

Report of: Director of Corporate Resources

Meeting of	Date	Agenda Item	Ward(s)
Standards	19th June 2007		

Delete as appropriate	Exempt	Non-exempt
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If exempt under para.10.4, category (1-7) of the Access to Information Rules in Part 4 of the Constitution rules, give reasons. Because: (Please delete if not required)

**Subject: MEMBER TRAINING AND DEVELOPMENT PROGRAMME FOR 2007/08**

## 1. Synopsis

- 1.1 This report sets out a proposed draft programme for Member Training and Development for 2007/08.

## 2. Recommendation

That the Committee note and comment on the draft programme as appropriate.

## 3. Details

- 3.1 Members attended a range of knowledge and skills based training during 2006/07. This covered everything from general departmental briefings to specific training on Licensing, Planning, media and presentation skills.
- 3.2 The programme for this year has been based on feedback from last year's programme, discussions with the Whips of both Groups and feedback from the annual Members' Survey.
- 3.3 The programme is broken down into a number of areas, specific skills training, knowledge based events and 1:1 and Group Support via the IDeA and others. Details are set out below:

## **SKILLS TRAINING**

		Date to be set in
<b>Chairing Skills</b> For new Chairs and Vice-Chairs	Run by Ariel Communications	June/July
<b>Code of Conduct</b> Briefings on the new code for all Members	Run by Louise Round and John Lynch and Standards Committee	June/July
<b>Speed Reading</b> 1 day event being run in-house for 10 Councillors	Run by Gateway Training	23 July 2007
<b>Presentation Skills</b> 1 day event concentrating on presentation skills for Members	Run by Fecund	To be advised
<b>Casework</b> Briefing for Members on the new Casework IT System	Run by Secretariat	To be set in July

## **KNOWLEDGE**

<b>Back to Floor Visits</b> Chance for Members to spend a day working in a service area of their choice	Internal	To be offered over the rest of the year
<b>Community Engagement and Leadership</b> Role of Councillors in community cohesion, engagement and participation	IDeA	To be advised
<b>Equalities Issues</b> Briefings on various aspects of the equalities strands for Members	Disability Islington/Internal	To be advised

## **GROUP AND 1:1 SUPPORT**

<b>Mentoring</b> 1:1 support has been arranged for a number of Councillors either with new responsibilities or to help develop their skills/knowledge	IDeA and others	On-going
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**Group Support**

The IDeA is working with the Labour Group on ward matters with each of their Members to help draw up a written report on planned action.

**Awaydays**

Both Groups have facilitated awaydays for the whole group each year, paid for by the authority.

**Conferences**

Any Member who wishes to attend any external conference throughout the year, is asked to fill out a request form giving details of the event, cost and why they want to attend. If the relevant Chief Whip agrees and there is money left in the Conferences Budget the Councillor can attend the event.

Councillors should feedback to their Groups what they learned from the event.

3.4 The biggest issue for all Members is fitting in training and development with their busy diaries and officers therefore try to co-ordinate suitable dates as best they can with the Group officers.

**4. Implications**

**4.1 Financial Implications**

The cost of Members training and development will be met from within existing budgets.

**4.2 Legal Implications**

There is no specific requirement for Members to undertake training but clearly it would assist them and the Council to discharge their responsibilities if they do.

**4.3 Equalities Impact Assessment**

Equality and diversity issues will be taken on board as part of any training offered.

**Background papers:**

None.

Final Report Clearance

**Signed by**

Director of Corporate Resources

Date

**Received by**

Head of Democratic Services

Date

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