



Town Hall, Upper Street, London, N1 2UD

AGENDA FOR PERSONNEL SUB-COMMITTEE

A virtual meeting of the Personnel Sub-Committee will be held via Zoom on **29 October 2020 at 3.00 pm.**

Link to the meeting: <https://weareislington.zoom.us/j/91826079056>

Enquiries to : Jonathan Moore
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Despatched : 21 October 2020

Membership

Councillor Anjna Khurana (Chair)
Councillor Richard Watts
Councillor Satnam Gill OBE
Councillor Jenny Kay
Councillor Angela Picknell

Substitute Members

Councillor Troy Gallagher
Councillor Sara Hyde
Councillor Nick Wayne
Councillor Roulin Khondoker
Councillor Una O'Halloran
Councillor Kaya Comer-Schwartz
Councillor Asima Shaikh
Councillor Diarmaid Ward
Councillor Rowena Champion
Councillor Sue Lukes

Quorum: is 3 Councillors



A.	Formal Matters	Page
1.	Apologies for absence	
2.	Declarations of Substitute Members	
3.	Declarations of Interest	
4.	Minutes of the previous meeting	1 - 2
B.	Exclusion of Press and Public	
	<p>To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of the Access to Information Procedure rules in the Constitution and, if so, whether to exclude the press and public during discussion thereof.</p>	
5.	Shortlisting of applicants for the post of Director of Housing Needs and Strategy	3 - 4

The next meeting of the Personnel Sub-Committee will be on 19 November 2020

London Borough of Islington

Personnel Sub-Committee - 18 September 2020

Minutes of the meeting of the Personnel Sub-Committee held via Zoom on 18 September 2020 at 1.00 pm.

Present: **Councillors:** Khurana (Chair), Gill, Kay and Gallagher

Councillor Anjna Khurana in the Chair

23 APOLOGIES FOR ABSENCE (Item 1)

Apologies for absence were received from Cllr Watts.

24 DECLARATIONS OF SUBSTITUTE MEMBERS (Item 2)

None.

25 DECLARATIONS OF INTEREST (Item 3)

None.

26 MINUTES OF THE PREVIOUS MEETINGS (Item 4)

RESOLVED:

That the minutes of the previous meetings held on 19 December 2019 and 10, 22, 23, and 24 July 2020 be agreed as a correct record and the Chair be authorised to sign them.

27 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That conducting the interviews will involve the disclosure of exempt information within the Access to Information Procedure Rules in the Constitution and that the press and public be excluded for the remainder of the meeting.

28 APPOINTMENT OF INDEPENDENT MEMBERS TO THE AUDIT COMMITTEE AND INDEPENDENT PERSON FOR STANDARDS (Item 5)

The Personnel Sub-Committee interviewed candidates for the above posts.

RESOLVED:

- (a) That the appointment of Luke Rigg and Robert Milne as Independent Persons for Standards be recommended to the Council;
- (b) That the appointment of Alan Begg and Alan Finch as Independent Members on the Audit Committee be recommended to the Council.

The meeting ended at 4.45 pm

CHAIR



Report of: Acting Director of Law and Governance

Meeting of:	Date:	Ward(s):
Personnel Sub-Committee	29 October 2020	N/A

THE APPENDIX TO THIS REPORT IS EXEMPT FROM PUBLICATION

SUBJECT: SHORTLISTING OF APPLICANTS FOR THE POST OF DIRECTOR OF HOUSING NEEDS AND STRATEGY

1. Synopsis

- 1.1 This report sets out the process for the shortlisting of candidates for the Director of Housing Needs and Strategy post.

2. Recommendations

- 2.1 To shortlist applicants for interview for the post of Director of Housing Needs and Strategy.
- 2.2 To note the procedure outlined in the Background section of the report below.

3. Background

- 3.1 Following the longlisting of applicants, Personnel Sub-Committee is asked to agree a list of candidates to be shortlisted for interview.
- 3.2 Information relating to each application is contained in the exempt appendix.

4. Implications

4.1 Financial implications:

The salary for this post is included within existing budgets. The salary range for the post has been advertised as £106,497 to £120,447 (Grade C02).

4.2 Legal Implications:

The recruitment process is being conducted in accordance with the Council's Constitution, Part 4 Procedure Rules – Officer Employment Rules.

Appointments must be made on merit (Section 7, Local Government and Housing Act 1989).

4.3 Environmental Implications and contribution to achieving a net zero carbon Islington by 2030:

None

4.4 Resident Impact Assessment:

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding. Following an initial review, it has been concluded that a full Resident Impact Assessment is not required as the appointment does not have direct impact on residents.

The recruitment process has been undertaken in accordance with the Council's recruitment procedures.

5. Conclusion and reasons for recommendations

5.1 To shortlist applicants for the post of Director of Housing Needs and Strategy.

Exempt Appendix: Shortlisting panel information pack

Background papers: None

Final report clearance:

Signed by:



Acting Director of Law and Governance

21 October 2020

Date

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