LOSS OR DAMAGE TO PROPERTY**

The Council shall not be liable for any loss or damage to property occurring during any hiring.

12. **PUBLIC SAFETY**

The Council reserves the right to impose any conditions which having regard to the particular letting it may consider necessary in the interests of public safety.

SMOKING IS NOT PERMITTED IN THE BUILDING

13. SEATING ACCOMMODATION

The seating accommodation for the premises for meetings, courses etc. – which on no account must be exceeded, is as follows:-

Hall - Awaiting figure from building control

14. FACILITIES

The Hirer shall be responsible for maintaining the room in a clean and tidy condition, and for the removal of all equipment, refuse and other materials imported for the booking, within the time scale of the booking.



ISLINGTON

Building Control Service
Public Protection
222 Upper Street
London
N1 1XR

T 020 7527 5986
F 020 7527 5998
E geoff.weaver@islington.gov.uk
W www.islington.gov.uk

Our ref : GW
Your ref:

Date: 24 March 2011

Michelle Gannon
Central Library
2 Fieldway Crescent
London
N5 1PF

Dear Michelle

**Licensing Act 2003
Representation from Responsible Authority for Health and Public Safety
North Library Manor Gardens N7 6JX**

With reference to the recent application for a licence under the Licensing Act 2003 at the above named premises, as the health and safety consultant for the responsible authority for health and public safety I will be making a representation to this application.

As discussed at the inspection of the premises, the first floor community hall should be limited to 50 people. If you agree to this licence condition in writing I can withdraw my representation.

Premises should be maintained in good condition. Staff should be trained in the health and safety measures applicable to the premises and the action to be taken in the event of an emergency or evacuation. Enclosed for your attention are **Health and Safety Standards for Places of Assembly, Shops and Commercial Premises**.

This communication is without prejudice to the necessity of complying with any other statutory controls which may be applicable, whether administered by the council or by any other authority.

Should you require any advice or information please contact me at the above address.

Yours sincerely

Geoff Weaver
Senior Building Surveyor (Licensing Health and Safety)



CUSTOMER SERVICE EXCELLENCE



**Islington Licensing Authority
Licensing Act 2003**

Representation form from Responsible Authority for Health and Public Safety

Name	Geoff Weaver
Job title	Senior Building Surveyor (Licensing Health and Safety)
Postal address	Islington Council, Building Control Service 222 Upper Street, London N1 1XR
email	geoff.weaver@islington.gov.uk
Contact telephone number	020 7527 5986
Name and address of the premises concerning the representation	North Library Manor Gardens N7 6JX
Public Safety	The first floor community hall should be limited to 50 people because it shares exits with the children's library.
Suggested conditions that could be added to the licence to remedy the public safety representation	The maximum number of persons accommodated at any one time in the premises shall not exceed the following: First Floor Community Hall – 50

Signed: _____ Date: _____

Please return this form along with any additional sheets to: Applicant and Islington Council, Licensing Team, 222 Upper Street, London N1 1XR or email to licensing@islington.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Support Team on 020 7527 3031.



Noise Team
Public Protection Division
222 Upper Street
London N1 1XR

Michelle Gannon
Islington Library and Heritage Services
Central Library
2 Fieldway Crescent
London
N5 1PF

T 020 7527 3471
F 020 7527 3059
E chris.imoke@islington.gov.uk
W www.islington.gov.uk

Our ref: 20120381
Your ref: 20120381

Date: 11 March, 2011

This matter is being dealt with by:
Chris Imoke

Dear Michelle Griffiths,

Further to our above inspection of the North Library on the 7th March 2011, I enclose a copy of the Representation.

The Noise Team objects to this License Application being granted; however, this objection can be withdrawn subject to suitable conditions, as stated in the Representation being accepted.

I hope that the attached representation is self-explanatory, however, should you require any clarification or further information, please do not hesitate to contact the Case Officer, Chris Imoke as above.

Yours sincerely

Lyndsey Broadhead
Student Environmental Health Officer

If you would like this document in large print or Braille, audiotape or in another language, please telephone 020 7527 2000.



ISLINGTON

Environment and Regeneration

Public Protection Division

Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority - Public Protection

Your Name	Chris Imoke
Job Title	Senior Environmental Health Officer
Postal and email address	222 Upper Street Islington, London N1 1XR
Contact telephone number	020 7527 3471
Name of the premises you are making a representation about	North Library,
Address of the premises you are making a representation about	Manor Gardens, Islington, London N7 6JX

Please detail the evidence supporting your representation. Or the reason for your representation.

Please use separate sheets if necessary

To prevent public nuisance

The premises is situated on Manor Gardens. It is close to residential premises. I visited the premises on the 7th March 2011. The hall has an arched roof and metal pivot open able windows within the arched roof. The application requests the following: Plays, Films, Live Music, Recorded Music, and Performance of Dance from 09.00 to 23.30, Mondays and Sundays; Provision of facilities for dancing from 09.30 to 23.30, Mondays to Sundays.

Section P (d) of the application form provides details for the prevention of public nuisance. The applicant has advised that most events would not involve amplified music, implying that some events will, and that they will provide their own audio equipment. Stewards will monitor noise levels during events. They will stay at the closest residential property to monitor the levels of noise during the events and records will be kept. There will be display signage advising people to manage noise levels as they are leaving the building. No drink or food will be taken outside the premises.


In my opinion, there is insufficient information of prevention of noise outbreak. I therefore object to the licence application subject to suitable conditions.

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary.

1. The licensee shall install a sound-limiting device on the premises. The device shall be installed and calibrated by an Acoustic Consultant (Institute of Acoustics OR Association of Noise Consultants) to the Council's satisfaction within 28 days from the date of the licence. The sound limitation device installed at the premises shall not be altered from any setting fixed by the Council, and that the Council may inspect the efficiency and setting of the sound limitation device at any reasonable time.

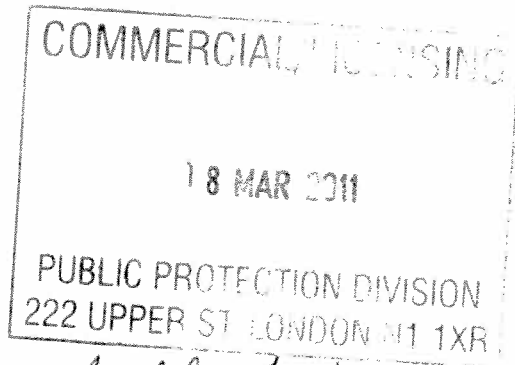


	<p>2. The controls for the entertainment noise control system shall be located in a secure, lockable cupboard or similar location. The entertainment noise control system is to be independent of control by persons other than the licensee or designated manager. Access to the entertainment noise control system is to be restricted to the Licensee or a designated manager.</p> <p>The above condition 1- 2 will not come into effect unless noise nuisance is witnessed by a council officer.</p> <p>3. Doors and windows to the premises will be kept closed, so far as practicable, at all times when noise generating regulated entertainment is taking place i.e. film showing, live and recorded music.</p> <p>4. No drinks to be taken outside between after 8pm.</p> <p>5. No rubbish, including bottles will be moved, removed, or placed in outside areas on any day between the hours of 10pm and 8am, or on a Bank/Public Holiday.</p>
--	---

Signed:  Date: 11/03/11

Please send this form along with any additional sheets to the applicant. A copy should be sent to: Islington Council, Licensing Team, 222 Upper Street London N1 1XR or email to licensing@islington.gov.uk

This form must be returned within the Statutory Period. For more details please check with the Licensing Support Team on 020 7527 3031



March 11 2011

Dear Mall Fonde,

I am writing to you to add my objections to the application for a Premises Licence

Re: North Library, Manor Gardens.

Ref: WK/2010/9872 - on the grounds of

- the prevention of nuisance,
public safety.

and the protection of children from harm.

Sir, I wish to direct your attention to the fact that 'Manor Gardens' is an entirely residential road - with some small community centres for the elderly, disabled and women.

The loudest thing heard on the road can be the squeals and shouts from the creche opposite the Beans Ants Building.

The area is home to many people and many families. The Northern Gardens park across from the North Library is a playground for small children and mums - older kids play football and basketball in the tarmac Sports area.

I live in ~~200 Blandford Street~~ next door to the library. It houses well over two hundred people - young people, families - families with small children, the elderly and the disabled.

It seems a highly illadvised and illconsidered scheme to create a premises licensed to serve alcohol & play music - at whatever time in

Alcohol causes a nuisance - and the drinking public can be a nuisance - noisy - dangerous - intelligent - aggressive - unpredictable.

I know I won't be alone in saying I don't want a licensed premises in such a street.

It would utterly change the dynamic of this quiet road.

I urge you to consider all the families, the elderly, the children who live in Manor Gardens before we are burdened with an alcohol serving premises.

I assure you the plans are the cause of much alarm and distress to all residents.

Thank you for your consideration.

I ask that my name and details be kept confidential.

Please can you inform me that you have received this letter and have logged it as an official objection? also keep me informed as to the outcome?

Yours faithfully.

[REDACTED]

to 11th 2011

To: Licensing Support Team, Public Protection Division, 159 Upper Street, London N1 1RE
24 March 2011

From: [REDACTED]

Re: North London Library, Manor Gardens.

The Library Services Division has applied for a license for events in the magnificent upstairs hall. I am very please it is to be used more effectively.

I have received reassurances from the deputy head of Library Services that it never gives alcohol licenses for Library Halls, and on other aspects that concerned us.

However, many of us who live in the Western Wing of Beaux Arts, looking directly out onto the library, are particularly concerned that there may be noise very late.

We ask that you consider restricting the licences to 10.30 pm between Sunday night and Thursday night inclusive.

Many thanks

[REDACTED SIGNATURE]

NB - there a more people than this that care -
These are three I happened to run into.

COMMERCIAL LICENSING
25 MAR 2011
PUBLIC PROTECTION DIVISION



Mr. Niall Forde
Licensing Service
Public Protection Division
222 Upper Street
London N1 1XR

RE: North Library, Manor Gardens, London N7 6JX

Dear Mr. Forde,

I am writing to you in relation to the above licensing application. I am opposed to the award of the licence that has been applied for, but am of the view that a licence similar to that which has been applied for could be awarded, as long as the timings of the licence are revised.

Manor Gardens is a quiet residential road off the Holloway Road. It houses two large apartment developments, of which The Beaux Arts Building is one, and I conservatively estimate there must be at least 350 households resident on the street. Manor Gardens is also a hub of the local community, thanks to the park, Age Concern Islington, and of course the North Library.

I welcome the Library's cultural ambitions, in particular allowing the provision of plays, films, dance etc. As I understand it, the intention is to use the function room of the library to put on such events, mainly for children. My concern is the licence extends to 23.30, Monday to Sunday. I am strongly of the view that late night events would detract from the atmosphere of Manor Gardens, and would cause significant noise that would inconvenience residents of Manor Gardens. If the library has no intention of hosting late events, there is no need to award a licence for this time. I think a sensible time for the licence to expire would be 20.00, Monday to Sunday. Until this time, the noise of large numbers of audience on the streets should not significantly inconvenience residents. Beyond such time, I believe events would cause a nuisance and potentially create tensions and petty crime.

In conclusion, while I think a licence award could add to the community feel around the North Library, I believe running the licence until 23.30 is too late, and would cause more harm to local residents than good. I urge you to judge the standalone licence decision on its own merits, but restrict the terms to 20.00 if you do decide to award the licence.

Yours Sincerely



COMMERCIAL LICENSING
22 MAR 2011
PUBLIC PROTECTION DIVISION
222 UPPER ST LONDON N1 1XR

Rep 4

Re: Objection to Application for Premises Licence re. North Library, Manor Gardens, London, N7 6JX

I am writing to formally object to the licensing application for a premises licence for North Library, Manor Gardens. I live in the block of flats behind the library, Devonshire Court, and feel that such a licence will impact on the quality of living on this street particularly in relation to anti social behaviour, increase in crime and disorder and public nuisance. Young families live in our block and disturbance/noise and nuisance with this measure will impact the peacefulness of the street. At times there are teenagers who 'hang' out by the library and the increase in evening activity will increase this impacting on the rubbish, sick, and vandalism in the area - I have had my car which is parked in the street keyed 2 times and my window smashed. Parking in the street is difficult and particularly increased with the building works at the end of the road and such a permit would negatively impact on residents. Further the library is small and any events would directly impact with noise on our block of flats.

Please consider these concerns.

Rep 5

Re: Premises Licence

North Library

Manor Gardens

London N7 6JX

We would like to comment on the application by the North Library for a premises licence. We are residents at the Beaux Arts Building which is next door to the library. The Beaux Arts Building comprises 189 flats some of which are very close to the North Library and are single aspect.

We are very much in favour of this initiative to utilise this beautiful building and generate funds for this much used and popular facility.

However our concern is that allowing events to go on until 11.30pm every night of the week will create a public nuisance in an otherwise quiet, residential street. The types of events as mentioned on the application notice (eg live music and theatre) will generate noise, which we fear will disturb not only residents in the Beaux Arts Building but also in other nearby flats and houses. Furthermore the noise of people leaving the North Library after such events both on foot and in vehicles is also likely to cause public nuisance.

We respectfully ask that when contemplating this application, consideration is given to the surrounding residents. We would suggest that a restriction of 10.30pm is more appropriate from Sunday to Thursday evenings.

Could you please acknowledge receipt of our comments by return email.

Rep 6

I have received a notice for an application for premises licence for the North Library on Manor Gardens. I do not have any objections in principle with the application, and indeed

think it is a good idea that library's diversify in order to remain open, but I do have some specific concerns about the application.

On the notice the proposed times that the library will be open are until 23:30 every day of the week. My concern, and the concern of the person I live with, is that the noise coming from the library could be excessively loud and continue too late into the evening. On Friday and Saturday nights this is less of a problem but during week nights 23:30 seems to be too late if not too lenient. A more sensible time would be 21:30 so that noise / patrons have cleared the area by 22:00.

Particularly I see the application is for the provision of live music and dancing. Obviously both of these could easily be a nuisance, not only with noise coming from the venue but also patrons leaving noisily when local residents are trying to sleep. Therefore my representation would rely on 'the prevention of nuisance' and 'the prevention of (crime and) disorder'.

As I say, I think it is important for the library to be as versatile as possible. However, living right next door to it I am also concerned that the noise coming from the building and people leaving have the potential to create a nuisance.

I would ask that my name, address and contact details be kept confidential. If you need any more information from me, please do not hesitate to contact me.

Kind regards

Rep 7

Dear Islington

I am writing to make a representation in response to Licensing Application WK/201019872

I live in the Beaux Arts Building and directly overlook the North Library which is about 25 metres from my window

As a local resident I fully support my local library (North Library) and feel it plays an important part in our community

I support the granting of a licence for plays, films, live music, recorded music, dance performance or dancing to North Library as it will help ensure that the library continues to play a vibrant part of our community.

However the North library is situated in a residential area and my property and a large number of other properties are very close to the library and look directly onto the library with potential for noise disturbance from any event

As such, I would expect safeguards to be in place to control:

- (1) noise pollution from the building
- (2) noise from audiences leaving the building after 21:00 each evening

I would question why a licence is necessary until 2330 each day of the week - Given the library is currently only open until 2000 on two days of the week, I can't see the need for a licence after 2200 or 2230 at the latest (assuming this would be some form of special late opening event or on a limited number of occasions)

regards

Rep 8

Dear Sir

I received a letter on 4th March 2011 advising me of this application for a license to extend the use of the above premises.

I live directly across the road at My bedroom is on that side of the building and I strongly object to the proposal on the grounds of causing a nuisance.

To have people leaving a venue at 11.30pm would cause a disturbance when people are trying to sleep as well as additional noise from traffic. I work full time and get up at 6.00am. I do not want to hear people talking/shouting plus additional traffic noise that late at night.

It also raised the query of alcohol consumption. I notice there is no mention of that in the application, but these days, I believe that social gatherings surrounding entertainment and music go hand in hand with alcohol consumption. I do not want a situation where groups of people could be hanging around outside during or after an event (especially in the summer months), which may overflow into drinking outside in the street.

Bearing in mind that we already have the inconvenience of living opposite a building site, albeit scheduled to complete by September this year.

Indeed the construction company of the student development made it clear to residents that there would be no outside space to encourage people hanging around and creating noise at street level.

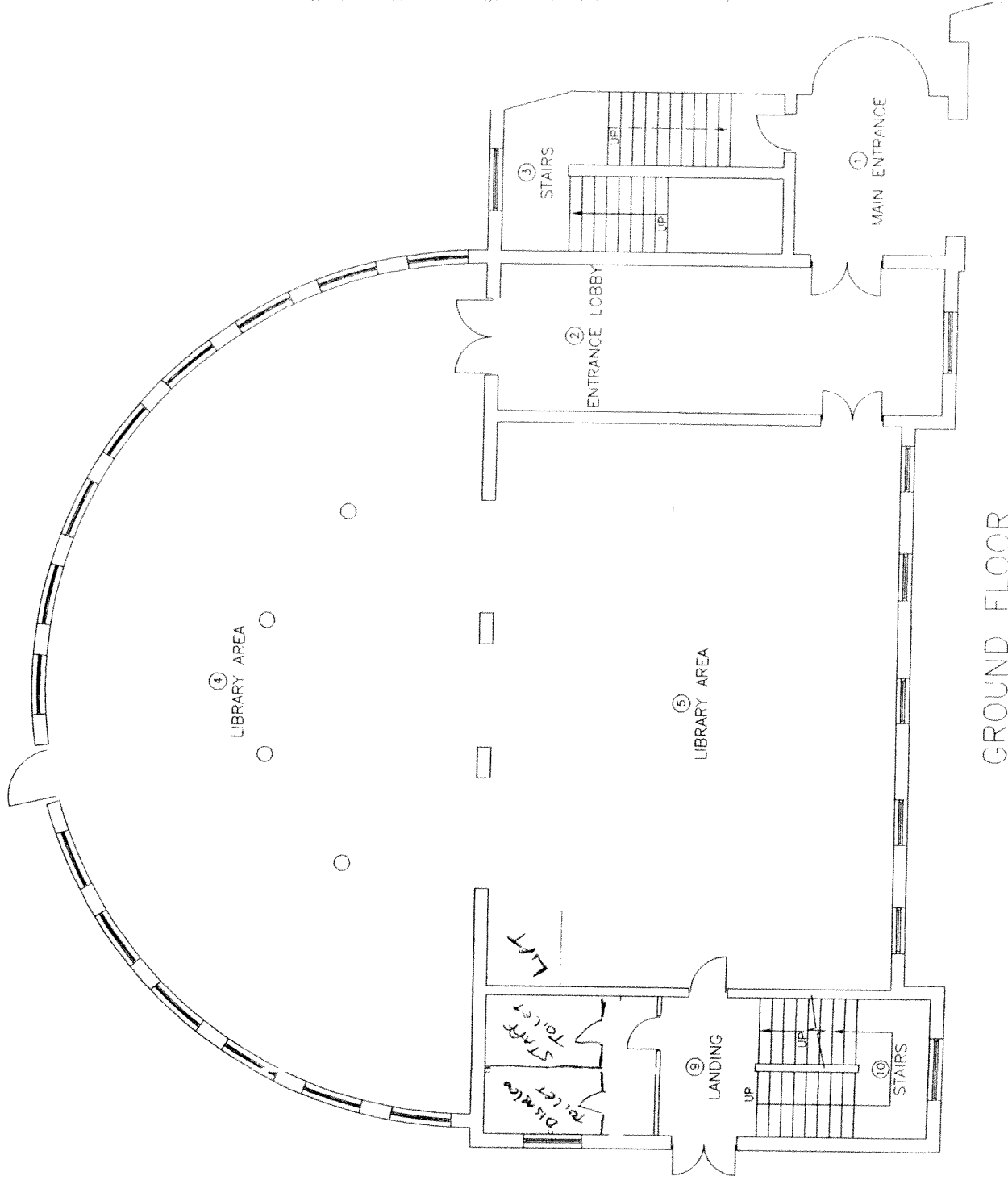
This is a residential area and I am strongly opposed to the application.

I look forward to receiving your response.

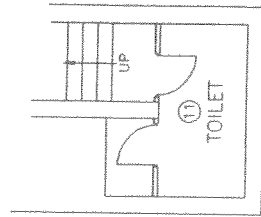
Yours faithfully

NORTH LIBRARY

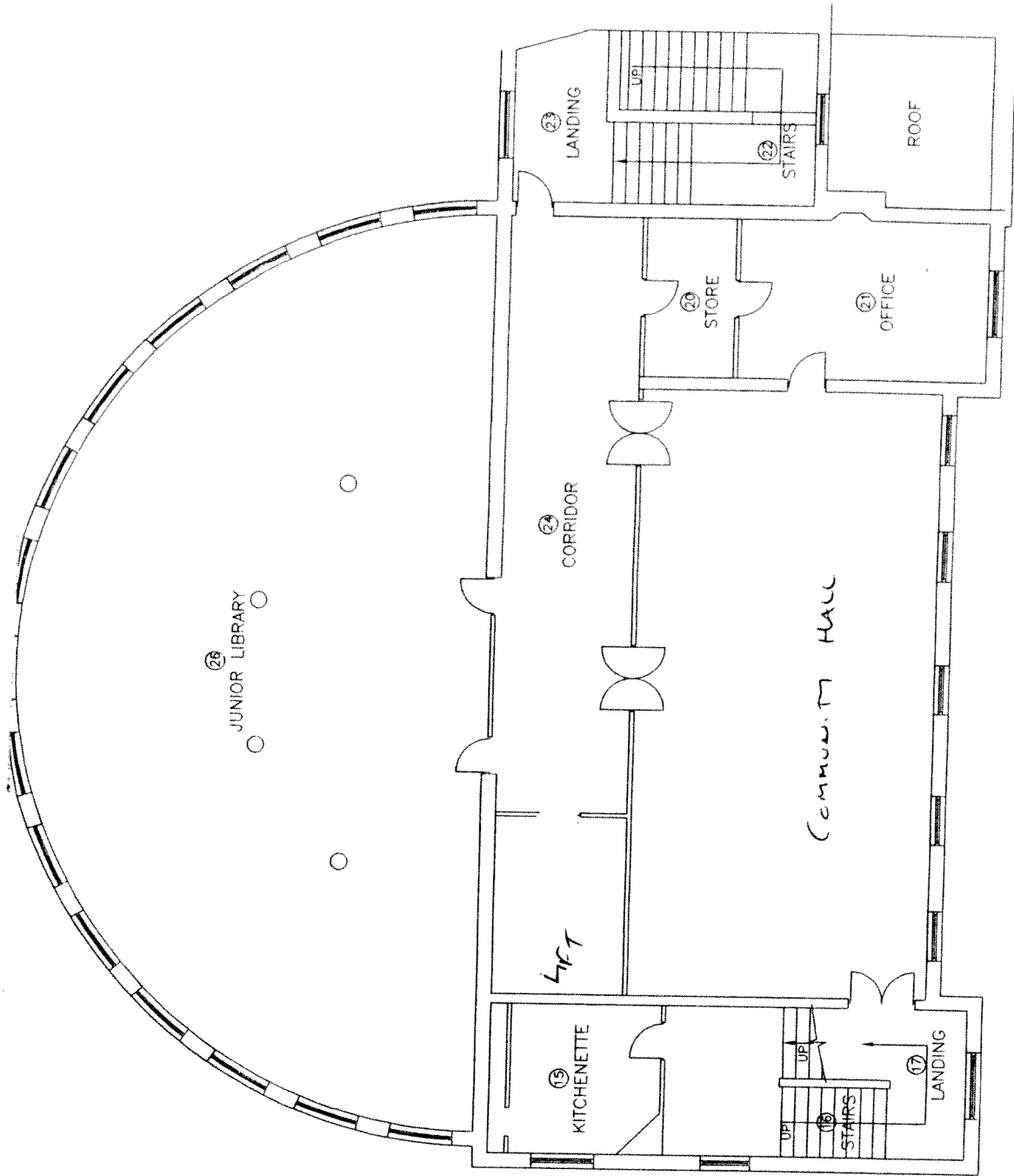
Future Windows, NT



GROUND FLOOR

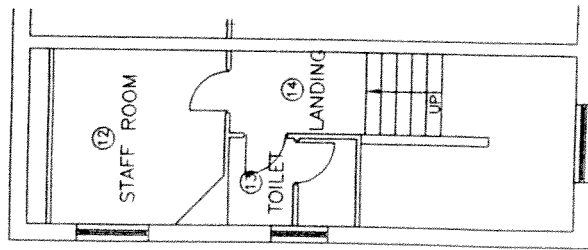


OWER GROUND FLOOR



FIRST FLOOR

Non-Children
 Junior Library 112



ATTIC FLOOR

Suggested conditions of approval consistent with the operating schedule

1. Staff will receive all relevant Health & Safety at work training.
2. The consumption of alcohol on the premises will only be permitted at pre booked private parties.
3. Staff will receive training in dealing with difficult customers and aggression.
4. There shall be regular contact with the safe neighbourhood team.
5. All users of the premises shall abide by the premises strict rules of behaviour.
6. All hirers shall be subject to the "Conditions of Letting" as laid out by the premises and by regulation of bylaws specific to the library service within Islington.
7. Stewards will position themselves outside the closest residential property to the premises during events to monitor sound levels and will keep records.
8. Signs will be on display requesting customers to leave the premises quietly.
9. Children will only be allowed entry to events when accompanied by an adult.

Suggested conditions of approval consistent with representations from the Council's Noise Team

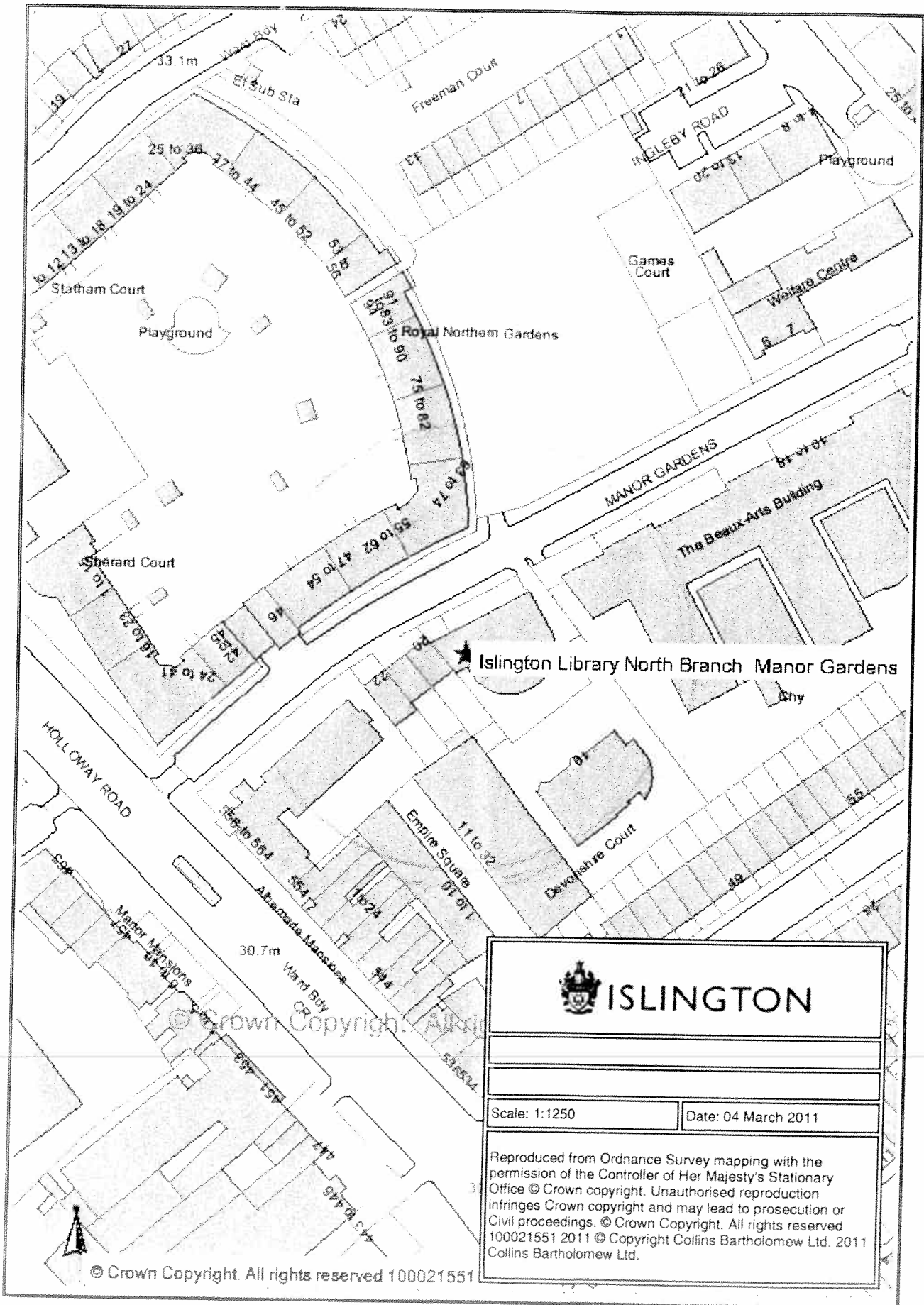
10. The licensee shall install a sound-limiting device on the premises when a PA system is installed. The device shall be installed and calibrated to the Council's satisfaction within 28 days from the date of the licence. The sound limitation device installed at the premises shall not be altered from any setting fixed by the Council, and that the Council may inspect the efficiency and setting of the sound limitation device at any reasonable time.
11. The controls for the entertainment noise control system shall be located in a secure, lockable cupboard or similar location. The entertainment noise control system is to be independent of control by persons other than the licensee. Access to the entertainment noise control system is to be restricted to the Licensee or a designated manager.

Conditions 10 & 11 will not come into effect unless a statutory noise nuisance is witnessed by a Council Noise Officer

12. Doors and windows to the premises will be kept closed, so far as practicable, at all times when noise generating regulated entertainment is taking place i.e. film showing, live and recorded music.
13. No drinks to be taken outside after 8pm.
14. No rubbish, including bottles will be moved, removed, or placed in outside areas on any day between the hours of 10pm and 8am, or on a Bank or other public Holiday.

Conditions of approval consistent with representations from the Council's Health and Safety representative

15. The maximum number of persons accommodated at any one time in the premises shall not exceed the following: First Floor Community Hall – 50



ISLINGTON

Scale: 1:1250

Date: 04 March 2011

Reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationary Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or Civil proceedings. © Crown Copyright. All rights reserved 100021551 2011 © Copyright Collins Bartholomew Ltd. 2011 Collins Bartholomew Ltd.

