

Report of : Director of Corporate Resources

Meeting of	Date	Agenda Item	Ward(s)
Standards Committee	21 October 2008	9	

Delete appropriate	as	Exempt	Non-exempt
--------------------	----	--------	------------

If exempt under para.10.4, category (1-7) of the Access to Information Rules in Part 4 of the Constitution rules give reasons. Because: **(Please delete if not required)**

Subject: MEMBER TRAINING AND DEVELOPMENT PROGRAMME FOR 2008/9

1. Synopsis

This report sets out a proposed draft programme for Member Training and Development for 2008/09.

2. Recommendation

That the Committee note and comment on the draft programme as appropriate.

3. Details

- 3.1 Members attended a range of knowledge and skills based training during 2007/08. This covered back to the floor visits, visits to Holloway Prison, to specific training on speed reading and Licensing.
- 3.2 The programme for this year has been based on feedback from last year's programme, discussions with the Whips of both Groups and feedback from the annual Members' Survey.
- 3.3 The programme is broken down into a number of areas, specific skills training, knowledge based events and 1:1 and Group Support via the IDeA and others. Details are set out overleaf.

SKILLS TRAINING

	Run by	Date to be run
Chairing Skills For Chairs and Vice-Chairs	Ariel Communications	Date to be agreed
Speed Reading 1 day event being run in-house for councillors	Gateway Training	Date to be agreed
Public Speaking 1 day event concentrating on public speaking to a variety of audiences for Members	Fecund	Date to be agreed
Microsoft Outlook 1:1 session for Members on making better use of their e-mail	Secretariat	Run on a 1:1 basis to suit members

KNOWLEDGE

Equalities Issues Briefings on various aspects of the equalities strands for Members	Lela Kogbara	Date to be agreed
Planning Training for Members	Addison Associates	2 October 2008 Plus other dates to be agreed.
Licensing/Gambling Training Follow-up training for Members	Popplestone Allan Westminster Briefing	9 July 2008 27 November 2008
Write First Time Plain English training on letter writing	Diamond Training	Ongoing
Finance Training	Finance	Date to be agreed

GROUP AND 1:1 SUPPORT

Mentoring 1:1 support is on-going for a number of Councillors	IDeA and others	Ongoing
---	-----------------	---------

GROUP SUPPORT

Awaydays

Both Groups have facilitated awaydays for the whole group each year, paid for by the authority.

Conferences

Any Member who wishes to attend any external conference throughout the year is asked to fill out a request form giving details of the event, cost and why they wish to attend. If the relevant Chief Whip agrees and there is money left in the budget the Councillor can attend.

Councillors should feedback to their Groups what they learned from the event.

- 3.4 The biggest issue for all Members is fitting in training and development with their busy diaries and officers therefore trying to co-ordinate suitable dates as best they can with the Group Offices.

4. Implications

4.1 Financial

The cost of Members training will be met from within existing budgets.

4.2 Legal

There is no specific requirement for Members to undertake training but clearly it would assist them and the Council to discharge their responsibilities if they do.

4.3 Equalities Impact Assessment

Equality and diversity issues will be taken on board as part of any training offered.

Background papers:

None.

Final Report Clearance

Signed by

.....
Director of Corporate Resources

.....
Date

Received by

.....
Head of Democratic Services

.....
Date

Report author : John Lynch, Head of Democratic Services
Tel : 020 7527 3002
Fax : 020 7527 3323
E-mail : john.lynch@islington.gov.uk