

Report of: **Service Director, Public Protection**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Sub-Committee	2nd February 2012	B3	St. Mary's

Delete as appropriate		Non-exempt
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Subject: PREMISES LICENCE NEW APPLICATION
RE: NAME TO BE CONFIRMED, 487 LIVERPOOL ROAD, LONDON, N7 8PG

1. Synopsis

- 1.1 This is an application for a new premise licence under the Licensing Act 2003.
- 1.2 The new application is to:
 - i) Allow the supply of alcohol, off sales only, Mondays to Sundays from 08:00 until 23:00.

2. Recommendations

- 2.1 To determine the application for a new premises licence under Section 17 of the Licensing Act 2003.
- 2.2 If the Committee grants the application it should be subject to:
 - i. conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (See appendix 3);
 - ii. conditions recommended by responsible Authorities (see appendix 3);
 - iii. any conditions deemed necessary by the Committee to promote the four licensing objectives.

3. Background

3.1 Papers are attached as follows:-

- Appendix 1: application form;
- Appendix 2a: name & address details of those persons making representations;
- Appendix 2: representations;
- Appendix 3: suggested conditions and map of premise location.

3.2 The Licensing Authority has received 5 letters of representation, none of which are from people who requested that they remain anonymous. The representations include one from the Responsible Authority for Health and Safety and four from local residents.

4. Conclusion and reasons for recommendations

4.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions necessary to promote the licensing objectives.

Background papers:


The Council's Statement of Licensing Policy

Licensing Act 2003

Secretary of States Guidance

Final Report Clearance

Signed by


Service Director – Public Protection

Date

24.1.12

Received by

Head of Scrutiny and Democratic Services

Date

Report author: Dan Whitton

Tel: 020 7527 3841

Fax: 020 7527 3430

E-mail: dan.whitton@islington.gov.uk

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Mohammad Shazad Khan
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description 487 Liverpool Road			
Post town	London	Post code	N7 8PG

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£8900

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

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- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname Khan			First names Mohammad Shazad	
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes
Current postal address if different from premises address		118 Village Road		
Post Town	Enfield		Postcode	EN1 2EX
Daytime contact telephone number		07867 790505		
E-mail address (optional)				

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname			First names	
I am 18 years old or over				<input type="checkbox"/> Please tick yes

Current postal address if different from premises address	
Post Town	Postcode
Daytime contact telephone number	
E-mail address (optional)	

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
1	3	012012

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

This is a small sized convenience store situated on a busy main road. It offers a range of groceries in addition to the sale of alcohol. The premises occupies the ground floor. There are other commercial properties and licensed premises located in the vicinity.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for performing plays (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			
Wed			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)	
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>	
Day	Start	Finish	<p>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)</p>	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>	
Wed				
Thur				
Fri			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>	
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>	
Sun				

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	
Tue				
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors <input type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
			<u>Please give a description of the facilities for dancing you will be providing</u>		
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	0800	2300			
Tue	0800	2300			
Wed	0800	2300			
Thur	0800	2300			
Fri	0800	2300			
Sat	0800	2300			
Sun	0800	2300			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Mohammad Shazad Khan	
Address 118 Village Road Enfield	
Postcode	EN1 2EX
Personal Licence number (if known) LN/2005/00978	
Issuing licensing authority (if known) Enfield Council	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

There will be no activities of this nature

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0600	2400	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)</p>
Tue	0600	2400	
Wed	0600	2400	
Thur	0600	2400	
Fri	0600	2400	
Sat	0600	2400	
Sun	0600	2400	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Please see attached schedule

b) The prevention of crime and disorder

Please see attached schedule

c) Public safety

Please see attached schedule

d) The prevention of public nuisance

Please see attached schedule

e) The protection of children from harm

Please see attached schedule

Schedule

1. The premises licence holder shall ensure that notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
2. The premises licence holder shall take all reasonable steps to ensure that any persons loitering outside the premises disperse quickly and do not congregate.
3. The premises licence holder shall ensure that there is no external disposal of refuse after 2100 hours and before 0800 hours daily and, as far as possible, to ensure deliveries are within those hours with the exception of newspaper deliveries.
4. Staff shall routinely check the premises during opening hours to ensure they are clean and tidy and to ensure the frontage of the premises is swept at least once each trading day.
5. The premises licence holder shall ensure that reasonable and adequate staff training shall be carried out and properly documented in relation to, dealing with incidents and prevention of crime and disorder; sale of alcohol (to underage, persons over 18 purchasing for underage, drunks etc) prior to being allowed to sell alcohol.
6. The premises licence holder shall ensure that all training records for existing staff shall be retained and made available to police and local authority officers upon reasonable request.
7. The premises licence holder shall ensure that refresher training shall be satisfactorily completed every six months for all staff and documented as above.
8. The premises licence holder shall ensure that the premises shall install and maintain a comprehensive CCTV system.
9. The premises licence holder shall ensure that the CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
10. The premises licence holder shall ensure that all CCTV recordings shall be stored for a minimum period of 28 days with date and time stamping. Recordings shall be made available following the reasonable request of Police or authorised officer throughout the preceding 28 day period.
11. The premises licence holder shall ensure that a staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public.
12. The premises licence holder shall ensure in the event of its failure, the CCTV system will be repaired as soon as practicable.
13. The premises licence holder shall ensure that an alarm system will be installed and in the event of its failure, to be repaired as soon as practicable.
14. The premises licence holder shall ensure that adequate first aid equipment and fire safety materials are available on the premises.
15. The premises licence holder shall ensure that in the absence of adequate daylight suitable and sufficient artificial lighting is provided and maintained in any area to which the public have access.
16. The premises licence holder shall ensure that an incident log shall be kept at the premises and made available on request to an authorised officer of the council or the Police, which will record the following:- any complaints received, violence by any person against another, any other criminal incidents, any visit by a relevant authority or emergency service.
17. The premises licence holder shall instruct all staff to co-operate and comply with all reasonable requests of Police officers investigating incidents of crime and disorder associated with the premises.
18. The premises licence holder shall ensure that there is no access to the premises through the 'fire exit only'.
19. The premises licence holder shall operate a 'Challenge 25', or similar, scheme at the premises whereby anyone who appears to be under the age of 25 shall be asked to

- provide proof of age that he or she is over 18 and shall adopt the Challenge 25, Retail of Alcohol Standards Group's advice for off-licences.
20. Notices shall be displayed in the premises to advise patrons and staff that a 'Challenge 25', or similar, scheme operates in the premises.
 21. The premises licence holder shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards for example proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
 22. The premises licence holder shall ensure that any refusals of sale of age-related products are recorded in a refusals log as soon as is reasonably practicable after the sale is refused. The log should show the date and time of the event; the product(s) sought; the gender and approximate age of the customer together with a description of the customer. The log is to be perused daily or weekly by all staff and initialled to this effect. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.
 23. The premises licence holder shall ensure that no alcoholic goods will ever be purchased from sellers calling to the shop.
 24. The premises licence holder shall ensure that staff will immediately report to Trading Standards any instance of a caller to the shop attempting to sell alcohol.
 25. The premises licence holder shall ensure that No spirits in re-sealed cases will be purchased.
 26. The premises licence holder shall ensure that Invoices (or copies) for all alcoholic goods on the premises will be kept at the shop and made available to officers from the council, police or HMRC upon request.
 27. The premises licence holder shall ensure that a stock control system will be introduced, so that the licensee can quickly identify where and when alcoholic goods have been purchased.
 28. The premises licence holder shall ensure that an ultra-violet light will be available at the premises for the purpose of checking the UK Duty Stamp on spirits as soon as practical after they have been purchased.
 29. The premises licence holder shall ensure that if any spirits bought by the company have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the licensee shall identify the supplier to Islington Trading Standards as soon as possible.


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	14 th December 2011
Capacity	Duly Authorised Licensing Agent

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Alan Aylott
 Alan Aylott Licensing
 Newlands
 The Close
 Saltwood

Post town	Hythe, Kent	Post code	CT21 4RA
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Telephone number (if any)	01303 262470
---------------------------	--------------

If you would prefer us to correspond with you by e-mail your e-mail address (optional)
 alanaylott.licensing@sky.com

Consent of individual to being specified as premises supervisor

Mohammad Shazad Khan

I

[full name of prospective premises supervisor]

of

118 Village Road
Enfield
EN1 2EX

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

New Premises Licence

[type of application]

by

Mohammad Shazad Khan

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

S T Food & Wine
487 Liverpool Road
London
N7 8PG

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Mohammad Shazad Khan

[name of applicant]

concerning the supply of alcohol at

S T Food & Wine

487 Liverpool Road

London

N7 8PG

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LN/200500978

[insert personal licence number, if any]

Personal licence issuing authority

Enfield Council, Civic Centre, Silver Street, Enfield, EN1 3XH ...020 8379 3578

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

M. S. Khan

Name (please print)

Mohammad Shazad Khan

Date

7th December 2011



ISLINGTON

Building Control Service
Planning and Development
222 Upper Street
London
N1 1XR

T 020 7527 5986
F 020 7527 5998
E geoff.weaver@islington.gov.uk
W www.islington.gov.uk

Our ref : GW
Your ref:

Date: 11 January 2012

Mr Alan Aylott
Alan Aylott Licensing
Newlands
The Close
Saltwood
Hythe
Kent CT21 4RA

Dear Sir

**Licensing Act 2003
Representation from Responsible Authority for Health and Public Safety
487 Liverpool Road N7 8PG**

With reference to the recent application for a premises licence under the Licensing Act 2003 at the above named premises, as the health and safety consultant for the responsible authority for health and public safety I will be making a representation to this application.

The proposed arrangements at the premises as shown on the submitted plan are insufficient for health and public safety. Attached is a schedule of the requirements necessary for the minimum acceptable standards. The premises should be inspected and approved by the responsible authority for health and safety before the premises can be used under the licence.

Premises should be maintained in good condition. Staff should be trained in the health and safety measures applicable to the premises and the action to be taken in the event of an emergency or evacuation. Enclosed for the attention of the licensee are **Health and Safety Standards for Places of Assembly, Shops and Commercial Premises**.

This communication is without prejudice to the necessity of complying with any other statutory controls which may be applicable, whether administered by the council or by any other authority.

Please give notification of the commencement and completion of the works. Should you require any advice or information please contact me at the above address.

Yours faithfully

Geoff Weaver
Senior Building Surveyor (Licensing Health and Safety)

**Islington Licensing Authority
Licensing Act 2003**

Representation form from Responsible Authority for Health and Public Safety

Name	Geoff Weaver
Job title	Senior Building Surveyor (Licensing Health and Safety)
Postal address	Islington Council, Building Control Service 222 Upper Street, London N1 1XR
email	geoff.weaver@islington.gov.uk
Contact telephone number	020 7527 5986
Name and address of the premises concerning the representation	Unknown 487 Liverpool Road N7 8PG
Public Safety	The proposed arrangements at the premises are insufficient for health and public safety. See attached requirements schedule.
Suggested conditions that could be added to the licence to remedy the public safety representation	The premises shall not be used under the licence until the requirements specified in the schedule dated 11 January 2012 have been completed and approved in writing by the responsible authority for health and public safety.

Signed: _____ Date: _____

Please return this form along with any additional sheets to: Applicant and Islington Council, Licensing Team, 222 Upper Street, London N1 1XR or email to licensing@islington.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Support Team on 020 7527 3031.

**Licensing Act 2003 – Requirements schedule dated 11 January 2012 for
487 Liverpool Road N7 8PG**

- (1) In addition to the emergency lighting shown on the plan, emergency lighting in compliance with BS 5266 – 1 should be provided in the following locations:

Unisex wheelchair assessable toilet.
Basement area and exit route from the basement.

Note: Non-maintained emergency lighting should be wired to the local lighting circuit in such a manner as to operate not only in the event of failure of the mains supply but also on failure of the supply to the local lighting circuit.

- (2) Mains operated smoke and heat alarms with a standby power supply such as a rechargeable or replaceable battery or capacitor in accordance with BS 5839 – 6 should be provided in the parts of the premises specified below:

Staff room next to unisex wheelchair assessable toilet – heat alarm.
Trading area of the shop – smoke alarms.
Basement area and exit route from the basement.

Smoke alarms should be sited so that no point is further than 7.5m from the nearest smoke alarm. Heat alarms should be sited so that no point is further than 5.3m from the nearest heat alarm. Smoke and heat alarms should not be mounted within 500mm of any walls or obstructions.

Smoke and heat alarms should be interlinked so that detection of smoke or heat by one unit operates the alarm signal in all of them. Smoke and heat alarms should be wired in compliance with BS 7671 to a single independent circuit at the main distribution board. The circuit should be clearly labelled **Fire Alarm do not isolate**.

- (3) A continuous handrail should be provided to all stairs and steps at a height of not less than 900mm and not more than 1000mm above the pitch line or floor.
- (4) Mechanical extract ventilation should be installed in the toilet extracting direct to external air at a rate of not less than 6 litres/second. The extract fan should have a 15 minute over-run controlled by the light switch or occupant detecting sensor. An air inlet to the toilet should be provided, e.g. 10mm gap under the doors.
- (5) One water fire extinguisher (rating 13A) and one carbon dioxide fire extinguisher (rating 34B) should be provided behind or adjacent to the cashiers/sales counter.

Fire extinguishers should be on brackets or stands and located so as not to obstruct exit routes or cause a hazard to persons in and about the premises.

Appropriate signs should be fixed adjacent to the fire extinguishers indicating the type of fire fighting appliance and the class of fire covered.

- (6) Signs worded **Private** or **Staff only** should be fixed on the staff room door and the door to the basement.
- (7) Graphic symbol exit sign in compliance with the Health and Safety (Safety Signs and Signals) Regulations should be provided over the entrance/exit doors. The minimum depth of the exit sign should be not less than 125mm.

- (6) Copies of the inspection and test certificates specified below, certified by an approved competent person, should be submitted to the responsible authority for health and public safety.

Electrical installation.

Emergency lighting.

Electrical installation for the smoke/heat alarm system.

Fire fighting extinguishers.

An approved competent person for the testing and certification of electrical installations and emergency lighting should be one of the following:

- (i) A qualified member of the Institution of Engineering and Technology, or
- (ii) A contractor enrolled with the National Inspection Council for Electrical Installation Contracting, or a member of the Electrical Contractors Association, or a competent person from an appropriate approved organisation.

Inspection and service certificates for fire extinguishers should be obtained from an organisation certified by the British Approvals for Fire Equipment (BAFE), or a competent person from an appropriate approved organisation.

Fitzsimons, Aiden

2

From:
Sent:
To:
Cc:
Subject:



Licensing Support Team
222 Upper Street
London
N1 1XR
13 January 2012

Re.: Licence Application by ST Food and Wine, 487 Liverpool Road, London N7 8PG

Dear Sir/Madam,

I would like to express my view on the 'application for a premises licence' as described in your letter reference WK/111239179. I'm categorically against the opening of the proposed shop due to the following reasons:

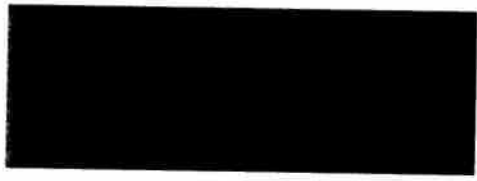
1. 1. There have been numerous incidents with local teenagers outside 1 Sheringham road, which led to broken door (glass unit), theft of bicycles, starting off fires by the front door, disappearing post, graffiti on the walls, etc. Having a new off licence shop right opposite our building will likely to attract more hooligans to this usually quiet residential area.
2. 2. I'm also concerned about the cleanliness of the area around the shop as it would obviously result in extra rubbish being thrown outside. As the area is surrounded by two parks and we see foxes going through rubbish bins rather frequently, more rubbish and food will likely to attract more foxes in search for food.
3. 3. It is obvious that having such shop right opposite our building will create extra noise at the early and late hours throughout the week. All residents at 1 Sheringham road are professional people and we tend to go to bed at reasonably early hours. Having goods delivered to the shop at the early/late hours will cause undesirable disturbance and likely formal complaints from the residents.

I hope that my view will be seriously taking into account in your decision-making.

Look forward to hearing from you.

Kind regards,





Licensing Support Team
222 Upper Street
London
N1 1XR

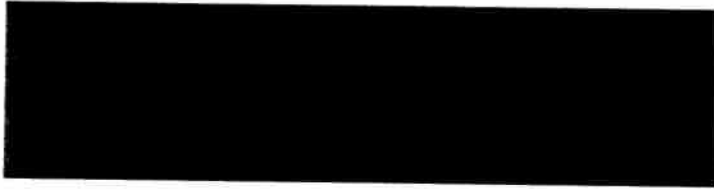
8 January 2012

Dear Sirs,

Re.: Licence Application by ST Food and Wine, 487 Liverpool Road, London N7 8PG

1. Thank you for your letter reference **WK/111239179**. I live directly opposite the location of this proposed shop, in a [redacted]. I have the following observations as you consider the application.
2. We have had problems with groups of local youngsters congregating in the street and vandalising the building and stealing bicycles. Anything that encouraged them to congregate even more outside the front door of the flats, especially late at night would not be welcome. I fear that opening such a shop as is proposed could cause this. This has the potential to cause problems of disorder and nuisance.
3. Given that the my windows directly overlook the proposed off-licence, from a distance of only twenty-five feet or so, I am also concerned about the level of noise it is likely to generate and the nuisance it is likely to cause. In particular I am concerned about the opening hours. Having deliveries made late and/or early, and being open for trade from 8am to 11pm means that, especially late at night every day, and early mornings at the weekends, there will be unavoidable noise which will come straight through my windows from the passage of customers and goods in and out and possibly customers "hanging around" outside. If the licence is granted, this impact could be significantly reduced by ensuring in the terms of the licence that loading and unloading happens at a reasonable time during the day, and ensuring that the shop closes earlier than 11pm.

4. I hope that the Licensing Committee is able to take this into account. There are others living in the same block on whom it will have a similar impact.



4



Licensing Support Team
222 Upper Street
London
N1 1XR

11th January 2012

**Re.: Licence Application by ST Food and Wine, 487 Liverpool Road,
London N7 8PG**

Thank you for your letter reference **WK/111239179**. I live directly opposite the location of this proposed shop, in a [REDACTED]. In response to the application I have the following points to make as you consider the application.

First for this business to open they require a licence, issued by your committee for the sale of alcohol on their property. I have read over the Licensing act 2003 and I feel that this business will not be able to fulfil the 4 main objectives of the Licensing Act with their proposed business and trading hours.

Licensing objectives

The Act sets out four licensing objectives which must be taken into account when a local authority carries out its functions. They are:

- the prevention of crime and disorder,
- public safety,
- prevention of public nuisance, and
- the protection of children from harm

Making Alcohol more readily available and the length of the proposed business hours of 8.00am and 11.00pm, will no doubt give the potential for more Alcohol related incidents which will impact all four of the licensing objectives in a negative fashion. With the location of the proposed business set back from the main street Holloway Road makes this business a potential target to robbery due to the nature of the business and the stock and money that is held on the premises. With Liverpool Road used as a thoroughfare for Home matches at Emirates stadium, the sale of Alcohol for those fans traveling to and from the match gives the recipe for Public Nuisance, Crime and Disorder with destruction of property, littering and Loitering, and in-turn has a negative effect for Public safety.

Lastly with a school only fifty meters from each others front doors, this creates options for the consumption and distribution of alcohol to minors. This also creates a public nuisance as students will loiter out the front of the store before and after schooling hours.

As a concerned resident I don't believe the application by ST Food and Wine should or could be approved based on your licensing guidelines. I would be more than happy to discuss this further as I have the support of fellow residents and I am sure the local community and school will reiterate my concerns.

Kind regards,



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[REDACTED]

Licensing Support Team
222 Upper Street
London
N1 1XR

11th January 2012

Re.: Licence Application by ST Food and Wine, 487 Liverpool Road, London N7 8PG

Thank you for your letter reference **WK/111239179**. I live directly opposite the location of this proposed shop, in a [REDACTED]. In response to the application I have the following points to make as you consider the application.

For this business to open they require a license, issued by your committee for the sale of alcohol on their property. I have read over the Licensing act 2003 and I feel that this business will not be able to fulfill the 4 main objectives of the Licensing Act with their proposed business and trading hours.

Licensing objectives

The Act sets out four licensing objectives, which must be taken into account when a local authority carries out its functions. They are:

- The prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- The protection of children from harm

Having had several problems with youths loitering around the area in the past I am very concerned that the addition of this Off-license will only worsen the problem. As a block of flats we have already had doors smashed several times, graffiti, used syringes dumped outside and bikes stolen by youths 'hanging around' the area, I

believe building this Off-license will only encourage them to loiter in the area further and cause more crime and disorder in the area. I hold that passing this application will have a negative effect on public safety in the area-encouraging youths (perhaps under the influence of alcohol) to loiter around the area more than they already do. The proposed hours of the Off-license will cause several problems with noise levels to local residents as potentially intoxicated customers make their way to and from it.

There is a school only a few doors down and many children walk past the proposed site everyday-I worry about these children loitering around the proposed site before and after school, particularly as alcohol will be available to the students over 18. I question whether allowing this proposal will protect children from harm.

We have had several problems with locals leaving rubbish dumped outside our block of flats in the past, so much so that we have had to resort to adding a door to our rubbish bin with a lock. I am wondering what arrangements will be made for any rubbish caused by purchases at the shop-as I am worried that this may make the area look messy.

I am writing this letter as a concerned Resident and Homeowner of the following proposal and I don't believe the following should or could be approved based on your licensing guidelines. I would be very happy to discuss this further as I have the support of fellow residents and I am sure the local community and School will reiterate my concerns.

Thank you for taking my concerns in to consideration.



Suggested conditions of approval consistent with the operating schedule

1. The premises licence holder shall ensure that notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
2. The premises licence holder shall take all reasonable steps to ensure that any persons loitering outside the premises disperse quickly and do not congregate.
3. The premises licence holder shall ensure that there is no external disposal of refuse after 2100 hours and before 0800 hours daily and, as far as possible, to ensure deliveries are within those hours with the exception of newspaper deliveries.
4. Staff shall routinely check the premises during opening hours to ensure they are clean and tidy and to ensure the frontage of the premises is swept at least once each trading day.
5. The premises licence holder shall ensure that reasonable and adequate staff training shall be carried out and properly documented in relation to, dealing with incidents and prevention of crime and disorder; sale of alcohol (to underage, persons over 18 purchasing for underage, drunks etc) prior to being allowed to sell alcohol.
6. The premises licence holder shall ensure that all training records for existing staff shall be retained and made available to police and local authority officers upon reasonable request.
7. The premises licence holder shall ensure that refresher training shall be satisfactorily completed every six months for all staff and documented as above.
8. The premises licence holder shall ensure that the premises shall install and maintain a comprehensive CCTV system.
9. The premises licence holder shall ensure that the CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
10. The premises licence holder shall ensure that all CCTV recordings shall be stored for a minimum period of 28 days with date and time stamping. Recordings shall be made available following the reasonable request of Police or authorised officer throughout the preceding 28 day period.
11. The premises licence holder shall ensure that a staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public.
12. The premises licence holder shall ensure in the event of its failure, the CCTV system will be repaired as soon as practicable.
13. The premises licence holder shall ensure that an alarm system will be installed and in the event of its failure, to be repaired as soon as practicable.
14. The premises licence holder shall ensure that adequate first aid equipment and fire safety materials are available on the premises.
15. The premises licence holder shall ensure that in the absence of adequate daylight suitable and sufficient artificial lighting is provided and maintained in any area to which the public have access.
16. The premises licence holder shall ensure that an incident log shall be kept at the premises and made available on request to an authorised officer of the council or the Police, which will record the following:- any complaints received, violence by any person against another, any other criminal incidents, any visit by a relevant authority or emergency service.
17. The premises licence holder shall instruct all staff to co-operate and comply with all reasonable requests of Police officers investigating incidents of crime and disorder associated with the premises.
18. The premises licence holder shall ensure that there is no access to the premises through the 'fire exit only'.

19. The premises licence holder shall operate a 'Challenge 25', or similar, scheme at the premises whereby anyone who appears to be under the age of 25 shall be asked to provide proof of age that he or she is over 18 and shall adopt the Challenge 25, Retail of Alcohol Standards Group's advice for off-licences.
20. Notices shall be displayed in the premises to advise patrons and staff that a 'Challenge 25', or similar, scheme operates in the premises.
21. The premises licence holder shall put arrangements in place to ensure that before serving alcohol to young persons, staff ask to see accredited proof of age cards for example proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
22. The premises licence holder shall ensure that any refusals of sale of age-related products are recorded in a refusals log as soon as is reasonably practicable after the sale is refused. The log should show the date and time of the event; the product(s) sought; the gender and approximate age of the customer together with a description of the customer. The log is to be perused daily or weekly by all staff and initialled to this effect. The refusals log shall be checked and signed monthly by the designated premises supervisor. The refusals log shall be made available for inspection by the licensing team, police or trading standards.
23. The premises licence holder shall ensure that no alcoholic goods will ever be purchased from sellers calling to the shop.
24. The premises licence holder shall ensure that staff will immediately report to Trading Standards any instance of a caller to the shop attempting to sell alcohol.
25. The premises licence holder shall ensure that No spirits in re-sealed cases will be purchased.
26. The premises licence holder shall ensure that Invoices (or copies) for all alcoholic goods on the premises will be kept at the shop and made available to officers from the council, police or HMRC upon request.
27. The premises licence holder shall ensure that a stock control system will be introduced, so that the licensee can quickly identify where and when alcoholic goods have been purchased.
28. The premises licence holder shall ensure that an ultra-violet light will be available at the premises for the purpose of checking the UK Duty Stamp on spirits as soon as practical after they have been purchased.
29. The premises licence holder shall ensure that if any spirits bought by the company have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the licensee shall identify the supplier to Islington Trading Standards as soon as possible.

Suggested conditions of approval agreed with the Health and Safety Officer

30. The premises shall not be used under the licence until the requirements specified in the schedule dated 11 January 2012 have been completed and approved in writing by the responsible authority for health and public safety.

