

**Report of: Service Director, Public Protection**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	3 <sup>rd</sup> October 2011	B2	St Peter's

Delete as appropriate		Non-exempt
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**Subject: PREMISES LICENCE REVIEW APPLICATION  
RE: SX FOOD AND WINE, 142 ESSEX ROAD, LONDON,N1 8LX**

**1. Synopsis**

- 1.1 This is an application by Islington Councils Trading Standards team for a Review of the Premises Licence under Section 51 of the Licensing Act 2003. A copy of the review application is attached as Appendix 1.
- 1.2 The grounds for review are related to the licensing objectives:
  - i) The prevention of crime and disorder; and
  - ii) The protection of children from harm.

**2. Recommendations**

- 2.1 To determine the application to review the premises licence under Section 52 of the Licensing Act.
- 2.2 The Committee must have regard to the application and any relevant representations. The Committee must take such steps as necessary for the promotion of the four licensing objectives.

- 2.3 The steps stated in Sections 52(4) of the Act are as follows:
- a) to modify the conditions of the licence; and for this purpose the conditions of the licence are modified if any of them are altered, omitted or any new condition is added;
  - b) to exclude a licensable activity from the scope of the licence;
  - c) to remove the designated premises supervisor;
  - d) to suspend the licence for a period not exceeding three months;
  - e) to revoke the licence;
  - f) the Committee also have the option to leave the licence in its existing state;
  - g) the Committee also has the power in relation to steps a) and b) to provide that the modification and exclusion only has effect for a limited period not exceeding three months.

### 3. Background

- 3.1 The premises currently holds a licence allowing:
- i) The sale by retail of alcohol, off supplies only, Monday to Sunday from 8.00 until 5.00 the following day, granted in May 2008, following acceptance of conditions put forward by the Police, Noise Team and Health and Safety Officer contained in Annexe 2 of the licence .
- 3.2 Papers are attached as follows:-
- Appendix 1: application form;
  - Appendix 2: current premises licence;
  - Appendix 3: representations;
  - Appendix 4: suggested conditions and map of premise location.
- 3.3 The Licensing Authority has received one letter of representation in support of the review application from Islington Police.

### 4. Conclusion and reasons for recommendations

- 4.1 The Council is required to consider this application for review in the light of all relevant information from the applicant and the licence holder. It may attach such conditions necessary to promote the licensing objectives.

#### Background papers:

The Council's Statement of Licensing Policy

Licensing Act 2003

Secretary of States Guidance

Final Report Clearance

Signed by

  
Service Director – Public Protection

Date

6/9/11

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Anthony Baptiste

Tel: 020 7527 3014

Fax: 020 7527 3430

E-mail: [Anthony.baptiste@islington.gov.uk](mailto:Anthony.baptiste@islington.gov.uk)



Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I David Fordham, Service Manager Trading Standards

*(Insert name of applicant)*

**apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described on Part 1 below (delete as applicable)**

Part 1 – Premises or club premises details

Postal address of premises or, if none, Ordnance Survey map reference or description:

**SX Food & Wine**

**(also known as Tahir Food Centre)**

**142 Essex Road**

Post town: **London**

Post code: **N1 8LX**

Name of premises licence holder or club holding club premises certificate:

**Ugur Gozcu**

Number of premises licence or club premises certificate: **LN / 9237-161209**

**Part 2 - Applicant details**

I am

**Please tick ✓ yes**

an interested party (please complete (A) or (B) below)

a person living in the vicinity of the premises

a body representing persons living in the vicinity of the premises

a person involved in business in the vicinity of the premises

a body representing persons involved in business in the vicinity of the premises

a responsible authority (please complete (C) below)

a member of the club to which this application relates (please complete (A) below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

**Please tick**

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

**Surname**

**First names**

**I am 18 years old or over**

**Please tick ✓ yes**

**Current postal address if different from premises address**

**Post town**

**Post Code**

**Daytime contact telephone number**

**E-mail (optional) address**

**(B) DETAILS OF OTHER APPLICANT**

Name and address
Telephone number (if any)
E-mail address (optional)

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address	<b>David Fordham Service Manager (Trading Standards) Public Protection Division 222 Upper Street London N1 1XR</b>
Telephone number:	<b>020 7527 3458</b>
E-mail:	<u><a href="mailto:david.fordham@islington.gov.uk">david.fordham@islington.gov.uk</a></u>

This application to review relates to the following licensing objective(s)

Please tick one or more boxes

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| public safety                        | <input type="checkbox"/>            |
| the prevention of public nuisance    | <input type="checkbox"/>            |
| the protection of children from harm | <input checked="" type="checkbox"/> |





This application to review relates to the objectives to prevent crime & disorder and Licensing Policy 39 and also the protection of children from harm and Licensing Policy 32. It particularly relates to the supply by the business of smuggled goods and the doubt that the described events introduce about the standard of management evident at the premises.

On 25<sup>th</sup> February 2011, a visit was made to the shop at 142 Essex Road by Trading Standards and HMRC officers. HMRC seized 7.7 litres of spirits (Claymore whisky and Smirnoff vodka) and 185 bottles of Italian wine as they were believed to be smuggled. This visit followed a visit three weeks earlier by Mr Love of Trading Standards where he had noted suspect alcohol. Mr Love mentioned his suspicions and included on his Inspection Report a direction to keep the invoices for products including the cheap Italian wine and Claymore whisky. However, no invoices or other evidence of legitimate purchase has been provided for any of the seized goods.

The details of the seized spirits are:

Claymore whisky – 6.3 litres (9 x 70cl): Duty stamps do not fluoresce.

Smirnoff vodka – 1.4 litres (2 x 70cl): Both bottles bear a code number used on recent counterfeit product. Similar bottles have been tested and the liquid has been identified as an inferior quality spirit at a lower strength than the 37.5% of genuine Smirnoff. Duty stamps do not fluoresce.

The wine was recognised by HMRC officers as brands that have regularly been smuggled and supplied in the region without duty being paid.

The duty that would have been evaded had the seized goods been sold was approximately £385.

On 24<sup>th</sup> May 2011, Mr Love sent a letter to the licensee, Mr Gozcu at the shop address inviting him to attend an Officer Panel meeting on June 2<sup>nd</sup> to discuss the events surrounding the seizure. The letter asked for attendance to be confirmed.

On 1<sup>st</sup> June, Mr Love visited the shop as no confirmation of attendance had been received. Mr Gozcu was not present, but the person in charge made a telephone call and then told Mr Love that he was out of the country at the moment as a relative had died. Mr Love was surprised that the employee had to make a telephone call before knowing this. However, he agreed to set another date for Mr Gozcu to attend.

On 10<sup>th</sup> June, Mr Love sent another letter to Mr Gozcu, inviting him to an Officer Panel meeting on June 20<sup>th</sup>. The letter warned, in bold capital letters, that "It is very important that you contact me to confirm your attendance. Should you fail to appear without explanation, it is very likely that your licence will be reviewed."

On 19<sup>th</sup> June, Mr Love visited the shop as no confirmation had been received. Mr Gozcu was not present, but Mr Love was told that someone would definitely attend the meeting the following day.

No one appeared for the Officer Panel on 20<sup>th</sup> June at the appointed time (3.15pm) and after allowing a short time in case there had been a delay, the Officer Panel was brought to a close.

Mr Love later picked up a voicemail on his extension, which appeared to have been left at 3.08pm, seven minutes before the appointment time. It was unclear who had left the message, but the caller stated he had only just found out about the appointment and could not attend. He asked for the appointment to be rearranged. The caller did not say where he was calling from, but it should be noted that the shop is no more than 10 minutes brisk walk from 222 Upper Street, where the Officer Panel was being held.

Trading Standards are concerned at the possession for supply of illicit alcohol for the following reasons:

- Counterfeit alcohol may be unsafe to consume.
- Illicit alcohol is produced and smuggled into the country by organised crime. It is believed that the profits are frequently used to fund other types of serious crime.
- Smuggling causes huge losses to the UK's tax revenues.

Section 13(4) of Licensing Act 2003 and Regulation 7 of The Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005 makes a local weights and measures authority a responsible authority for the purposes of the legislation. Islington Council is a local weights and measures authority and that function is carried out by the trading standards team.

Here is a summary of events supporting this application

- 25/02/11 HMRC seizure 7.7 litres of spirits and 185 bottles of wine seized by HMRC.
- 02/06/11 Officer Panel Non-attendance at Officer Panel, which was notified only as Mr Love visited the premises the day before.
- 20/06/11 Officer Panel Non-attendance at Officer Panel, despite attendance being confirmed when Mr Love visited the premises the day before.

#### Recommendations:

As no evidence of legitimate purchase or other explanation has been provided, it is unlikely that the goods came from reputable supplier. It is more likely that the goods were bought from an irregular supplier – such as a person calling to the shop and selling out of the back of a van – although there is no hard evidence to support this contention. This is a common method of distributing illicit alcohol.

The supply of illicit alcohol, particularly vodka, puts public health at risk. Counterfeit vodka often contains methanol - a type of alcohol that is not suitable for human consumption - and is responsible for many deaths worldwide each year. It would not be possible for a retailer to tell the difference between smuggled and counterfeit vodka or to assess how dangerous any illicit alcohol is.

Fortunately the Smirnoff in this case, although believed to be counterfeit, is not believed to be harmful.

There is no record of the business having been advised by Trading Standards of the dangers of buying alcohol from unrecognised sources before the seizure. All independent off licences in the borough have since received advice about the law and practical guidance about how they can check they are not selling illicit alcohol and tobacco.

There is no evidence of the business selling alcohol to underage consumers. However, the failure to respond adequately to the invitations to Officer Panel and an apparent willingness to stock illicit alcohol indicates that the standard of management at the premises is not satisfactory. This increases the possibility that the approach to all consumer laws may be less rigorous than is desirable and gives concern that the business may be liable to sell age-restricted goods to underage purchasers.

It is for the Committee to consider the appropriate remedy for these facts. Should the licence continue, Trading Standards wish to recommend the following conditions are added:

1. No alcoholic goods will ever be purchased or taken from persons calling to the shop.
2. The licensee will immediately report to Trading Standards any instance of a caller to the shop attempting to sell alcohol.
3. Invoices (or copies) for all alcoholic goods on the premises will be kept at the shop and made available to officers from the council, police or HMRC upon request.
4. A stock control system will be introduced, so that the licensee can quickly identify where and when alcoholic goods have been purchased.
5. An ultra-violet light will be available at the premises for the purpose of checking the UK Duty Stamp on spirits as soon as practical after they have been purchased.
6. If any spirits bought by the company have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the licensee shall identify the supplier to Islington Trading Standards and HMRC as soon as possible.

7. The licensee shall adopt the Challenge 25, the Retail of Alcohol Standards Group's advice for off-licences.
8. The licensee shall ensure that staff are trained about age restricted products and ensure that they sign to confirm that they have understood the training. The licensee shall keep records of training and instruction given to staff.
9. The licensee shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards for example proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
10. The licensee shall require staff to note any refusals to sell to young people in a refusals log. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.

No conditions have previously been attached by the Licensing Authority, but conditions 6 & 7 of Annex 2 should be removed if the proposed conditions 7 and 10 are adopted, to avoid duplication.

Please tick ✓ yes

Have you made an application for review relating to this premises before

If yes please state the date of that application

Day		Month		Year	

If you have made representations before relating to this premises please state what they were and when you made them

N/A

Please tick ✓ yes

I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate

I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 3)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See read guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature



Date

*2nd August 2011*

Capacity

**Service Manager (Trading Standards)**

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 5)

Post town	Post Code
Telephone number (if any)	
If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)	

## Notes for Guidance

The ground(s) for review must be based on one of the licensing objectives.

Please list any additional information or details for example dates of problems which are included in the grounds for review if available.

The application form must be signed.

An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

This is the address which we shall use to correspond with you about this application.



## PREMISES LICENCE LICENSING ACT 2003

<b>Premises licence number</b>		LN/9237-161209	
<b>Postal address of premises, or if none, ordnance survey map reference or description</b>			
<b>SX FOOD AND WINE 142 ESSEX ROAD</b>			
<b>Post town</b>	London	<b>Post code</b>	N1 8LX
<b>Telephone number</b>			

<b>Where the licence is time limited the dates</b>
Not Applicable

<b>Licensable activities authorised by the licence</b>
<b>Ground Floor only</b>
<ul style="list-style-type: none"> <li>• The sale by retail of alcohol</li> </ul>

<b>The times the licence authorises the carrying out of licensable activities</b>																																			
<ul style="list-style-type: none"> <li>• The sale by retail of alcohol: <table style="margin-left: 40px; border: none;"> <tr> <td>Monday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> <tr> <td>Tuesday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> <tr> <td>Wednesday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> <tr> <td>Thursday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> <tr> <td>Friday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> <tr> <td>Saturday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> <tr> <td>Sunday</td> <td>08:00</td> <td>to</td> <td>05:00</td> <td>the following day</td> </tr> </table> </li> </ul>	Monday	08:00	to	05:00	the following day	Tuesday	08:00	to	05:00	the following day	Wednesday	08:00	to	05:00	the following day	Thursday	08:00	to	05:00	the following day	Friday	08:00	to	05:00	the following day	Saturday	08:00	to	05:00	the following day	Sunday	08:00	to	05:00	the following day
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<b>The opening hours of the premises:</b>																												
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<b>Where the licence authorises supplies of alcohol whether these are on and/or off supplies</b>
Off supplies



**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Mr Ugur Gozcu  
176 The Avenue  
Tottenham  
London  
N17 6JL

**Registered number of holder, for example company number, charity number (where applicable)**

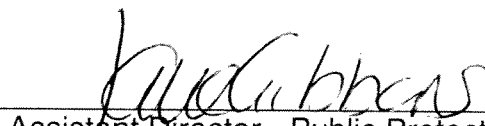
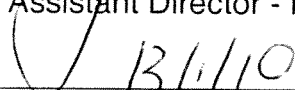
**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Mr Mehmet Kizildag  
114 Joyce Avenue  
London  
N18 2TR

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

LN/200900519 London Borough of Enfield

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
Tel: 020 7527 3031  
Email: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

  
Assistant Director - Public Protection  
  
Date of Issue



## **Annex 1 - Mandatory conditions**

1. No supply of alcohol may be made under the premises licence-
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. CCTV system shall be installed and maintained inside and outside the premises, including a CCTV unit, which monitors the immediate vicinity of the premises. All cameras shall continually record whilst the premises are open to the public and the recordings shall be kept available for a minimum of 31 days with time and date stamping. Recordings shall be made available to an authorised officer or a police officer within 24 hours of any request.
2. Premises shall be well lit both inside and out to deter offenders and support the CCTV (subject to any planning constraints).
3. An alarm system that meets a minimum standard of BSEN50131 grade 1 must be installed at the premises. A panic button facility must be provided at the counter.
4. All waste generated by the premises will be dealt with appropriately.
5. At least 2 members of staff will be on the shop floor between 23.00 – 07.00 hrs.
6. Refusals book to be completed.
7. Premises to adopt BII Challenge 21, the National Proof Of Age Standards Scheme.
8. The till to be fitted with a 'till guard' and be bolted to the top of the counter.
9. Signs shall be displayed at conspicuous locations asking customers to be quiet when leaving the vicinity.
10. All customers will be asked to respect the surroundings and behave in an orderly manner.
11. No deliveries of produce or refuse collections between 22:00 and 07:00.

## **Annex 3 - Conditions attached after a hearing by the licensing authority**

## **Annex 4 – Plans**

Reference Number: **Ref No 0140108-01 Date 14/01/08**



## Premises Licence Summary Licensing Act 2003

Premises licence number LN/9237-161209

### Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**SX FOOD AND WINE  
142 ESSEX ROAD**

Post town London

Post code N1 8LX

Telephone number

Where the licence is time limited the dates

Not Applicable

Licensable activities authorised by the licence

Ground Floor only

- The sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities

- The sale by retail of alcohol:

Monday	08:00	to	05:00	the following day
Tuesday	08:00	to	05:00	the following day
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Saturday	08:00	to	05:00	the following day
Sunday	08:00	to	05:00	the following day

The opening hours of the premises:

Monday	00:00	to	24:00
Tuesday	00:00	to	24:00
Wednesday	00:00	to	24:00
Thursday	00:00	to	24:00
Friday	00:00	to	24:00
Saturday	00:00	to	24:00
Sunday	00:00	to	24:00



ISLINGTON

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Off supplies

**Name, (registered) address of holder of premises licence**

Mr Ugur Gozcu  
176 The Avenue  
Tottenham  
London  
N17 6JL

**Registered number of holder, for example company number, charity number (where applicable)**

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Mr Mehmet Kizildag

**State whether access to the premises by children is restricted or prohibited**

No restrictions

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
Tel: 020 7527 3031  
Email: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

**RESTRICTED (when complete)**

MG 11(T)

**WITNESS STATEMENT**

CJ Act 1967, s.9; MC Act 1980, ss.5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

Statement of **Robin Clark** ..... URN: 

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Age if under 18 **Over 18** ..... (if over 18 insert 'over 18') Occupation: **Police Officer 181475** .....

This statement (consisting of: ... **1** ..... pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false, or do not believe to be true.

Signature: ..... Date: **05.08.2011**

Tick if witness evidence is visually recorded  (supply witness details on rear)

My name is Robin Clark and I am a Police Sergeant with the Metropolitan Police Service. I currently work as a Licensing officer at Islington Police Station. I have been given this specific responsibility by the Borough Commander who is acting under the written delegated authority of the Commissioner of Police for the Metropolis. A copy of this authority has been lodged with Islington Council Legal Department.

This statement is submitted in response to the review application made by the Mr David Fordham of Islington Council Trading Standards Service regarding the premises SX Food and Wine (a.k.a Tahir Food Centre), 142 Essex Rd, N1 8LX.

I have read the information provided by the Council officials in this matter. The sale of counterfeit and smuggled goods is in my view a very serious matter and having assisted the council officials in seizing such goods it is apparent that it is becoming more widespread. If there was no market for the goods the trade would not flourish and as such the licensed trade does not need operators who are willing to break the law as readily as in this case buying goods from an illegal supplier. It is well documented that there is a strong link between organised crime groups and the trade in counterfeit and smuggled goods and therefore this type of crime is also supporting other types of crime such as the drug trade, people trafficking and even terrorism. As such I would support revocation of the licence or at least a long suspension and addition of the conditions proposed by the officers of Islington Trading Standards Office. I would also point out that the Home office guidance on this offence is revocation of the licence on the first offence and that the Licensing Authorities should seek to support business 's that operate within the law by removing those that trade illegally.

I also note the lack of engagement by the owners/management of the premises in this matter, by choosing not to engage with the police or the council in this matter we have been unable to act on any information that may have been forthcoming re the source of this potentially dangerous alcohol.

Signature: ..... Signature witnessed by: .....

**RESTRICTED (when complete)**

**Witness contact details**

Home address: ..... Postcode: .....

Home telephone number ..... Work telephone number .....

Mobile/pager number ..... Email address: .....

Preferred means of contact: .....

**Male** / ~~Female~~ (delete as applicable) Date and place of birth: .....

Former name: ..... Ethnicity Code (16+1): ..... Religion/belief: .....

**Dates of witness non-availability** .....

**Witness care**

- a) Is the witness willing and likely to attend court? **No.** If 'No', include reason(s) on **MG6.**
- b) What can be done to ensure attendance?
- c) Does the witness require a Special Measures Assessment as a vulnerable or intimidated witness? **No.** If 'Yes' submit **MG2** with file.
- d) Does the witness have any specific care needs? **No.** If 'Yes' what are they? (Disability, healthcare, childcare, transport, , language difficulties, visually impaired, restricted mobility or other concerns?)

**Witness Consent (for witness completion)**

- a) The criminal justice process and Victim Personal Statement scheme (victims only) has been explained to me Yes  No
- b) I have been given the Victim Personal Statement leaflet Yes  No
- c) I have been given the leaflet 'Giving a witness statement to police — what happens next?' Yes  No
- d) I consent to police having access to my medical record(s) in relation to this matter: (obtained in accordance with local practice) Yes  No  N/A
- e) I consent to my medical record in relation to this matter being disclosed to the defence: Yes  No  N/A
- f) I consent to the statement being disclosed for the purposes of civil proceedings e.g. child care proceedings, CICA Yes  No
- g) The information recorded above will be disclosed to the Witness Service so they can offer help and support, unless you ask them not to. Tick this box to decline their services:

Signature of witness: ..... Print name: .....

Signature of parent/guardian/appropriate adult: ..... Print name: .....

Address and telephone number if different from above: .....

Statement taken by (print name): **PS45NI 181475 Robin CLARK** ..... Station: **Islington** .....

Time and place statement taken: .....

**Suggested conditions of approval recommended by Trading Standards Officer**

1. No alcoholic goods will ever be purchased or taken from persons calling to the shop.
2. The licensee will immediately report to Trading Standards any instance of a caller to the shop attempting to sell alcohol.
3. Invoices (or copies) for all alcoholic goods on the premises will be kept at the shop and made available to officers from the council, police or HMRC upon request.
4. A stock control system will be introduced, so that the licensee can quickly identify where and when alcoholic goods have been purchased.
5. An ultra-violet light will be available at the premises for the purpose of checking the UK Duty Stamp on spirits as soon as practical after they have been purchased.
6. If any spirits bought by the company have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the licensee shall identify the supplier to Islington Trading Standards and HMRC as soon as possible.
7. The licensee shall adopt the Challenge 25, the Retail of Alcohol Standards Group's advice for off-licences.
8. The licensee shall ensure that staff are trained about age restricted products and ensure that they sign to confirm that they have understood the training. The licensee shall keep records of training and instruction given to staff.
9. The licensee shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards for example proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
10. The licensee shall require staff to note any refusals to sell to young people in a refusals log. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.

