



ANNUAL COUNCIL

24 September 2020

SECOND DESPATCH

Please find enclosed the following items:

Item 8	Constitution Update	1 - 30
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Report of: Acting Director of Law and Governance and Monitoring Officer

Meeting of:	Date:	Ward(s):
Annual Council	24 September 2020	All

Delete as appropriate:	Exempt	Non-exempt
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SUBJECT: Constitution Update

1. Synopsis

- 1.1 This report proposes a number of changes to the Council's Constitution to ensure it reflects changes in legislation and council policy and remains fit for purpose.

2. Recommendations

- 2.1 To approve the amendments to the Constitution set out in the appendices.

3. Background

- 3.1 The appendices contain extracts from the Constitution in which proposed changes are marked, by crossing through in the case of deletions and by underlining in the case of additions. The main changes proposed are described below.

4. Main proposed changes

Terms of Reference and Committee Memberships

- 4.1 Following the merger of Clinical Commissioning Groups in North Central London, the membership of the Health and Wellbeing Board has been revised to take into account the new NHS CCG governance structure.

Other minor amendments to terms of reference and committee memberships are proposed. Council is asked to note that the Policy and Performance Scrutiny Committee has agreed to disband its sub-committees and therefore their terms of reference do not feature in Part 5 of the Constitution.

Non-Executive Functions

- 4.2 Pavement Licensing has been added to the list of non-executive functions at Appendix 2 following the introduction of the Business and Planning Act 2020.

Access to Information Procedure Rules

- 4.3 Amendments are proposed to the Access to Information Procedure Rules to clarify and explain the rights of members to exempt information. This does not alter the rights of members to exempt information, which are set out in statutory regulations.

References to the European Union

- 4.4 In line with United Kingdom's departure from the European Union, it is proposed to remove references to European Law.

Members' Allowances Scheme

- 4.5 It is proposed to amend the Members' Allowances Scheme following the local government pay settlement for 2020/21. A number of changes are also proposed to simplify and update the scheme. The amendments proposed to the document are set out at Appendix B.

5. Implications

5.1 Financial implications:

There are no direct material financial implications associated with the amendments to the Constitution as set out in this report.

5.2 Legal Implications:

The Council must keep its Constitution up to date (section 9P Local Government Act 2000).

5.3 Environmental Implications and contribution to achieving a net zero carbon Islington by 2030:

There are no direct environmental implications resulting as a result of this report.

5.4 Resident Impact Assessment:

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

An initial assessment has been undertaken and it has been concluded that a full assessment is not required as there are no direct impacts on residents.

5. Reason for recommendations

- 5.1 This report proposes a number of changes to the Constitution to ensure that the document remains up to date and fit for purpose.

Appendices:

- Appendix A – Proposed Amendments to the Constitution
- Appendix B – Proposed Amendments to the Members' Allowances Scheme

Background papers:

None

Final report clearance:

Signed by:



Peter Fehler,
Acting Director of Law and Governance
Monitoring Officer

23 September 2020

Date

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APPENDIX A

Proposed Amendments to the Constitution

(i) Terms of Reference and Committee Memberships

Part 5: Terms of Reference – Health and Wellbeing Board

HEALTH AND WELLBEING BOARD

Composition

- Leader of the Council
- ~~Lead Executive~~ Member for Health and Social Care
- ~~Lead Executive~~ Member for Children, Young People and Families
- ~~GP and Chair of the Islington Clinical Commissioning Group~~
- ~~GP and Vice Chair of the Islington Clinical Commissioning Group~~
- ~~Lay Vice-Chair, Islington Clinical Commissioning Group~~
- ~~CCG Chief Operating Officer~~
- One elected Governing Body member for Islington, North Central London Clinical Commissioning Group
- One Executive Director, North Central London Clinical Commissioning Group, or their nominated representative
- Director of Adult Social Care
- Corporate Director of People
- Director of Public Health
- Health Watch representative (one member)
- ~~CCG Director of Nursing and Quality (non-voting)~~
- Local NHS Commissioning Board representative (non-voting)
- The Camden and Islington NHS Trust (non-voting)
- The Whittington NHS Trust (non-voting)
- Voluntary Sector representative (non-voting)
- Islington GP Federation representative (non-voting)

Part 5: Terms of Reference – Grievance Committee

Composition

The Grievance Committee shall comprise of five members, as follows:

- Chief Whip of the Majority Group (Chair)
- ~~Deputy Leader of the Council~~ Executive Member for Health and Social Care
- Three other members.

(ii) Non-Executive Functions

APPENDIX 2 – EXECUTIVE AND NON-EXECUTIVE FUNCTIONS

(i) FUNCTIONS WHICH CANNOT BE EXERCISED BY THE EXECUTIVE

This table (based on the provisions of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000) (the “Regulations”) sets out the functions of the Council which by law cannot be exercised by the Executive. All these functions will be exercised by officers unless they are reserved to a member body or referred to a member body by an officer. Numbers omitted or comments in square brackets relate to legislation which has been repealed or amended since the Regulations were enacted.

<i>Function</i>	<i>Provision of Act or Statutory Instrument</i>	
B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule)		Except where specified all of the functions listed under this section B will be exercised by the Corporate Director of Environment and Regeneration or an officer within the Corporate Director’s department to whom the function has been delegated under Part 3 UNLESS the function has been reserved to the Licensing Committee or its sub-committees or of the Licensing Regulatory Committee or is required to be undertaken by the Corporate Director of People or are required to be determined by the Council itself
<u>73. Power to determine applications for pavement licences</u>	<u>Part 1 of the Business and Planning Act 2020.</u>	

[The subsequent paragraphs will be re-numbered accordingly]

(iii) Access to Information Procedure Rules

Part 4 – Procedure Rule 98 (to become procedure rule 97)

98. 97. ADDITIONAL RIGHTS OF ACCESS TO DOCUMENTS FOR MEMBERS

98.1 97.1 Material relating to business at public meetings

(a) All members will be entitled to inspect, at least 5 clear days before the meeting, any document which is in the possession or under the control of the Executive or its committees and contains material relating to any business to be transacted at a public meeting of the Executive unless:

(i) ~~It contains exempt information falling within paragraphs (a), (b), (d), (e) and (g) or paragraph (c) (to the extent that the information relates to terms proposed or to be proposed by or to the Council in the course of negotiations for a contract) of the categories of exempt information at paragraph 88.4; or~~

(i) It contains exempt information falling within the following paragraphs of Schedule 12A of the Local Government Act 1972:

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

or;

(ii) It contains the advice of a political adviser, if any; or

(iii) The document is in draft form.

(b) As prescribed by legislation, all members will be entitled to inspect, at least 5 clear days before the meeting, any document which is in the possession or under the control of the Executive or its committees and contains material relating to any business to be transacted at a public meeting of the Executive, which contains the following categories of exempt information falling within the following paragraphs of Schedule 12A of the Local Government Act 1972:

3 - Information relating to the financial or business affairs of any particular person, including the authority holding that information (providing that, if the information relates to the award of a contract, the negotiations are concluded)

6 - Information which reveals that the authority proposes -

_____ (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment

98.2 97.2 Material relating to private meetings or parts of meetings

- (a) Subject to (c) below all members of the Council will be entitled to inspect any document in the possession or under the control of the Executive or its committees which contains material relating to:
- (i) any business which has been transacted in a meeting or part of a meeting of the Executive;
 - (ii) any decision which has been made by an individual member; or
 - (iii) any recordable executive decision which has been made by an officer.
- (b) The right contained in paragraph (a) arises when the meeting concludes or, in the case of an individual Executive member or officer decision, immediately after the decision has been made and the document shall be made available within 24 hours.
- (c) Members of the Council will not be entitled under this paragraph to:

- (i) Any document that is in draft form;
- (ii) Any part of a document that contains exempt information falling within ~~paragraphs (a), (b), (d), (e) and (g) or paragraph (c) (to the extent that the information relates to terms proposed or to be proposed by or to the Council in the course of negotiations for a contract) of the categories of exempt information at paragraph 88.4; or~~

the following paragraphs of Schedule 12A of the Local Government Act 1972:

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime;

or;

- (iii) The advice of a political adviser or any person acting in that capacity, if any.
- (d) Members of the Council will be entitled under this paragraph to any part of a document that contains exempt information falling within the following paragraphs of Schedule 12A

of the Local Government Act 1972:

3 - Information relating to the financial or business affairs of any particular person, including the authority holding that information (providing that, if the information relates to the award of a contract, the negotiations are concluded)

6 - Information which reveals that the authority proposes -
(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
(b) to make an order or direction under any enactment

98.3 97.3 Nature of rights

These rights of a member are additional to any other right he/she may have.

97.4 Further detail of the exempt information requirements is set out at Appendix 5 of the Constitution,

Part 4 – Procedure Rule 97 (to become Procedure Rule 98)

97. 98. ADDITIONAL ACCESS TO DOCUMENTS FOR POLICY AND PERFORMANCE SCRUTINY AND OTHER SCRUTINY COMMITTEES

97.1- 98.1 Rights to copies

~~(a) Subject to Rule 97.2 below, members of the Policy and Performance Scrutiny Committee and any other Scrutiny Committee will be entitled to copies of any document which is in the possession or control of the Executive or its committees, which contains material relating to:~~

In addition to the rights of access granted to all members set out in Procedure Rule 97, members of the Policy and Performance Scrutiny Committee and any other Scrutiny Committee have certain additional rights of access to documents which contain material relating to:

- (i) Any business which has been transacted at a meeting of the Executive while it is open to the public or its committees;
- (ii) Any decision which has been taken by an individual member of the Executive; or
- (iii) Any decision which has been made by an officer.

~~(b) — The document shall be provided as soon as reasonably practicable and in any event no later than 10 clear days after the Proper Officer receives the request from the member concerned.~~

97.2 Limit on rights

~~(a) — No member will be entitled to:~~

~~(i) Any document that is in draft form;~~

~~(ii) Any part of a document that contains exempt or confidential information, unless that information is relevant to an action or decision they are reviewing or scrutinising or intend to scrutinise; or~~

~~(iii) The advice of a political adviser, if any.~~

98.2 Members of the Policy and Performance Scrutiny Committee and any other Scrutiny Committee will be entitled to copies of any document which is in the possession or control of the Executive or its committees which contains exempt or confidential information, providing that the information is relevant to an action or decision they are formally reviewing or scrutinising or intend to scrutinise, subject to rule 98.3 below.

~~(b) With regard to (ii) above, the member will need to demonstrate to the Proper Officer that the information requested is relevant and the Proper Officer shall take a decision as to whether the information should be made available, supplying reasons as appropriate.~~

98.3 The member will need to demonstrate to the Proper Officer that the information requested is relevant and the Proper Officer shall take a decision as to whether the information should be made available, supplying reasons as appropriate.

98.4 If the information is to be made available, the document shall be provided as soon as reasonably practicable and in any event no later than 10 clear days after the Proper Officer receives the request from the member concerned

Appendix 5 – Further Detail of the Exempt Information Requirements

Category	Condition	Availability to Members*
1. Information relating to any individual.	This information is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Restricted
2. Information which is likely to reveal the identity of an individual.	This information is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Restricted
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	<p>Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under—</p> <ul style="list-style-type: none"> (a) the Companies Act 1985; (b) the Friendly Societies Act 1974; (c) the Friendly Societies Act 1992; (d) the Industrial and Provident Societies Acts 1965 to 1978; (e) the Building Societies Act 1986; or (f) the Charities Act 1993. <p>Information falling within paragraph 3 is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Restricted to the extent that information relates to any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract if the information relates to the award of a contract, the negotiations are still ongoing.</p> <p><u>Information which does not meet the above description is available to members</u></p>

4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.	This information is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Restricted
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	This information is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Restricted
6. Information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment	This information is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Available to members
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.	This information is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Restricted

* This column indicates whether councillors have an automatic right of access to an exempt report.

[Additional access to information rights for members of the council's scrutiny committees is set out at Procedure Rule 98.](#)

(iv) References to the European Union

Part 2 – Article 3.02 - Residents’ responsibilities

3.02 Residents’ responsibilities

There are a number of ways that Islington residents can contribute to a flourishing democratic local authority which this Constitution is intended to support:

- (i) assisting the Council with the compilation of the electoral register by responding to the annual canvass conducted in the autumn every year;
- (ii) exercising their right to vote in local, regional, **and** national **and European** elections;
- (iii) respecting and valuing the diversity of communities and their views within a densely populated urban area such as Islington;
- (iv) meeting their obligations in relation to the Council, such as paying their council tax, ensuring their child attends school, etc.

Part 5 – Terms of Reference – Audit Committee

7. To determine matters relating to the organisation and conduct of elections, including the following:

- i. **provision of assistance at European Parliamentary elections;**
- ii. division of the constituency into polling districts;
- iii. division of the borough into polling districts.

Part 6 – Financial Regulations

1.4 Where there is conflict between **European Law, UK** Law, or Council policy then **European Law, UK** Law then Council policy shall apply in that order of priority. No officer, member or the Executive has any authority to waive any matter which is required under the law.

Appendix 2 – Executive and Non-Executive Functions

Function	Provision of Act or Statutory Instrument	
7. Duty to provide assistance at European Parliamentary elections.	Section 6(7) and (8) of the European Parliamentary Elections Act 2002 (c 24).	Chief Executive

PART 7

MEMBERS' ALLOWANCES SCHEME

1. MEMBERS' ALLOWANCES SCHEME – ~~2020-21~~2019-20

- 1.1 The Local Authorities (Members' Allowances) (England) Regulations 2003 require authorities to make a scheme for the payment of allowances to Councillors.

Before making, amending or reworking its allowances scheme, the Council is required by virtue of [section 19 of the Regulation 3 of the 2003](#) Regulations to have regard to the recommendations of an Independent Remuneration Panel. The Council is not, however, bound to adopt all or any of the Panel's recommendations provided it has given them due consideration and is satisfied that it has justifiable reasons for not doing so.

Government Regulations do not limit the amount that can be paid under allowances schemes. This Council's total budget including on-costs for Members' Allowances for ~~2020-21~~19-20 is ~~£995,000~~962,700.

Any Member may by notice in writing to the Chief Executive, elect to forego any part of entitlement to an allowance under the scheme.

- 1.2 ~~It was agreed by The Corporate Services Committee on 28 May 2003 adopted the recommendations of the Association of London Government's Independent Panel's Second Report into Members' Allowances. The Committee on 31 July 2003 and Council on 16 September 2003 that the basic and special responsibility allowances~~ [are](#)be upgraded [annually in line with the](#) ~~with reference to the~~ annual Local Government Pay settlement.

- 1.3 ~~The Corporate Services Committee on 20 March 2007 considered the recommendations of the December 2006 report of the Independent Remuneration Panel and adopted the recommendations in relation to basic allowance increase, payment of an allowance to the Independent Members on the Standards Committee and the co-optees on the Children and Young People's Education Committee.~~

- 1.4 If there are substantial changes to the Scheme, [other than in relation to any change as a result of the Local Government Pay settlement](#), it will be submitted to budget Council for approval.

- 1.5 The scheme as approved provides for the following:

(a) **Basic Allowance**

A Basic Allowance payable equally to each Member for the financial year ~~2020-~~20212019-20 is ~~£10,808.10,519.04~~ - (This is paid on a monthly basis rather than as a lump sum).

(b) **Special Responsibility Allowance**

Local authorities may make provision within the scheme for the payment of Special Responsibility Allowance and, if so, include a list of posts and the amount of SRA payable. This allowance is paid in addition to the Basic Allowance to those Members considered to bear additional responsibilities. Holders who are entitled to SRA for the period they hold the post must fall into one or more of the following groups.

* Acting as leader or deputy leader of a political group within the authority;

- * Presiding at meetings of a committee or a sub-committee of the authority, or a joint committee of the authority and one or more other authorities, or a sub-committee of such a joint committee;
- * Representing the authority at meetings of, or arranged by, any other body;
- * Membership of a committee or a sub-committee of the authority which meets with exceptional frequency or for exceptionally long periods;
- * Acting as the spokesman of a political group on a committee or sub-committee of the authority;
- * Such other activities in relation to the discharge of the authority's functions that require of the member an amount of time and effort equal to or greater than would be required by any one of the above activities.

Where an SRA is paid and Members of the authority are divided into at least two political groups, SRA will be paid to at least one Councillor who is not a member of the controlling group provided that Member has a special responsibility as defined above.

No Councillor may receive more than one SRA.

The list of Special Responsibility Allowances is set out in **Appendix A**.

Special Responsibility Allowance and Basic Allowance will be paid pro rata to Councillors whose term of office begins or ends part way through the financial year. Similarly, if the scheme is amended so as to affect entitlement, the Allowance will be paid pro rata.

(c) **Allowances for the Independent person, co-optees on the Standards Committee, Audit Committee, Children's Services Scrutiny Committee and the Pension Board Independent Member**

Independent and Co-opted members:

An allowance per meeting is payable to the Independent person appointed under the Localism Act 2012 and to the co-optees on the Standards Committee, the Audit Committee and to the Children's Services Scrutiny Committee and the Pension Board Independent Member. This is calculated on the number of meetings per year and at a standard rate as follows:

Standards Committee

Independent Person £~~124~~~~121~~ per meeting

Audit Committee and Children's Services Scrutiny Committee

Co-opted Members £~~124~~~~121~~ per meeting

Pension Board

Independent Member £~~124~~~~121~~ per meeting of the Pension Board and of the Pension Sub-Committee.

The Independent and Co-opted member allowances above, are paid by cheque at the end of each municipal year and it is the Independent Member's responsibility to declare this additional income. The Independent Person may also claim reasonable out of pocket expenses for tasks undertaken outside formal committee meetings. Any such claim shall be made to, and authorised by, the Director of Law and Governance.

(d) **Dependent Carers' Allowance**

A Dependent Carers' Allowance is payable to Councillors who, in order to undertake their duties as a Councillor, incur costs in arranging care for dependent relatives living with them. Dependent relatives are defined as children under the age of 15, elderly, disabled or unwell relatives who cannot be left alone (either temporarily or permanently). Payments will not normally be made to carers who are family members or persons resident at the Councillor's home.

The Carers' Allowance also includes costs associated with Councillors who themselves need the help of a carer in order for them to fulfil their duties as a Councillor.

The maximum rate for this allowance is £~~10.75~~~~10.55~~ per hour, based on the Living Wage Foundation's 'real living wage', to meet, or contribute towards the actual costs incurred in arranging care. The maximum period from which any one claim can be made is the duration of the meeting itself, plus £~~10.75~~~~10.55~~ as a contribution towards travelling time to and from the meeting venue.

2. TRAVELLING AND SUBSISTENCE ALLOWANCES

- 2.1 Travel expenses can be claimed to cover the cost of travelling to and from approved duties/conferences **outside** the borough (or within the borough in the case of non-councillor members of the Housing Scrutiny Committee). The amount claimed depends on the means of travel i.e.

Public transport	-	actual fare
Own vehicle	-	<u>the current advisory fuel and mileage rate published by HMRC</u> schedule of rates set by Central Government

Members can claim receipted expenses, up to a maximum value to be agreed by the Chief Whip for ~~Subsistence allowance is a 'meals' allowance~~ for approved duties lasting 4 or more hours away from your home or usual place of work. Alternatively members can claim a meal allowance in accordance with HMRC's benchmark scale rates. , again payable by a schedule of rates set by Central Government. —Copies of these rates are Details are set out in **Appendix B**.

3. BROADBAND EXPENSES

- 3.1 The Scheme provides for the payment of the one-off connection charge to Broadband plus the monthly broadband rental up to the value of £25 per month.

4. PAYMENTS FOR OTHER BODIES

- 4.1 The Local Government Association have their own Members' Allowances Scheme payable to those Members' of Executive and Scrutiny bodies of the Association.

5. CLAIMING THE ALLOWANCES

- 5.1 Basic and Special Responsibility Allowances are paid automatically, once bank details, National Insurance, date of birth and home address are forwarded to the [Head of Democratic Services and Governance](#) ~~Corporate Director of Resources~~; all others are claimed by means of the appropriate forms, samples of which are attached at **Appendix C**.
- 5.2 Payments via the payroll system are made on a regular monthly cycle direct to your bank or building society account with a payslip being sent to you at the same time. Travel and Subsistence ~~(if taxable)~~ are paid through the payroll. Telephone and Dependent Carers' Allowances are paid through the payroll.
- 5.3 You should submit your claims for Travel, Subsistence and Dependent Carers' Allowance within **two** months of the duty undertaken. Broadband allowance payments need to be claimed either monthly or quarterly and should be accompanied by the relevant invoice.

Receipts **must** accompany all expenses claims, [other than meal or mileage allowance claims](#).

6. RATES PAYABLE

- 6.1 The rates for each allowance change from time to time, generally with effect from 1 April each year.

7. MATERNITY, PATERNITY AND SICKNESS LEAVE AND PAY

7.1 Leave Periods

- 7.1.1 Members giving birth are entitled to up to 6 months' maternity leave from the due date, with the option to extend up to 52 weeks by agreement if required.
- 7.1.2 In addition, where the birth is premature, the Member is entitled to take leave during the period between the date of the birth and the due date in addition to the 6 months' period. In such cases any leave taken to cover prematurity of 28 days or less shall be deducted from any extension beyond the initial 6 months.
- 7.1.3 In exceptional circumstances, and only in cases of prematurity of 29 days or more, additional leave may be taken by agreement, and such exceptional leave shall not be deducted from the total 52 week entitlement.
- 7.1.4 Members shall be entitled to take a minimum of 2 weeks' paternity leave if they are the biological father or nominated carer of their partner/spouse following the birth of their child(ren).

- 7.1.5 A Member who has made Shared Parental Leave arrangements through their employment is requested to advise the Council of these at the earliest possible opportunity. Every effort will be made to replicate such arrangements in terms of leave from Council.
- 7.1.6 Where both parents are Members leave may be shared up to a maximum of 24 weeks for the first six months and 26 weeks for any leave agreed thereafter, up to a maximum of 50 weeks. Special and exceptional arrangements may be made in cases of prematurity.
- 7.1.7 A Member who adopts a child through an approved adoption agency shall be entitled to take up to six months adoption leave from the date of placement, with the option to extend up to 52 weeks by agreement if required.
- 7.1.8 Any Member intending to take maternity, paternity, shared parental or adoption leave will be responsible for ensuring that they comply with the relevant notice requirements of the Council, both in terms of the point at which the leave starts and the point at which they return.
- 7.1.9 Any member taking maternity, paternity, shared parental, adoption or sickness leave should ensure that they respond to reasonable requests for information as promptly as possible, and that they keep officers and colleagues informed and updated in relation to intended dates of return and requests for extension of leave.

7.2 Basic Allowance

- 7.2.1 All Members shall continue to receive their Basic Allowance in full whilst on maternity, paternity, adoption or sickness leave.

7.3 Special Responsibility Allowances

- 7.3.1 Members entitled to a Special Responsibility Allowance shall continue to receive their allowance in full in the case of maternity, paternity, shared parental, adoption or sickness leave.
- 7.3.2 Where a replacement is appointed to cover the period of absence that person shall receive an SRA on a pro rata basis for the period of the temporary appointment.
- 7.3.3 The payment of Special Responsibility Allowances, whether to the primary SRA holder or a replacement, during a period of maternity, paternity, shared parental, adoption or sickness leave shall continue for a period of six months, or until the date of the next Annual Meeting of the Council, or until the date when the member taking leave is up for election (whichever is soonest). At such a point, the position will be reviewed, and will be subject to a possible extension for up to a further six month period
- 7.3.4 Should a Member appointed to replace the member on maternity, paternity, shared parental, adoption or sickness leave already hold a remunerated position, the ordinary rules relating to payment of more than one Special Responsibility Allowance shall apply.

7.3.5 Unless the Member taking leave is removed from their post at an Annual Meeting of the Council whilst on leave, or unless the Group to which they belong loses control of the Council during their leave period, they shall return at the end of their leave period to the same post, or to an alternative post with equivalent status and remuneration which they held before the leave began.

7.4 Attendance, Resigning from Office and Elections

7.4.1 During an agreed period of maternity or paternity leave, and during sickness leave, where the latter is confirmed by a doctor's certificate, Members will not be required to attend committee meetings and their absence will therefore not be recorded and the '6 month rule' in Section 85 of the Local Government Act 1972 will not apply.

7.4.2 If a Member decides not to return at the end of their maternity, paternity, shared parental, adoption or sickness leave they must notify the Council at the earliest possible opportunity. All allowances will cease from the effective resignation date.

7.4.2 If an election is held during the Member's maternity, paternity, shared parental, adoption or sickness leave and they are not re-elected, or decide not to stand for re-election, their basic allowance and SRA if appropriate will cease from the date that they leave office.

8. GENERAL

A statutory register of all allowances paid to Members is open to inspection by any elector resident in the area. The Council are required to publish details of the Members' Allowances Scheme and of total payments made to each Member annually.

This is a general and by no means exhaustive statement of the law on these matters.

For any advice in relation to the Scheme please contact Democratic Services.

APPENDIX A

SPECIAL RESPONSIBILITY ALLOWANCES ~~2020-21~~2019-20

The SRA figures will come into effect on 1 April ~~2020~~2019

<u>Band 4</u>	<u>Amount</u> £
Leader of the Council — Councillor Richard Watts	<u>40,679</u> 39,590
<u>Band 3</u>	
Executive Members	<u>31,762</u>
— Councillor Janet Burgess	30,912
— Councillor Kaya Comer Schwartz	30,912
— Councillor Una O'Halloran	30,912
— Councillor Satnam Gill	30,912
— Councillor Asima Shaikh	30,912
— Councillor Diarmaid Ward	30,912
— Councillor Rowena Champion	30,912
<u>Band 2</u>	
Chair of Policy and Performance Scrutiny Committee	<u>12,818</u>
— Councillor Theresa Debono	<u>12,475</u>
Chief Whip: Councillor Nurullah Turan	<u>5,572</u> 5,423
<u>Band 1(a)</u>	
Chairs of Scrutiny Committees	<u>5,572</u>
— Councillor Vivien Cutler	5,423
— Councillor Osh Gantly	5,423
— Councillor Mick O'Sullivan	5,423
— Councillor Dave Poyser	5,423
<u>Band 1</u>	
Chair of Audit Committee: Councillor Nick Wayne	<u>3,345</u> 3,255
Chair of Licensing Committee: Councillor Phil Graham	<u>3,345</u> 3,255
Chair of Planning Committee: Councillor Martin Klute	<u>3,345</u> 3,255
Chair of Planning Sub Committee A: Councillor Angela Picknell	<u>3,345</u> 3,255
Chair of Planning Sub Committee B: Councillor Jenny Kay	<u>3,345</u> 3,255
Chair of Personnel Sub Committee: Councillor Anjna Khurana	<u>3,345</u> 3,255
Mayor	<u>6,827</u>
— Councillor Rakhia Ismail	6,644
Deputy Mayor	<u>140</u>
— Councillor Troy Gallagher	136
Member of the Adoption and Fostering Panels	<u>6,687</u>
— Councillor Paul Convery	6,508

Councillors are only entitled to claim one Special Responsibility Allowance. Any allowances marked with an asterisk above are therefore unclaimed.

APPENDIX B

CONSOLIDATED TEXT OF THE APPENDIX TO CIRCULAR 1/86 (2000/20001 revision)

PART 1

Rates of Travelling Allowances and provisions relating thereto:

1. (1) The rate of travel by **public transport** shall not exceed the amount of the ordinary standard fare, ~~or any available cheap fare, and where more than one class of fare is available the rate shall be determined, in the case of travel by ship by reference to first class fares, and in any other case by reference to second class fares unless the body determines either generally or specifically, that the first class fares shall be substituted.~~
 - (2) The rate specified in the proceeding sub-paragraph may be increased by supplementary allowances not exceeding expenditure actually incurred:
 - ~~—— (a) on Pullman car or similar supplements, reservation of seats and deposits or portorage of luggage; and~~
 - ~~—— (b) on sleeping accommodation engaged by the member for an overnight rail journey, subject, however, to reduction by one third of any subsistence allowance payable to him/her for that night.~~
2. (1) Mileage allowance payments for ~~The rate for travel using by~~ a member's personal vehicle, shall not exceed the HMRC approved mileage rates available here. ~~own solo motor cycle, or one provided for his/her use, shall not exceed:~~
 - ~~—— (a) for the use of a solo motor cycle of cylinder capacity not exceeding 250cc, 11.6 pence per mile,~~
 - ~~—— (b) for use of a solo motor cycle of cylinder capacity exceeding 250cc, 15.47 pence per mile.~~
 - (2) ~~The rate for travel by a member's own private motor vehicle, or one belonging to a member of his/her family or otherwise provided for his/her use, other than a solo motor cycle, shall not exceed:~~
 - ~~—— (a) for the use of a motor vehicle of cylinder capacity
 - ~~—— (i) not exceeding 999cc, 39.65 pence per mile;~~
 - ~~—— (ii) exceeding 999cc but not exceeding 1199cc, 43.03 pence per mile;~~
 - ~~—— (iii) exceeding 1199cc, 53.99 pence per mile.~~~~
 - ~~—— (3) The rates specified in sub-paragraphs (1) and (2) may be increased:~~
 - ~~—— (a) in respect of the carriage of passengers, not exceeding 4, to whom a travelling allowance would otherwise be payable under any enactment, by not more than 3.0~~

~~pence a mile for the first passenger and 2.0 pence per mile for the second and subsequent passengers;~~

~~(b) by not more than the amount of any expenditure incurred on tolls, ferries or parking fees, including overnight garaging.~~

~~(4) For the purposes of this paragraph the cylinder capacity shall be that entered in the vehicle registration book or document by the Secretary of State under the Vehicles (Excise) Act 1971.~~

3. The rate of travel by **taxi-cab** or cab, in cases of urgency or where no public transport is readily available, shall not exceed:

~~(a) in cases of urgency or where no public transport is reasonably available, the amount of the actual fare and any reasonable gratuity paid, and~~

~~(b) in any other case, the amount of the fare for travel by appropriate public transport.~~

4. ~~The rate of travel by a **hired motor vehicle** other than a taxi-cab shall not exceed the rate which would have been applicable had the vehicle belonged to the member who hired it:~~

~~Where the body so approves, the rate may be increased to an amount not exceeding the actual cost of hiring.~~

35. The rate of **travel by air** shall not exceed the rate applicable to travel by appropriate alternative means of transport, ~~together with an allowance equivalent to the amount of any saving in attendance allowance or financial loss allowance, and subsistence allowance consequent on travel by air:~~

Unless ~~Provided that where the body resolves, either generally or specifically, that the saving in time is so substantial as to justify payment of the fare for travel by air, there may be paid an amount not exceeding;~~

(a) the ordinary standard fare ~~or any available cheap fare for travel~~ by regular air service, or

(b) where no such service is available or in case of urgency, the fare actually paid by the member.

PART 2

Rates of Subsistence Allowance, ~~and provisions relating thereto~~

1. (1) The rate of **subsistence allowance** shall not exceed [the HMRC benchmark, available here](#);

~~(a) In the case of an absence, not involving an absence overnight, from the usual place of residence;~~

~~(i) of more than 4 hours, or where the authority permits, a lesser period, before 11 a.m. (breakfast allowance), £5.80;~~

~~(ii) of more than 4 hours, or where the authority permits, a lesser period, including the period between 12 noon and 2 p.m. (lunch allowance), £7.73;~~

~~(iii) of more than 4 hours, or where the authority permits, a lesser period, including the period 3 p.m. to 6 p.m. (tea allowance), £3.15;~~

~~(iv) of more than 4 hours, or where the authority permits, a lesser period, ending after 7 p.m. (evening meal allowance), £9.90.~~

(b) in the case of an **absence overnight** from the usual place of residence ~~£100.00~~^{92.97} and for such an absence overnight in London, or for the purposes of attendance at an ~~annual~~ conference (including or not including an annual meeting) of the Local Government Association or such other association of bodies as [approved by the Chief Whip](#), ~~the Secretaries of State may for the time being approve for the purpose~~¹ ~~£12008.31~~.

2. Any rate determined under paragraph 1(b) above shall be deemed to cover a continuous period of absence of 24 hours.

3. The rates specified in paragraph 1 above shall [not apply](#) ~~be reduced by an appropriate amount~~ in respect of any **meal provided free of charge** by any authorities or body in respect of the meal or the period to which the allowance relates.

4. (1) Where **main meals (i.e. breakfast, lunch or dinner) are taken on trains** during a period for which there is an entitlement to a day subsistence allowance, the reasonable cost of the meals (including VAT), may be reimbursed in full ~~, within the limits specified below. In such circumstances, reimbursement for the reasonable cost of a meal would replace the entitlement to the day subsistence allowance for the appropriate meal period.~~

¹ ~~The annual conferences of the following Associations are approved for these purposes: The Association of British Market Authorities, the British Resorts Association, the Council of the Local Education Authorities and the National Association of Local Councils.~~

~~(2) The limitations on reimbursement are:~~

~~(a) for breakfast, an absence of more than 4 hours, or where the authority permits, a lesser period, before 11 a.m.;~~

~~(b) for lunch, an absence of more than 4 hours, or where the authority permits, a lesser period, including the period between 12 noon and 2 p.m.;~~

~~(c) for dinner, absence of more than 4 hours, or where the authority permits, a lesser period, ending after 7 p.m.~~



ISLINGTON

CLAIM FOR TRAVEL AND SUBSISTENCE ALLOWANCES

A Member of the Council is entitled to claim travelling and subsistence allowances as set out below:

A. Travel Allowances:

Travel expenses can be claimed to cover the cost of travelling to and from approved duties/conferences **outside** the borough (or within the borough in the case of non-councillor members of the Housing Scrutiny Committee). The amount claimed depends on the means of travel i.e.:

Public Transport - actual fare

Own vehicle - Schedule of [advisory](#) rates set by [HMRC Central Government](#).

Travel by taxi will only be paid in cases of urgency or where no public transport is reasonably available. The amount shall not exceed the amount of the actual fare and any reasonable gratuity paid.

B. ~~Subsistence~~ Allowances:

[Expenditure on meals, supported by a receipt or a 'meals' allowance](#)
~~Subsistence allowance is a 'Meals' allowance~~ for approved duties that last **4 or more hours**. ~~again payable by a schedule of rates set by Central Government.~~

[Expenditure on overnight stays will be reimbursed at the actual cost, up to the values listed above.](#) ~~This allowance will also allow a per night rate (again set by Central Government) in the case of absence overnight from the usual place of residence.~~

Receipts:

You should submit receipts/tickets for all travel and subsistence claims or invoices for payment direct to the [Head of Democratic Services and](#)

Governance~~Executive Manager~~. You should submit all claims within **two** months of the duty undertaken.

DEPENDENT CARERS' ALLOWANCE FORM (SEE PAGE 2 OF THIS FORM FOR DETAILS OF WHAT CAN BE CLAIMED)

Meeting title	Date	Start time	Finish time	Travel Time	Allowance claimed £

Declaration by Councillor: I declare that I have incurred the above expenditure in respect of care for:
 who is my Child's date of birth:.....
(NAME OF CHILD/DEPENDENT) (RELATIONSHIP TO CHILD/DEPENDENT)
 I confirm that the carer was not a member of my household and that the above statements are true and correct.

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PRINT NAME: _____ SIGNATURE: _____ Date _____

APPROVAL BY HEAD OF DEMOCRATIC SERVICES AND CONFIRMATION THAT THE COUNCILLOR ABOVE ATTENDED THE MEETINGS LISTED:

SIGNED: _____ DATE: _____

For Office use only	
Date Received by Finance ___/___/___	Payroll Check No:.....
Claim checked by Head of Democratic Services	
Signed _____	Dated _____

DEPENDENT CARERS' ALLOWANCE

Dependent Carers' Allowance

A Dependent Carers' Allowance is payable to Councillors who, in order to undertake their duties as a Councillor, incur costs in arranging care for dependent relatives living with them. Dependent relatives are defined as children under the age of 15, elderly, disabled or unwell relatives who cannot be left alone (either temporarily or permanently). Payments will not normally be made to carers who are family members or persons resident at the Councillor's home.

The Carers' Allowance also includes costs associated with Councillors who themselves need the help of a carer in order for them to fulfil their duties as a Councillor.

The maximum rate for this allowance is £~~10.75~~^{10.55} per hour, based on the Living Wage Foundation's 'real living wage', to meet, or contribute towards the actual costs incurred in arranging care. The maximum period from which any one claim can be made is the duration of the meeting itself, plus £~~10.75~~^{10.55} as a contribution towards travelling time to and from the meeting venue.

You should submit your claim within **two** months of the duty undertaken.

Please note:

Claims can be met only if they result from an 'approved duty' as defined in Section 177(2) of the Local Government Act 1972. This includes attendance at meetings of the authority and its subsidiary bodies and the carrying out of any activity approved by the Authority.

If Members are unsure as to whether a proposed activity is covered under this criteria, they should refer the matter to the Head of Democratic Services.

The statements on the claim form are entirely the responsibility of the Member signing the certificate.



ISLINGTON

~~DEPENDENT CARERS' ALLOWANCE~~

~~A Dependent Carers' Allowance is payable to Councillors who, in order to undertake their duties as a Councillor, incur costs in arranging care for dependent relatives living with them. Dependent relatives are defined as children under the age of 15, elderly, disabled or invalid (temporarily or permanently) relatives who cannot be left alone.~~

~~Payments will not normally be made to carers who are family members or persons resident at the Councillors home.~~

~~———— The Carers' Allowance also involves costs associated with Councillors who themselves need the help of a carer in order for them to fulfil their duties as a Councillor.~~

~~———— The maximum rate for this allowance is £8.44 per hour to meet, or contribute towards the actual costs incurred in arranging care. The maximum period from which any one claim can be made is the duration of the meeting itself, plus £4.22 as a contribution towards travelling to and from the meeting venue.~~

~~———— You should submit your claim within **two** months of the duty undertaken.~~

~~———— **Approved Duty:** Claims can be met only if they result from an 'approved duty' as defined in Section 177(2) of the Local Government Act 1972. This includes attendance at meetings of the authority and its subsidiary bodies and the carrying out of any activity approved by the Authority.~~

~~———— If Members are unsure as to whether a proposed activity is covered under this criteria, they should refer the matter to the Executive Manager.~~

~~———— **Members' Responsibility:** The statements on the claim form are entirely the responsibility of the Member signing the certificate.~~

ANNUAL COUNCIL MEETING – 24 SEPTEMBER 2020

Appointment of Councillors to Political Positions and the Appointment of Chairs, Vice Chairs, Independent Members and Membership of Committees 2020/21

Introduction:

The Council is required to determine the size of committees and allocate committee places to political groups according to the “political balance rules” under the Local Government and Housing Act 1989. These are designed to ensure that the political composition of the Council’s decision making and deliberative committees as far as possible replicates the political composition of the full Council.

The current membership of the authority is 46 Labour Group members, 1 independent member and 1 independent Green member and the Council therefore only comprises of one political group. It has, however, been agreed that the independent members will participate in a number of committees. Committee size and membership for 2020/21 is detailed below for agreement.

A. APPOINTMENT OF COUNCILLORS TO POLITICAL POSITIONS

Recommendation:

That Council note that the Labour group have notified the following appointments:

Leader of Group	Councillor Richard Watts
Deputy Leader of Group	Councillor Paul Smith
Chief Whip	Councillor Sara Hyde
Deputy Whips	Councillors Anjna Khurana & John Woolf
Chair of Group	Councillor Gary Heather
Vice-Chair	Councillor Michelline Ngongo
Secretary	Councillor Jilani Chowdhury
Treasurer	Councillor Diarmaid Ward
Social Secretary	Councillor Marian Spall
Ordinary Member Posts	Councillors Matt Nathan & Mouna Hamitouche

B. APPOINTMENT OF INDEPENDENT MEMBERS

(i) AUDIT COMMITTEE

Following an interview process carried out by the Personnel Sub-Committee, it is recommended that Alan Begg and Alan Finch be appointed as co-opted members of the Audit Committee for a four year term.

RECOMMENDED:

That Alan Begg and Alan Finch be appointed as co-opted members of the Audit Committee for a four year term or until successors are appointed.

(ii) INDEPENDENT PERSONS FOR STANDARDS (LOCALISM ACT 2011)

Following an interview process carried out by the Personnel Sub-Committee, it is recommended that Luke Rigg and Robert Milne be appointed as Independent Persons for Standards, under Section 28 of the Localism Act 2011, for a four year term.

RECOMMENDED:

That Luke Rigg and Robert Milne be appointed as Independent Persons for Standards for a four year term or until successors are appointed.

(iii) INDEPENDENT PANEL

The Local Authorities (Standing Orders) (England) Regulations 2001 (as amended by the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015) require the Council to establish an Independent Panel of Independent Persons. Any remuneration paid to members of the Independent Panel will not exceed that payable in respect of their role under the Localism Act 2011.

The Council meeting held on 9 July 2020 established the panel, determined its terms of reference, and made appointments to the Independent Panel.

Council is asked to note that Ashuk Hussain has stood down from the Independent Panel. It is recommended that Reza Choudhury, an Independent Person appointed by the London Borough of Newham, be appointed as his successor.

RECOMMENDED:

That Reza Choudhury be appointed to the Independent Panel until the conclusion of this process.

C. APPOINTMENT OF CHAIRS AND VICE-CHAIRS AND MEMBERSHIP OF COMMITTEES FOR 2020/21

Recommendations:

- 1) That the following appointments be made to the Policy and Performance Committee for 2020/21 or until successors are appointed:

POLICY & PERFORMANCE COMMITTEE (16 Councillors)

Councillor Theresa Debono (Chair)	Councillor Sara Hyde
Councillor Troy Gallagher (Vice Chair)	Councillor Clare Jeapes
Councillor Santiago Bell-Bradford	Councillor Matt Nathan
Councillor Sheila Chapman	Councillor Mick O'Sullivan
Councillor Jilani Chowdhury	Councillor Angela Picknell
Councillor Vivien Cutler	Councillor Dave Poyser
Councillor Osh Gantly	Councillor Caroline Russell
Councillor Gary Heather	Councillor Nick Wayne

Substitutes:

Councillor Janet Burgess	Councillor John Woolf
Councillor Roulin Khondoker	Councillor Claudia Webbe
Councillor Anjna Khurana	Councillor Joe Caluori
Councillor Andy Hull	

- 2) That the following appointments be made to the remaining committees for 2020/21 or until successors are appointed:

CHILDREN'S SERVICES SCRUTINY COMMITTEE (8 Councillors)

Councillor Vivien Cutler (Chair)	Councillor Phil Graham
Councillor Gulcin Ozdemir (Vice Chair)	Councillor Michelline Safi Ngongo
Councillor Santiago Bell-Bradford	Councillor Flora Williamson
Councillor Joe Caluori	Councillor John Woolf

Co-opted Members for Education related issues:

Roman Catholic Diocese – Mary Clement
Parent Governor Representative (Primary) – Claire Ballak
Parent Governor Representative (Secondary) – Zaleera Wallace

Substitutes:

Councillor Nick Wayne	Councillor Janet Burgess
Councillor Sarah Hyde	Councillor Clare Jeapes
Councillor Roulin Khondoker	

ENVIRONMENT & REGENERATION SCRUTINY COMMITTEE (9 Councillors)

Councillor Dave Poyser (Chair)	Councillor Phil Graham
Councillor Roulin Khondoker (Vice Chair)	Councillor Gulcin Ozdemir
Councillor Paul Convery	Councillor Clare Jeapes
Councillor Tricia Clarke	Councillor Caroline Russell
	Councillor Kadeema Woodbyrne

Substitutes:

Councillor Osh Gantly	Councillor Sara Hyde
Councillor John Woolf	Councillor Janet Burgess
Councillor Santiago Bell-Bradford	

HEALTH AND CARE SCRUTINY COMMITTEE (8 Councillors)

Councillor Osh Gantly (Chair)	Councillor Tricia Clarke
Councillor Jilani Chowdhury (Vice Chair)	Councillor Phil Graham
Councillor Rakhia Ismail	Councillor Roulin Khondoker
Councillor Clare Jeapes	Councillor Martin Klute

Substitutes:

Councillor Sara Hyde	Councillor John Woolf
Councillor Anjna Khurana	

The co-opted member from Healthwatch Islington is to be confirmed.

HOUSING SCRUTINY COMMITTEE (8 Councillors)

Councillor Mick O'Sullivan (Chair)	Councillor Phil Graham
Councillor Marian Spall (Vice Chair)	Councillor Mouna Hamitouche
Councillor Theresa Debono	Councillor Gary Heather
Councillor Troy Gallagher	Councillor Gulcin Ozdemir

Substitutes:

Councillor Alice Clarke Perry	Councillor Jenny Kay
Councillor Vivien Cutler	Councillor Roulin Khondoker
Councillor Osh Gantly	Councillor John Woolf
Councillor Sara Hyde	Cllr Santiago Bell-Bradford

Resident Observers:

Rose-Marie McDonald
Dean Donaghey

AUDIT COMMITTEE (4 Councillors and 2 Independent Members, as below)

Councillor Nick Wayne (Chair)
Councillor Andy Hull (Vice Chair)

Councillor Troy Gallagher
Councillor Anjna Khurana

Substitutes:

Councillor Roulin Khondoker
Councillor Jenny Kay

Councillor John Woolf
Councillor Flora Williamson

Independent Members:

Alan Begg
Alan Finch

HEALTH AND WELLBEING BOARD (15 members, as below)

Members of the Board are also members of the Haringey and Islington Health and Wellbeing Boards Joint Sub-Committee, with the exception of the representatives of NHS England and Islington GP Federation.

Councillors:

Councillor Richard Watts (Chair)
Councillor Nurullah Turan
Councillor Kaya Comer-Schwartz

Officers:

Julie Billett – Director of Public Health
Carmel Littleton – Corporate Director – People
Katharine Willmette – Service Director – Adult Social Care

Representatives of the North Central London Clinical Commissioning Group:

Dr Jo Sauvage – NCL CCG Governing Body member for Islington
Sarah McDonnell-Davies – Executive Director of Borough Partnerships

Representative of Healthwatch Islington:

Emma Whitby – Chief Executive, Healthwatch Islington (non-voting)

Representatives of the NHS:

Dr Helene Brown, Medical Director, NHS England (non-voting)
Angela McNab, Chief Executive, Camden and Islington NHS Trust (non-voting)
Siobhan Harrington, Chief Executive, Whittington NHS Trust (non-voting)

Voluntary Sector Representative:

Katy Porter, Manor Gardens Welfare Trust (non-voting)

Islington GP Federation:

Michael Clowes, Chief Executive, Islington GP Federation (non-voting)

Substitutes may attend meetings subject to prior agreement of the Chair.

Councillor Substitutes:

Councillor Una O'Halloran

Councillor Satnam Gill

Councillor Rowena Champion

Councillor Asima Shaikh

Councillor Diarmaid Ward

Councillor Sue Lukes

Officer Substitutes:

For Julie Billett – Charlotte Ashton, Islington Deputy Director of Public Health

For Katharine Willmette – Jim Beale, Assistant Director of Adult Social Care

For Carmel Littleton – Laura Eden, Director of Safeguarding and Family Support

Clinical Commissioning Group Substitutes:

For Dr Jo Sauvage – Dr John McGrath, NCL CCG Governing Body

For Sarah McDonnell-Davies – Paul Sinden, Director of Performance & Acute Commissioning

Healthwatch Islington Substitute:

For Emma Whitby – Jennifer Kent, Healthwatch Islington

NHS Substitutes:

For Dr Helene Brown – Dr Hasz Sonigra, Associate Medical Director, NHS England

For Siobhan Harrington – Jonathan Gardner, Director of Strategy and
Corporate Affairs, Whittington Health

For Angela McNab – Andy Rogers, Chief Operating Officer, Camden and
Islington NHS Foundation Trust

PLANNING COMMITTEE (10 Councillors)

Councillor Martin Klute (Chair)

Councillor Jenny Kay (Vice Chair)

Councillor Angela Picknell (Vice Chair)

Councillor Jilani Chowdhury

Councillor Tricia Clarke

Councillor Paul Convery

Councillor Rakhia Ismail

Councillor Roulin Khondoker

Councillor Dave Poyser

Councillor John Woolf

Substitutes:

Councillor Flora Williamson

Councillor Sara Hyde

Councillor Alice Clarke-Perry

Councillor Janet Burgess

Councillor Nick Wayne

Councillor Claudia Webbe

LICENSING COMMITTEE (13 Councillors)

Councillor Phil Graham (Chair)	Councillor Troy Gallagher
Councillor Nick Wayne (Vice Chair)	Councillor Rakhia Ismail
Councillor Joe Caluori	Councillor Matt Nathan
Councillor Sheila Chapman	Councillor Michelline Safi Ngongo
Councillor Alice Clarke-Perry	Councillor Gary Poole
Councillor Paul Convery	Councillor Marian Spall
Councillor Vivien Cutler	

LICENSING REGULATORY COMMITTEE (4 Councillors)

Councillor Marian Spall (Chair)	Councillor Alice Clarke-Perry
Councillor Phil Graham (Vice-Chair)	Councillor Michelline Safi Ngongo

Substitutes:

Councillor Sara Hyde	Councillor John Woolf
Councillor Theresa Debono	Councillor Roulin Khondoker

Note: Appointments to sub-committees of the Executive, the Audit Committee, the Planning Committee and the Licensing Committee will be made at the next meeting of those committees.

STANDARDS COMMITTEE (4 Councillors and 2 Independent Persons)

Councillor Sara Hyde (Chair)	Councillor Anjna Khurana
Councillor Andy Hull	Councillor John Woolf

Substitutes:

Councillor Paul Smith	Councillor Rakhia Ismail
Councillor Troy Gallagher	

Independent Persons (who have observer status on the committee):

Luke Rigg
Robert Milne

GRIEVANCE COMMITTEE

Councillor Sara Hyde (Chair)
Councillor Nurullah Turan
Councillor Theresa Debono

Councillor Mouna Hamitouche
Councillor Martin Klute

Substitutes:

Cllr Angela Picknell

GRIEVANCE APPEAL COMMITTEE

Councillor John Woolf (Chair)
Councillor Diarmaid Ward
Councillor Vivien Cutler

Councillor Andy Hull
Councillor Mouna Hamitouche

Substitutes:

Cllr Martin Klute

INVESTIGATING AND DISCIPLINARY COMMITTEE

Councillor Nick Wayne (Chair)
Councillor Satnam Gill
Councillor Troy Gallagher

Councillor Jenny Kay
Councillor Una O'Halloran

DISCIPLINARY APPEAL COMMITTEE

Councillor Anjna Khurana (Chair)
Councillor Kaya Comer-Schwartz
Councillor Phil Graham

Councillor Kadeema Woodbyrne
Councillor Marian Spall

FOSTERING PANEL AND ADOPTION AND PERMANENCE PANEL

Councillor Paul Convery

CORPORATE PARENTING BOARD

Councillor Kaya Comer-Schwartz (Chair)
Councillor Paul Convery
Councillor Vivien Cutler

Councillor Sara Hyde
Councillor Flora Williamson

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION (SACRE)

Roman Catholic Diocese of Westminster		Conor McGinn 1 Vacancy
Free Church Federal Council:	Archway Methodist Church Salvation Army United Reformed Church Baptist Union	Tim Bradshaw 1 Vacancy 1 Vacancy 1 Vacancy
Society of Friends		1 Vacancy
Greek Orthodox Church		1 Vacancy
Elim Pentecostal Church		1 Vacancy
Jewish	Board of Deputies of British Jews	Judith Fox
Muslim Community	Muslim Welfare House Trust Muslim Education Trust	Mohamed Mahmoud Merium Bhuiyam 1 Vacancy
Jain	Jain Samaj Europe	Vinay K Shah
Buddhist	Harrow Zazenkai - White Wind Zen Community	Frank Tettsu Woods
Islington Baha'i Community		1 Vacancy
Hindu		1 Vacancy
Sikh		Rosalind Miller
Daoist		1 Vacancy
Church of England	London Diocesan Board for Schools St Mary Magdalene Academy St Luke's Church St Clement's Church	Mary Thorne April Keech Revd Dave Tomlinson Fr David Allen
Humanist	British Humanist Association	Edward Prout
National Union of Teachers		1 Vacancy
Association of School and College Leaders	Drayton Park Primary School St Lukes / Moreland Primary Schools	Damien Parrott Ann Dwulit
National Association of Head Teachers (NAHT)		1 Vacancy

National Association of Schoolmasters Union of Women Teachers (NASUWT)		1 Vacancy
Head of RE Secondary Schools	St Mary Magdalene Academy	Sophie Morgan
Head of RE Special Schools	New River College	Ian Benson
Head of RE Primary Schools	Winton Primary School	Semra Gokce
Representatives of Governor Organisations		1 Vacancy
Islington Council		Cllr Kaya Comer-Schwartz Cllr Sara Hyde
		(Substitute members: Cllr Alice Clarke-Perry Cllr Flora Williamson)

JOINT TMO LIAISON COMMITTEE

Councillor Mick O'Sullivan

OTHER POSITIONS

Carers Champion – Councillor Janet Burgess

Equalities Champions – Councillor Rakhia Ismail

Arts Champion – Councillor Rakhia Ismail

Armed Forces Champion – Councillor Gary Poole

Mental Health Champion – Councillor Phil Graham

Reading Champion – Councillor Tricia Clarke

Recycling Champion – Councillor Clare Jeapes

Small Business, Co-ops and Social Enterprise Champion – Councillor Matt Nathan

Women and Girls Champion – Councillor Kadeema Woodbyrne

Private Renters Champion – Councillor Jenny Kay

Migrants Champion – Councillor Gulcin Ozdemir

Councillor Sara Hyde
Chief Whip

ANNUAL COUNCIL MEETING – 24 September 2020

APPOINTMENT OF REPRESENTATIVES TO CERTAIN OUTSIDE ORGANISATIONS FOR 2020/21

Recommendations:

- A. To agree the following list of appointments to outside bodies for 2020/21 for the remainder of the year or until successors are appointed:

Outside Body	Term of Office	Member(s)
London Council Committees:		
Leaders Committee	One Year	Leader: Cllr Richard Watts Deputies: Cllr Paul Smith Cllr Kaya Comer-Schwartz
Associated Joint Committee - Transport and Environment Committee	One Year	Cllr Rowena Champion Deputies: Cllr Asima Shaikh Cllr Phil Graham Cllr Janet Burgess Cllr David Poyser
London Councils Forums:		
Greater London Employment	One Year	Cllr Satnam Gill Deputy: Cllr Asima Shaikh
Local Government Association:		
LGA General Assembly	One Year	Cllr Rowena Champion Cllr Kaya Comer-Schwartz Cllr Richard Watts Cllr Paul Smith
Others:		
Angel Business Improvement Board	One Year	Cllr Martin Klute
Archway Town Centre Management Board	One Year	Cllr Kaya Comer-Schwartz Cllr Sheila Chapman
Armed Forces Community Covenant Grant Schemes Panel	One Year	Cllr Una O'Halloran Cllr Gary Poole

Crossrail High Level Forum	One Year	Cllr Rowena Champion Deputy: Cllr Phil Graham
Cross River Partnership	One Year	Cllr Asima Shaikh
Finsbury Park Town Centre Management Group	One Year	Cllr Gary Heather
Groundwork London Local Authority Strategic Board	One Year	Cllr Rowena Champion
Islington Community Chest Panel	One Year	Cllr Una O'Halloran Cllr Satnam Gill Cllr Troy Gallagher Substitute: Anjna Khurana
London Road Safety Council	One Year	Cllr Rowena Champion Deputy: Janet Burgess
Nags Head Town Centre Management Group	One Year	Cllr Gary Heather Cllr Asima Shaikh
Newable	One Year	Cllr Asima Shaikh
North London Waste Authority	One Year	Cllr Rowena Champion Cllr Satnam Gill
Reserve Forces and Cadets	One Year	Cllr Gary Poole
Safer Neighbourhoods Boards	One Year	Cllr Sue Lukes Cllr Roulin Khondoker

- B. To agree the following list of appointments to outside bodies to take effect on the date indicated, for the term of office indicated, or until successors are appointed:

Outside body	Member(s)	Term of Office	Date Appointment to take effect
Camden and Islington NHS Trust	Cllr Sheila Chapman	Until June 2022	25 September 2020
Central London Forward	Cllr Richard Watts Cllr Asima Shaikh	Until May 2022	25 September 2020
City YMCA London	Cllr Phil Graham	Until June 2023	25 September 2020
Cloudesley Charity	Tanya Parr	4 year term	December 2020
Cripplegate Foundation	Cllr Marian Spall	Until Sept 2024	25 September 2020

Islington United Charities	Cllr Theresa Debono Cllr Troy Gallagher	4 year term	25 September 2020
Moorfields Eye Hospital	Cllr Una O'Halloran	Until May 2023	25 September 2020
St Lukes Trustee Ltd	Cllr Matt Nathan	Until June 2022	25 September 2020
St Mary Magdalene	David Forrester	Until May 2024	25 September 2020
St Sepulchre	Cllr Troy Gallagher	Until May 2022	25 September 2020

**Councillor Sara Hyde
Chief Whip**

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