

Report of: **Director of Corporate Resources**

Meeting of	Date	Agenda Item	Ward(s)
Standards Committee	3 rd Feb. 2011	7	

Delete as appropriate	Exempt	Non-exempt
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SUBJECT: REGISTER OF GIFTS AND HOSPITALITY

1. Synopsis

This report sets out gifts and hospitality declared by Members over the last six months.

2. Recommendation

That the Committee note and comment on the report as appropriate.

3. Background

- 3.1 The Members' Code of Conduct requires members to declare any gift or hospitality that they have received or declined in connection with their official duties with an estimated value of £25 or more. Members need to declare these gifts or hospitality within 28 days of becoming aware of them.
- 3.2 All gifts and hospitality are recorded on-line on the Council's intranet. The system provides a complete audit trail for each member's declarations.
- 3.3 At the June 2009 meeting of the Standards Committee it was agreed that officers would report twice a year setting out declarations made by members over a six month period.
- 3.4 Attached as Appendix A is a schedule containing details of all the gifts and hospitality declared by members from July to December 2010.

- 3.5 All declarations are reviewed by the Head of Democratic Services who is automatically notified by the electronic system when any gift or hospitality is declared.
- 3.6 15 declarations have been made by 11 members over the six month period.
- 3.7 10 declarations were accepted and 5 gifts were donated as set out I the Appendix.

5. Implications

Legal

These are contained in the report.

Financial

There are no financial implications arising directly from this report.

Equality Impact Assessment

There are no equality implications arising directly from this report.

Background papers:

(Insert details here)

Final Report Clearance

Signed by
Director of Corporate Resources Date

Received by
Head of Democratic Services Date

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