



**Report of: Service Director, Public Protection**

Meeting of:	Date:	Ward(s):
Licensing Sub-Committee - C	21/05/2019	Tollington

	Exempt	Non-exempt
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**SUBJECT: PREMISES LICENCE NEW APPLICATION  
RE: SHPELLA, 21 CROUCH HILL, LONDON, N4 4AP**

**1. Synopsis**

- 1.1 This is an application for a variation of the premise licence under the Licensing Act 2003.
- 1.2 The premises currently holds a licence allowing:
- The sale by retail of alcohol, On and Off supplies, from 10:00 until 18:00, Monday to Sunday.
  - The premises are open to the public from 07:00 until 18:00, Monday to Sunday
- 1.3 The variation application is to allow:
- The sale by retail of alcohol, On and Off supplies, from 10:00 until 23:00 Monday to Sunday: and
  - The premises to be open to the public from 07:00 until 23:00, Monday to Sunday

**2. Relevant Representations**

Licensing Authority	No
Metropolitan Police	No
Noise	No
Health and Safety	No



Trading Standards	No
Public Health	No
Safeguarding Children	No
London Fire Brigade	No
Local residents	Yes 4 local residents
Other bodies	No

### **3. Background**

- 3.1 The premises licence was granted in May 2015 to Rodrigo's Coffee House Ltd
- 3.2 On 9 November 2018 the premises licence was transferred to Toni Melengu
- 3.3 On 4 January 2019 a vary DPS application was made and Toni Melengu became the DPS.

### **4. Planning Implications**

- 4.1 The Planning team have indicated that planning permission for Class A3 usage may be required.

### **5. Recommendations**

- 5.1 To determine the application for a variation of a premises licence under Section 17 of the Licensing Act 2003.
- 5.2 If the Committee grants the application it should be subject to:
- i. conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (see appendix 4); and
  - ii. any conditions deemed appropriate by the Committee to promote the four licensing objectives. (see appendix 4)

### **6. Reasons for recommendations**

- 6.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions as appropriate to promote the licensing objectives.

### **Appendices:**

- Appendix 1: application form;
- Appendix 2: current premises licence;
- Appendix 3: representations.
- Appendix 4: suggested conditions and map of premises location.



**Background papers:**

None.

**Final report clearance:****Signed by:**

Service Director – Public Protection

7/5/19

Date

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)









# ISLINGTON

## Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We TONI MELENGU

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LN/15497-040119

### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

21 CROUCH HILL

Post town

LONDON

Postcode

N4 4AP

Telephone number at premises (if any)

[REDACTED]

Non-domestic rateable value of premises

£ 11,250

### Part 2 – Applicant details

Daytime contact  
telephone number

[REDACTED]

E-mail address (optional)

[REDACTED]

Current postal address if different  
from premises address

[REDACTED]

Post town

[REDACTED]

Postcode

[REDACTED]



### Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐  
No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

TO EXTEND THE HOURS FOR THE SALE OF  
ALCOHOL AND THE OPENING HOURS UNTILL 11<sup>00</sup>PM  
~~DAYS~~ DAILY

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:



#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Sale by retail of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M



A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					



# B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					



C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			



## D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					



E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>		
Mon					
Tue					
			<u>State any seasonal variations for the performance of live music (please read guidance note 4)</u>		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Fri					
Sat					
Sun					



## F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					



G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)			
Mon						
Tue						
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 4)			
Thur						
Fri						
Sat			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)			
Sun						



# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					



## I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b><u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)			
Mon						
Tue						
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 4)			
Thur						
Fri						
Sat			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 5)			
Sun						



J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	10 <sup>00</sup>	23 <sup>00</sup>			
Tue	10 <sup>00</sup>	23 <sup>00</sup>			
Wed	10 <sup>00</sup>	23 <sup>00</sup>			
Thur	10 <sup>00</sup>	23 <sup>00</sup>	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	10 <sup>00</sup>	23 <sup>00</sup>			
Sat	10 <sup>00</sup>	23 <sup>00</sup>			
Sun	10 <sup>00</sup>	23 <sup>00</sup>			

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8).



L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon	07 <sup>00</sup>	23 <sup>00</sup>	
Tue	07 <sup>00</sup>	23 <sup>00</sup>	
Wed	07 <sup>00</sup>	23 <sup>00</sup>	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)
Thur	07 <sup>00</sup>	23 <sup>00</sup>	
Fri	07 <sup>00</sup>	23 <sup>00</sup>	
Sat	07 <sup>00</sup>	23 <sup>00</sup>	
Sun	07 <sup>00</sup>	23 <sup>00</sup>	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.



Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.



## M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

- All instances of crime and disorder shall be reported to the police and full cooperation will be given.
- Not selling of alcohol to drunk or intoxicated customers.
- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.
- Vigilance in preventing the use and sale of illegal drugs at the retail area.

### b) The prevention of crime and disorder

- CCTV is installed, operated and maintained in agreement with the Police. The cameras cover all internal areas accessible to the public and areas immediately outside the shop.
- Alcoholic drinks may be consumed only within the premises.
- All instances of crime and disorder will be reported to the police and an incident book shall be used to record all instances of public disorder.

### c) Public safety

- All exit routes are kept clear and clearly identified at all times.
- Emergency lighting batteries are fully charged before the admission of the public at all times.
- A log book shall be kept upon the premises in which all safety checks such as the well-function of our equipment and other fittings in the premises shall be entered and kept available for inspection.

### d) The prevention of public nuisance

- Clear, legible and prominent notices will be displayed at all exits requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.
- Doors and windows to the premises will be kept closed, so far as practicable, at all times when noise regulated entertainment is taking place i.e. recorded music.

### e) The protection of children from harm

- The licensee shall adopt the Challenge 25 and the B11 National Standards Proof of Age Scheme.
- Well trained staff about requirement for persons' identification or age establishment.
- Regularly monitoring staff to check how they are dealing with young people who ask for alcohol and other age restricted products.



Checklist:

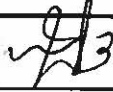
Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒


**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	28/03/2019
Capacity	Licence <del>Holder</del> Holder

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)**

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			



## Notes for Guidance

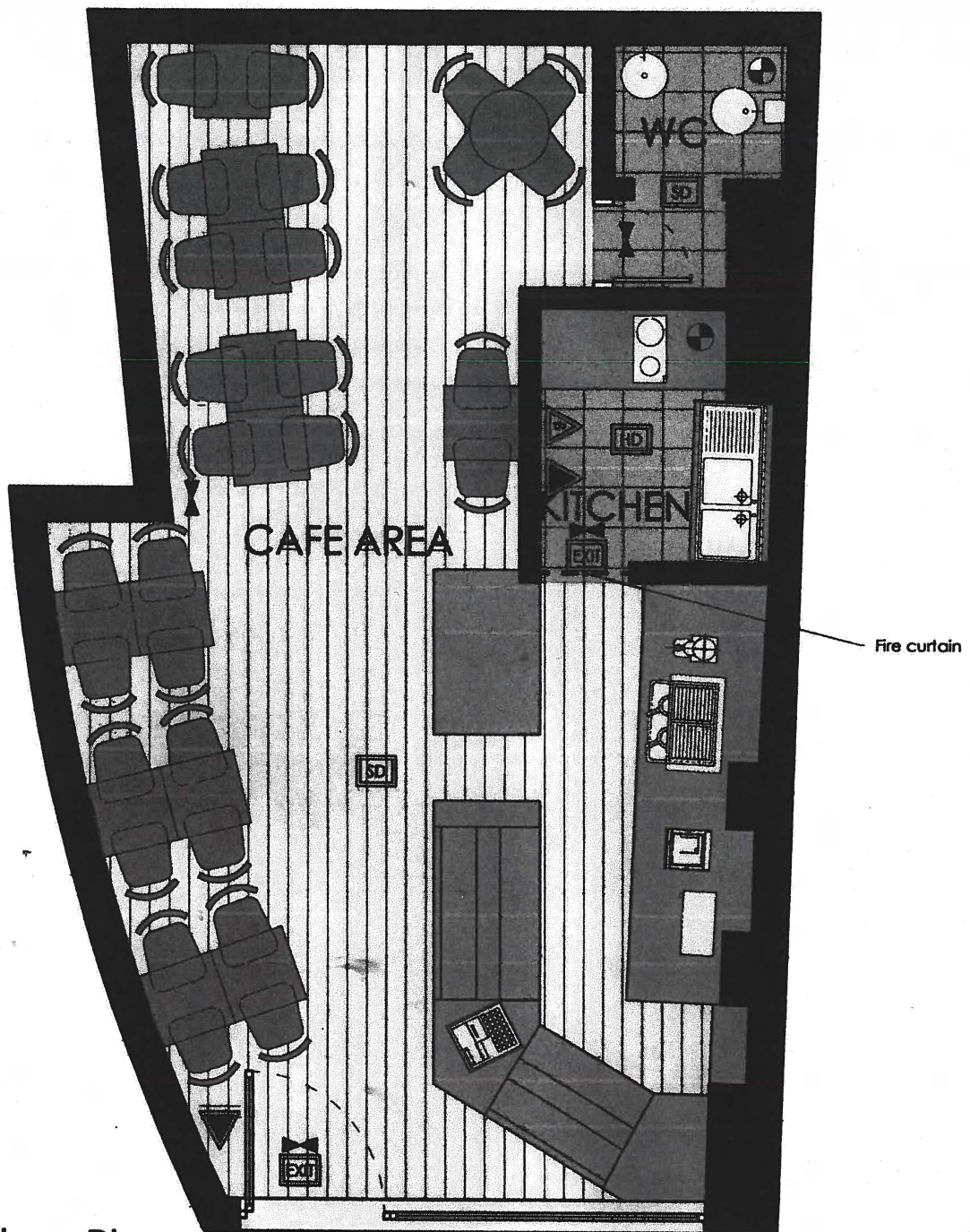
**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Carol. Jones @ Islington. gov. uk.

020 7527 3014.





Floor Plan  
1:50@A4 (Proposed Plan)

- mechanical extract
- FF fridge freezer
- FG fridge
- FZ freezer
- OV ovens

**FIRE SYMBOLS:**

- 1 hour fire compartment (E20/60FR)
- all fire doors to be 30/30 with self closers and intumescent strips
- fire blanket
- 9 litre water fire extinguisher
- 5kg CO2 extinguisher
- fire door keep locked (5mm letters)
- smoke detector (TO BS5839)
- heat detector (TO BS5839)
- emergency light with exit sign
- emergency lighting



Mr./Ms.  
Rodrigo's Coffee House  
London

Cafe  
Preliminary  
Proposed Plan

Jose Manuel Rocha  
Unit 35 Battersea Business Centre 99-109 Lavender Hill London SW11 5QL  
t. +44 (0) 7868 697 778 - email. manuelrocha01@hotmail.com

2015.05.13

1:50

Ref: WK/ 201585859

100





ISLINGTON

# PREMISES LICENCE LICENSING ACT 2003

<b>Premises licence number</b>	<b>LN/15497-040119</b>	<b>Date of original grant*</b>	<b>17 June 2015</b>
--------------------------------	------------------------	--------------------------------	---------------------

*\*An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>			
RODRIGO'S COFFEE HOUSE 21 CROUCH HILL			
<b>Post town</b>	London	<b>Post code</b>	N4 4AP
<b>Telephone number</b>			

<b>Where the licence is time limited the dates</b>
Not Applicable

<b>Licensable activities authorised by the licence</b>
<b>Ground Floor</b>
<ul style="list-style-type: none"> <li>The sale by retail of alcohol</li> </ul>

<b>The times the licence authorises the carrying out of licensable activities</b>																												
<ul style="list-style-type: none"> <li>The sale by retail of alcohol: <table> <tr><td>Monday</td><td>10:00</td><td>to</td><td>18:00</td></tr> <tr><td>Tuesday</td><td>10:00</td><td>to</td><td>18:00</td></tr> <tr><td>Wednesday</td><td>10:00</td><td>to</td><td>18:00</td></tr> <tr><td>Thursday</td><td>10:00</td><td>to</td><td>18:00</td></tr> <tr><td>Friday</td><td>10:00</td><td>to</td><td>18:00</td></tr> <tr><td>Saturday</td><td>10:00</td><td>to</td><td>18:00</td></tr> <tr><td>Sunday</td><td>10:00</td><td>to</td><td>18:00</td></tr> </table> </li> </ul>	Monday	10:00	to	18:00	Tuesday	10:00	to	18:00	Wednesday	10:00	to	18:00	Thursday	10:00	to	18:00	Friday	10:00	to	18:00	Saturday	10:00	to	18:00	Sunday	10:00	to	18:00
Monday	10:00	to	18:00																									
Tuesday	10:00	to	18:00																									
Wednesday	10:00	to	18:00																									
Thursday	10:00	to	18:00																									
Friday	10:00	to	18:00																									
Saturday	10:00	to	18:00																									
Sunday	10:00	to	18:00																									

<b>Gaming Machine Provision:</b>
N/A

<b>The opening hours of the premises:</b>																												
<table> <tr><td>Monday</td><td>07:00</td><td>to</td><td>18:00</td></tr> <tr><td>Tuesday</td><td>07:00</td><td>to</td><td>18:00</td></tr> <tr><td>Wednesday</td><td>07:00</td><td>to</td><td>18:00</td></tr> <tr><td>Thursday</td><td>07:00</td><td>to</td><td>18:00</td></tr> <tr><td>Friday</td><td>07:00</td><td>to</td><td>18:00</td></tr> <tr><td>Saturday</td><td>07:00</td><td>to</td><td>18:00</td></tr> <tr><td>Sunday</td><td>07:00</td><td>to</td><td>18:00</td></tr> </table>	Monday	07:00	to	18:00	Tuesday	07:00	to	18:00	Wednesday	07:00	to	18:00	Thursday	07:00	to	18:00	Friday	07:00	to	18:00	Saturday	07:00	to	18:00	Sunday	07:00	to	18:00
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Saturday	07:00	to	18:00																									
Sunday	07:00	to	18:00																									

<b>Where the licence authorises supplies of alcohol whether these are on and/or off supplies</b>
On and Off Supplies



**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Toni Melengu

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Mr Toni Melengu,

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
T: 020 7527 3031  
E: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

  
Service Manager (Commercial)

23<sup>rd</sup> January 2019  
Date of Issue



## **Annex 1 - Mandatory conditions**

1. No supply of alcohol may be made under the premises licence:
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. All door supervisors shall be licensed by the Security Industry Authority.
4. The admission of children to the exhibition of a film shall be restricted in accordance with the recommendation of a film classification body as defined in the Video Recordings Act 1984 or Islington Council acting as the licensing authority where it has given notice in section 20(3) of the Licensing Act 2003.

There are further 'Mandatory conditions' applicable to licences authorising the supply of alcohol. A full list of the current mandatory conditions is available from the licensing pages on Islington's web site, [www.islington.gov.uk](http://www.islington.gov.uk). This list is subject to change by order of the Secretary of State and licensees and other responsible persons are advised to ensure they are aware of the latest conditions.

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced (at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a supervisor to this effect. The system will provide identifiable full frontal head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and time stamped and will operate whilst the premises is open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an Authorised officer or a police officer (subject to the Data protection Act 1998) within 24hrs of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operating for longer than one day of business then Police must be informed.
2. The premises shall operate as a coffee shop with seating to be provided to all customers.
3. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.
4. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
5. A record shall be kept detailing all refused sales of alcohol. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the council at all times whilst the premises is open.
6. Alcohol must be served by waiter/waitress service.
7. The premises shall be used primarily as a coffee shop and the sale of alcohol shall be ancillary to this use.
8. The capacity of the premises shall be limited to 22 persons (excluding staff).



9. The number of customers allowed to smoke outside the premises shall be limited to x persons.
10. No alcoholic drinks shall be taken outside of the premises.
11. There shall be not vertical drinking.
12. The supply of alcohol at the premises shall only be to a person seated, taking a table meal there and for consumption by such a person as ancillary to their meal.
13. A telephone number will be displayed so it can be read from the outside of the premises. This telephone number will be for the person in charge of the premises.
14. Off sales shall be made in sealed containers.
15. Any music played at the premises should be at a background volume.
16. Prominent, clear and legible notices must be displayed at exit requesting customers to respect the needs of local residents and leave the premises and the area quietly.
17. There shall be no deliveries made to the premises between the hours of 21:00 and 07:00.
18. Grease filters in extract ventilation hoods in kitchen and serveries shall be cleaned weekly or at other intervals as required.
19. Doors and windows to the premises shall be kept closed, so far as practicable, at times when recorded music is being played and during the premises opening hours so as not to cause disturbance to adjoining premises.
20. A fire and health and safety risk assessment shall be carried out and available for inspection by authorised officers.
21. The holder of the premises licence or DPS shall subscribe to and participate fully in the local pub/club/shop watch scheme.
22. Alcohol shall be stored away from children.
23. Staff shall be trained in how to deal with drunk and violent customers and Challenge 25.
24. A staff member shall regularly clean any rubbish from outside the premises.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

**Annex 4 – Plans**

Reference Number: WK/201585859 Date: 13 May 2015





## Premises Licence Summary

### Licensing Act 2003

<b>Premises licence number</b>	<b>LN/15497-040119</b>	<b>Date of original grant*</b>	<b>17 June 2015</b>
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*\*An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

<b>Postal address of premises, or if none, ordnance survey map reference or description</b> <b>RODRIGO'S COFFEE HOUSE</b> <b>21 CROUCH HILL</b>			
<b>Post town</b>	<b>London</b>	<b>Post code</b>	<b>N4 4AP</b>
<b>Telephone number</b>			

<b>Where the licence is time limited the dates</b> Not Applicable
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<b>Licensable activities authorised by the licence</b> <b>Ground Floor</b> <ul style="list-style-type: none"><li>The sale by retail of alcohol</li></ul>
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<b>The times the licence authorises the carrying out of licensable activities</b>			
<ul style="list-style-type: none"><li>The sale by retail of alcohol:</li></ul>			
Monday	10:00	to	18:00
Tuesday	10:00	to	18:00
Wednesday	10:00	to	18:00
Thursday	10:00	to	18:00
Friday	10:00	to	18:00
Saturday	10:00	to	18:00
Sunday	10:00	to	18:00

<b>Gaming Machine Provision:</b> N/A
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<b>The opening hours of the premises:</b>			
Monday	07:00	to	18:00
Tuesday	07:00	to	18:00
Wednesday	07:00	to	18:00
Thursday	07:00	to	18:00
Friday	07:00	to	18:00
Saturday	07:00	to	18:00
Sunday	07:00	to	18:00

<b>Where the licence authorises supplies of alcohol whether these are on and/or off supplies</b> On and Off Supplies
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**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Toni Melengu

**Registered number of holder, for example company number, charity number (where applicable)**

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Mr Toni Melengu

**State whether access to the premises by children is restricted or prohibited**

It is an offence to allow persons under the age of 16 years to be on the premises whilst it is open exclusively or primarily for the supply of alcohol for consumption on the premises unless they are accompanied by a person aged 18 or over. No unaccompanied person under the age of 16 years shall be permitted on the premises between 12 midnight and 5am if alcohol is supplied for consumption on the premises.

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
T: 020 7527 3031  
E: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)



**O'Donoghue, Natasha**

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**From:** [REDACTED]  
**Sent:** 17 April 2019 18:56  
**To:** Licensing  
**Subject:** WK/190008658

To whom it may concern,

I am writing to inform you of my concerns in regard to the licence application of Shpella Coffee House, Crouch Hill, Islington, London, N4 4AP.

I believe that the extension of an alcohol licence in this area would cause nothing but negativity in an area that is already surrounded by late night drinking establishments.

It would add to the current nuisance from the establishment next door of people spilling onto the street and drinking as the inside is not very big. This therefore means that the paths are full causing nuisance to the many pedestrians who use this footpath- this is a child friendly area and often children have to step into the road to get around people hanging outside of these establishments, putting them in danger of being run over by the continuous stream of traffic that passes. I believe that it would add to the noise in this area too. Luckily The Brave Sir Robin are responsible and ensure all customers are inside the premises after 10pm. This I imagine would not be a priority to Shpella.

There are already acts of crime and disorder in the area. People vomiting and kicking rubbish in the street, large amounts of smashed glasses and bottles. We have had incidents where drunks have rung our door buzzer in the night and run away. The window of the Pizza X Drink establishment was smashed in the middle of the night. Probably all alcohol induced disorder, which does not need adding to.

Thank you for taking the time to read my concerns. I wish to remain anonymous as I do not want to cause or be faced with conflict from this establishment.

Yours Sincerely

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



**Licensing Act 2003 representation pro-forma**

Should you wish to comment on the licence application please use this form to help you.  
Please feel free to attach additional sheets.

You do not have to make any comment, and comments may be made in support of as well as against the application, providing they refer to one or more of the licensing objectives (please see the guidance notes for further advice).

Premises Name and address: Shpella Coffee House, Ground Floor Shop, 21 Crouch Hill, Islington, London, N4 4AP

Your Name: [REDACTED]

Interest: RESIDENT

(E.g. resident, business, TRA Chair, Councillor, solicitor)

Your Address:

[REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

Please comment on the licensing objectives below relevant to your concerns or observations, you may also wish to include suggestions how your concerns could be addressed:

**Public Nuisance**

I can't comment specifically on a change to food or alcohol license. However, the coffee shop can become very noisy during opening hours and, as [REDACTED] I would be concerned that this requested change in licence could result in this noise level until 23:00 daily. This would be problematic for me due to the potential for noise

**Crime and Disorder**

disturbing rest, I need due to [REDACTED] If this change in licence will not affect noise levels in the evening then I have no concerns regarding this request for a change in license.

LBI Licensing

17 APR 2019



**Protection of Children from Harm**

**Public Safety**

I wish my identity to be kept anonymous: Yes ☒ No

We will treat representations as anonymous where there is a genuine reason to do so; if you wish your name and address details to be withheld then please explain the reason:

Copies of this representation will be sent to the applicant, or their agent/solicitor, including name and address details (but other personal contact information such as telephone numbers and email addresses will be removed) unless you have specifically requested anonymity. Copies of this representation will be included in a report that will be available to the public and will be published on the internet; however, the published on-line version of the report will have name and address details removed.

Signature: \_\_\_\_\_ Date: 14-4-19

**Please ensure name and address details completed above**

Return to:

Licensing Service

Licensing Team, Islington Council, 3rd Floor, 222 Upper St, London, N1 1XR.

Or by email to: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)



**O'Donoghue, Natasha**

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**From:** [REDACTED]  
**Sent:** 19 April 2019 14:27  
**To:** Licensing  
**Subject:** Licensing Objection - Case reference WL/190008658  
**Attachments:** ATT00001.htm; VideoEvidence\_referenceWL190008658.mov

Dear Licensing Service,

I have received a letter from you (**reference WL/190008658 - dated 28th March**) regarding one of the businesses local to us who are looking to gain an extended liquor licence.

I am a local resident and live at [REDACTED] Shpella Coffee House, Ground Floor Shop, 21 Crouch Hill, N4 4AB, who are the applicants for the licence.

We have been having problems for a while, with their very noisy, and recently (arguably poorly) refurbished, extractor fan. In the attached video you will note the droning noise and the unprofessional expanding foam method. My partner and I have been putting up with the loud noise and vibrations, which is [REDACTED], for some time trying to be accommodating and understanding. We know we live in central London and don't expect it to be idyllically silent!

However, this licensing request, and the risk of the increased use of the fan in particular amongst other concerns outlined below, has now tipped us over the edge to a point where we need to say something. We understand our neighbours at [REDACTED] have been having regular contact with the council regarding their objections to the noise outside [REDACTED], which we would now like to support.

Whilst we are very positive about the development of businesses, including that of Shpellas, and the growth of the community in the area, we have some concerns that we wish to highlight, for consideration whilst you are assessing the case.

Below I have outlined our comments, which give us cause for concern under the appropriate licensing objectives. Where possible, we have tried to suggest constructive ways in which we would be much more comfortable should you feel the licence should be approved;

**The prevention of crime and disorder:**

- The fan is on the back of the building, on top of the ground floor flats' flat roof and directly outside [REDACTED] and can only be accessed by that [REDACTED]. On the day the fan was being repaired (in a very amateur fashion with expanding foam which continues to wear away and deteriorate) I looked out [REDACTED] to find 2 of the men, who I now understand to be from the cafe, on the flat roof [REDACTED]. To my knowledge, as residents of [REDACTED], we were not made aware of any access requests, nor permission. This gives us cause for concern when considering an extended licence; what else will be accessed/ treated with this unprofessional and potentially un-permitted access approach. It doesn't feel safe to have strangers climbing the building. *Should you need to seek advice on access permissions, please contact our [REDACTED]:* [REDACTED]
- We have concerns about the waste disposal from Shpellas cafe, whereby they don't seem to use commercial waste bags. They only appear to put residential black backs by the post box directly outside the front [REDACTED] on the main road. This has on occasion caused problems with foxes.



We would request that if a licence is approved they are monitored closely to ensure professional legal rubbish disposal.

### **The prevention of public nuisance**

- Further to the comments about the fan, with regard to public nuisance, it is very loud; in the mornings, when they have most customers it is on constantly. It is not clear from your form, or my understanding of opening times vs licensing times, when they are technically allowed to be open. At present their opening times are from 7.30am/8am through to around 7pm. The duration of which the fan is in regular use.
- We understand from our neighbours that it has various settings, and that they have been advised by the council to have it on its lowest setting. This is advice from you that they have in our opinion so far ignored. It regularly wakes me up and drones on throughout day. It really concerns me that we would need to put up with this for the extended licence period and potentially through the night.
- Having done some research we are aware that quieter or even silent fans are available on the market, but they require a little more up front investment. An investment we don't trust they would be willing to make without incentive. We would request that if a licence is approved it is done so with a caveat that they must replace the fan with a silent one, prior to the licence being granted. We would also request that all residents are given prior warning of the works to replace the fan, so we can be aware of who is in around the property.
- We would have concerns about late night loitering outside the front of the property, with regards to noise. The fan on the back, and people drinking on the street out the front give us great concern.

### **Public Safety**

- They, and their customers, are relatively pleasant people, but there are regularly groups of men hanging around outside their cafe which can be quite intimidating when getting in [REDACTED]. I personally have felt quite uncomfortable on occasion. I would request that if a licence is approved the staff of Shpellas are more conscious of the impact of their customers and ask them to keep access to the flats [REDACTED]. It there a way of the council policing this?

### **The protection of Children from Harm**

- As noted above, there are regularly large groups of men smoking outside the door, causing a smoke around the doorway as well as it coming up in [REDACTED]. It's not nice to think that the children who visit us, nor [REDACTED], should be subjected to this on such regular occasion. We would request that if a licence is approved it is done so with a caveat that before they are allowed to open late, they install a better larger awning, similar to that of the restaurant next door, to capture more of the smoke and stop it rising. I'd also request that their staff are more conscious of the impact of themselves and their customers on the local residents, moving aside in plenty of time to allow smoke free access [REDACTED]

I hope the above reads as intended, in that we have tried to raise our concerns constructively and we hope that a solution can be achieved by the council that is both respectful and realistic to the developments, wants and needs, collectively and fairly, of the local residents, community and local businesses.

As outlined above, we would be very concerned about the extension of a liquor licence late in to the evening, without the above concerns being guaranteed to be addressed.

My contact details, should you need them, are;



[REDACTED]

Please advise receipt of this list of comments once received, and please do let me know if you require any further information in order to put them forward when considering the application in question.

Kind regards and I look forward to hearing from you.

Kind regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



**O'Donoghue, Natasha**

---

**From:** [REDACTED]  
**Sent:** 22 April 2019 22:00  
**To:** Licensing  
**Cc:** [REDACTED]  
**Subject:** PREMISES LICENSE APPLICATION ref: WK/190008658

Dear Licensing Service Team,

I am writing in reference to an application by **SHPELLA COFFEE HOUSE, GROUND FLOOR SHOP, 21 CROUCH HILL, ISLINGTON, LONDON, N4 4AP** for a **LICENSING ACT 2003 -PREMISES LICENCE APPLICATION VARIATION** to sell alcohol between the hours 10:00 - 23:00. (Ref: WK/190008658)

We would like to comment on the application with the objections listed below. Our details are as follows:

[REDACTED]

[REDACTED]

[REDACTED]

We live [REDACTED] Shpella Coffee House with our [REDACTED] and since the current proprietors took over the business we have had several issues. Extending their license hours to 23:00 will only exacerbate the current problems. Shpella have shown little consideration to us and the other residents of the building.

#### **PREVENTION OF PUBLIC NUISANCE**

The primary issue is noise and vibration from a ventilation unit they have installed themselves (without professional help). Islington Council's Anti-Social Behaviour Compliance Team have been making regular visits to Shpella to remind them to keep it on a low setting and limit its use, however they are not often receptive.

The customers of the coffee shop smoke in groups outside our doorway and behave in an intimidating manner when we come and go from the building. This also blocks the pavement and creates an unpleasant environment.

As the smokers are [REDACTED] during Shpella's opening hours. Being a victorian terrace the building gets very hot in summer and we rely on having our windows open to make our home liveable.

The planning permission given for the ground floor of 21 Crouch Hill to be converted from A1 from A3 use is on the condition that "The use shall not operate except between the hours of 08.00 hours and 18.00 hours on any day". (Application No: P052672) The proprietors of Shpella are already violating this condition by opening at 07.00 hours Mon-Sat and granting this new license application would further violate this condition by allowing them to open after 18.00 hours.

#### **PROTECTION OF CHILDREN**

Our [REDACTED] Shpella. The noise and vibration from the ventilation (even on the lowest setting) and general noise from the business disrupt his daytime sleep and already threatens his mental and physical wellbeing. Allowing them to open and sell alcohol till 23:00 will also disturb his evening sleep.

[REDACTED] breathes in the cigarette smoke that enters our home [REDACTED], extending the hours will increase the impact of this.

We have also had problems with Shpella's customers smoking outside the door when leaving the building, on several occasions smoke has been blown directly into [REDACTED] as we leave.

-----  
If we can provide any further information please do not hesitate to contact us by any of the above means. Please confirm receipt of this email, we look forward to hearing from you.

Kind Regards,  
[REDACTED]



### **Suggested conditions of approval consistent with the operating schedule**

1. An incident log shall be kept at the premises, and made available on request to the police or an authorised officer, which will record the following:
  - a) All crimes reported to the venue
  - b) Any incidents of disorder.
  - c) Pre-opening safety equipment checks
2. The premises licence holder will provide strong management controls and effective training of all staff so that they are aware of the licensing act, premises license and the requirements to meet all licensing objectives with particular attention to;
  - a) No selling of alcohol to drunk or intoxicated customers
  - b) No selling of alcohol to underage people
  - c) No drunk or disorderly behaviour on the premises area
  - d) The prevention and vigilance in illegal drug use on the premises
  - e) Challenge 25 requirements and the implementation of underage i.d checks and age verification.
3. All exit routes will be maintained to ensure that they are not obstructed and clearly identified.

### **Existing Conditions on the Premises Licence**

4. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced (at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a supervisor to this effect. The system will provide identifiable full frontal head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and time stamped and will operate whilst the premises is open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an Authorised officer or a police officer (subject to the Data protection Act 1998) within 24hrs of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operating for longer than one day of business then Police must be informed.
5. The premises shall operate as a coffee shop with seating to be provided to all customers.
6. All sales off alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises.
7. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
8. A record shall be kept detailing all refused sales of alcohol. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the council at all times whilst the premises is open.
9. Alcohol must be served by waiter/waitress service.
10. The premises shall be used primarily as a coffee shop and the sale of alcohol shall be ancillary to this use.
11. The capacity of the premises shall be limited to 22 persons (excluding staff).
12. The number of customers allowed to smoke outside the premises shall be limited to x persons.
13. No alcoholic drinks shall be taken outside of the premises.



14. There shall be not vertical drinking.
15. The supply of alcohol at the premises shall only be to a person seated, taking a table meal there and for consumption by such a person as ancillary to their meal.
16. A telephone number will be displayed so it can be read from the outside of the premises. This telephone number will be for the person in charge of the premises.
17. Off sales shall be made in sealed containers.
18. Any music played at the premises should be at a background volume.
19. Prominent, clear and legible notices must be displayed at exit requesting customers to respect the needs of local residents and leave the premises and the area quietly.
20. There shall be no deliveries made to the premises between the hours of 21:00 and 07:00.
21. Grease filters in extract ventilation hoods in kitchen and serveries shall be cleaned weekly or at other intervals as required.
22. Doors and windows to the premises shall be kept closed, so far as practicable, at times when recorded music is being played and during the premises opening hours so as not to cause disturbance to adjoining premises.
23. A fire and health and safety risk assessment shall be carried out and available for inspection by authorised officers.
24. The holder of the premises licence or DPS shall subscribe to and participate fully in the local pub/club/shop watch scheme.
25. Alcohol shall be stored away from children.
26. Staff shall be trained in how to deal with drunk and violent customers and Challenge 25.
27. A staff member shall regularly clean any rubbish from outside the premises

### **Conditions proposed by the Council's Noise Service**

Suggested amendments to existing conditions. Annex2

26. Condition 9 amend to: The number of customers allowed to smoke outside the premises at any one time shall be limited to 3 persons.
27. Condition 11 amend to: No vertical drinking
28. Noise or vibration must not emanate from the premises so as to cause a nuisance to nearby properties.
29. In the event of a noise/nuisance complaint substantiated by an authorised officer, the licensee shall take appropriate measures in order to prevent any recurrence.
30. There shall be no seating outside the premises unless authorised by the issue of a tables and chairs licence from Street Trading.
31. Any speakers attached to the structure shall be fixed by flexible mountings.
32. Any speakers shall be positioned away from the ceiling.
33. No bottling out or movement of empty bottles outside after 23:00
34. The shutters to the front of the premises shall be maintained so as not to cause a noise nuisance when in operation to residential properties in close vicinity.
35. The last sale of alcohol shall be 30 minutes before the stated closing time.
36. The outside frontage shall be swept and cleared of any smoking litter at the end of trade each evening



# MAPTHAT V3



## SHOW LAYERS

### Base Mapping

☐ MASTERMAP +

☐ VECTORMAP LOCAL +

☐ Islington and surrounding Borough Boundaries

☒ Islington Borough Boundary

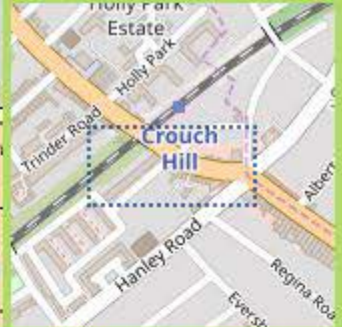
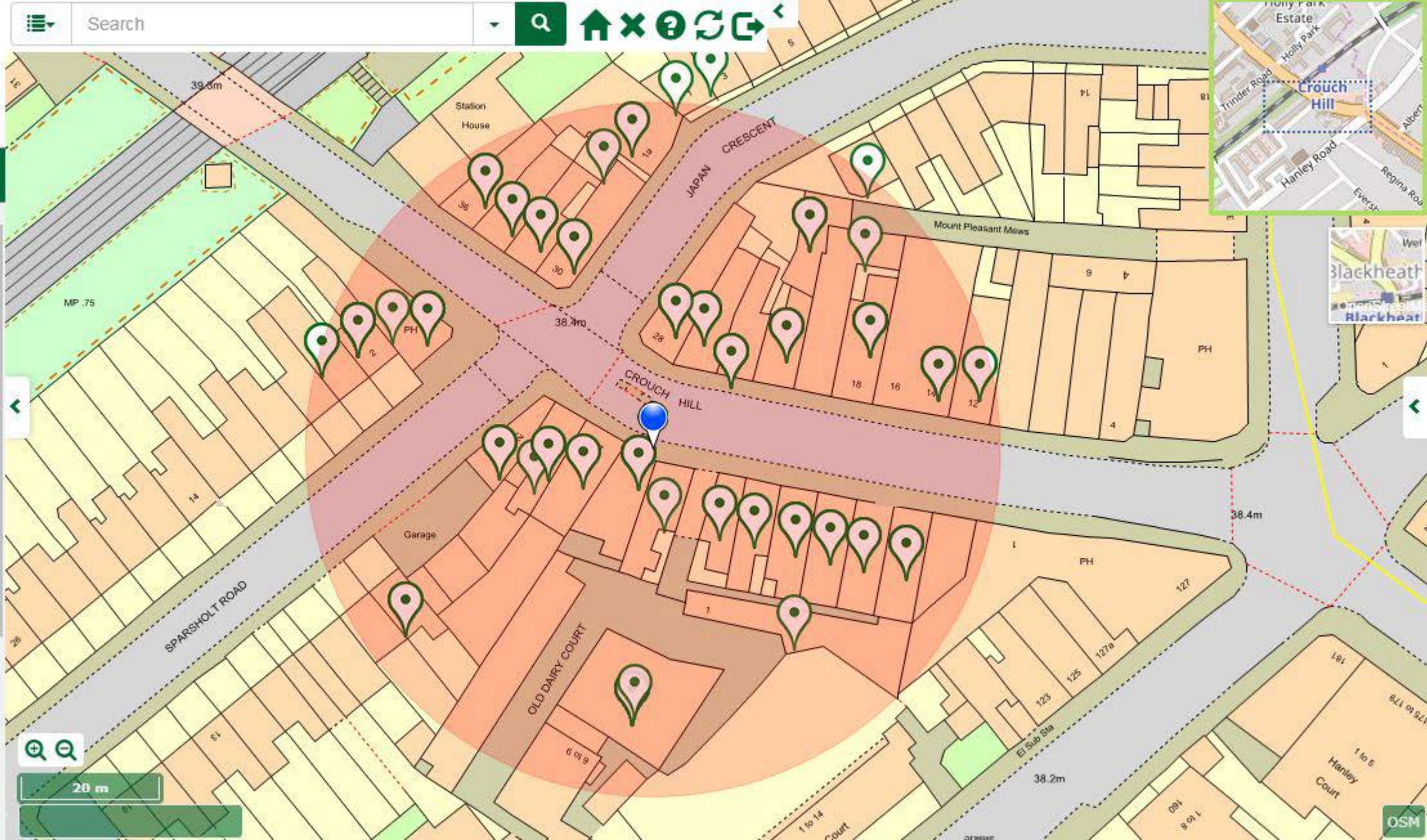
☒ LLPG Points (Postal)

☐ LLPG Search

☐ NLPG Points 100m Buffer to Islington (Postal)

☐ LLPG Points (Non-postal and Postal)

Borough Wide +



OSM