

London Borough of Islington

**Executive - 4 January 2018**

Minutes of the meeting of the Executive held at Committee Room 4, Town Hall, Upper Street, N1 2UD on 4 January 2018 at 7.00 pm.

**Present:**                      **Councillors:**    Watts, Burgess, Caluori, Comer-Schwartz, Hull, Shaikh and Ward

**Councillor Richard Watts in the Chair**

**469        APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Webbe.

**470        DECLARATIONS OF INTEREST**

None.

**471        MINUTES OF PREVIOUS MEETING**

**RESOLVED:**

That the Minutes of the meeting on 23 November 2017 be confirmed as a correct record and the Chair be authorised to sign them.

**472        ADOPTION OF HOLLOWAY PRISON SITE SPD**

This item was brought forward due to the number of interested members of the public present.

In response to a number of questions from members of the public Councillor Ward advised that using the council's powers as a planning authority was the most effective way to ensure that we achieved the most possible affordable housing on development sites that are not owned by the council. Councillor Watts added that the SPD is being agreed now to ensure that possible buyers of the site are aware of these requirements and take them into consideration when assessing the value of the site.

**RESOLVED:**

- 2.1        That the Consultation Statement for the Holloway Prison Site Supplementary Planning Document (SPD) which provides the Council's response to issues raised during consultation on the draft SPD, attached as Appendix 2 to the report, be noted.

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- 2.2 That it was agreed that the Holloway Prison Site Supplementary Planning Document attached as Appendix 1 to the report, be adopted.

Reason for decision – To support the council's objectives for the Holloway Prison site; the SPD will be a material consideration in the determination of a future planning applications and provide guidance to inform future buyers of the site.

Other options considered – none other than as specified in the report.

Conflicts of interest/dispensations granted - none.

473

### **AMENDMENT TO THE COUNCIL'S HOUSING ALLOCATIONS SCHEME 2015**

#### **RESOLVED:**

- 2.1 That the amendment of the council's housing allocation scheme to provide an award of 40 points to homeless applicants (where the council has accepted a housing duty) who need to move due to financial hardship or where it is in the council's wider strategic interests or it helps the council manage temporary accommodation more effectively, be agreed.
- 2.2 That a number of other minor changes to be made to the scheme listed at point 3.4 of the report be agreed.
- 2.3 That the Corporate Director of Housing and Adult Social Services be authorised to carry out a consultation with the private registered providers of social housing and registered social landlords the council has nomination arrangements with and its secure tenants, be agreed.

Reason for decision – To update the council's Housing Allocation scheme in the light of case law.

Other options considered – none other than as specified in the report.

Conflicts of interest/dispensations granted - none.

474

### **REVISED CORPORATE HEALTH AND SAFETY POLICY 2017- 18**

Councillor Hull advised that the policy includes some changes following the Grenfell Tower fire but is otherwise largely unchanged from previous years.

George Sharkey, GMB Branch Secretary, expressed concern about the reference to 'Non-trade union representatives for safety' in paragraph 3.9.2 of the policy.

Councillor Watts advised this had been in the policy for a number of years but agreed that it will be reviewed for future versions.

#### **RESOLVED:**

That the Council's Corporate Health and Safety Policy attached as Appendix 1 to the report be agreed.

Reason for decision – to meet the council's duty to maintain an up to date health and welfare at work policy.

Other options considered – none other than as specified in the report.

Conflicts of interest/dispensations granted - none.

**475**      **BUDGET PROPOSALS 2018-19**

Councillor Hull advised that the budget was being set in an extremely difficult context; since 2010 the government has cut the Council's budget by 70%, forcing the Council to make £194M of savings, with a further £32M savings required in the coming year.

**RESOLVED:**

**The General Fund Budget 2018-19 and MTFS (Section 3)**

- 2.1      That the 2018-19 net Council cash limits as set out in Table 1 (paragraph 3.1.4 of the report) and the MTFS at Appendix A of the report, which include the revenue savings at Appendix B of the report, be agreed.
- 2.2      That the fees and charges policy be noted and the 2018-19 fees and charges schedule (paragraphs 3.2.3-3.2.4 of the report and Appendices C1-C3 of the report), be agreed
- 2.3      That the Council's policy on the level of General Fund balances and the estimated use of the Council's earmarked reserves (paragraphs 3.2.5-3.2.7 of the report and Table 2 of the report) be agreed.

**The HRA Budget and MTFS (Section 4)**

- 2.4      That the balanced HRA 2018-19 budget within the HRA MTFS at Appendix D1 of the report be agreed.
- 2.5      That the 2018-19 HRA rents and other fees and charges (Tables 4-7 and Appendix D2 of the report) be agreed.

**The Capital Programme 2018-21 (Section 5)**

- 2.6      That the 2018-19 capital programme (paragraph 5.1, Table 8 and Appendix E of the report) be agreed and the provisional programme for 2019-21 be noted.
- 2.7      That the Corporate Director Resources applies capital resources to fund the capital programme in the most cost-effective way (paragraph 5.2) of the report, be agreed.

**Treasury Management Strategy (Section 6)**

- 2.8      That the Treasury Management Strategy will initially be considered by Audit Committee on 23<sup>rd</sup> January 2018 and then included for agreement within the final budget report to Executive on 1<sup>st</sup> February 2018 and Council on 22<sup>nd</sup> February 2018 be noted.

**Council Tax and Retained Business Rates (Section 7)**

- 2.9      That a new class of council tax charge payer known as foster carer and implement a new Foster Carer Relief scheme from 1<sup>st</sup> April 2018 to reduce the full council tax liability to nil of every Islington household for the period where the household includes an approved foster carer (including foster carers living in Islington who are registered with other local authorities or

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approved agencies) (paragraphs 7.1-7.3 of the report) be agreed.

- 2.10 That Shared Lives carers living in Islington be included within the new Foster Carer Relief Scheme (paragraph 7.4 of the report) be agreed.
- 2.11 That amending the existing council tax relief scheme for care leavers to cover the full council tax liability from 1<sup>st</sup> April 2018 (paragraph 7.6 of the report) be agreed.
- 2.12 That the detailed, statutory council tax calculations and the recommendations for the final 2018-19 council tax level, including the Greater London Authority (GLA) and social care precepts, will be included in the budget report to Executive on 1<sup>st</sup> February 2018 and Council on 22<sup>nd</sup> February 2018 (paragraph 7.7 of the report) be noted.
- 2.13 That the Council's proposed participation in the London Business Rates Pilot Pool (paragraphs 7.8 to 7.12 of the report) be agreed.
  - 2.13.1 That acceptance of the designation by the Secretary of State as an authority within the London Business Rates Pilot Pool pursuant to 34(7)(1) of Schedule 7B Local Government Finance Act 1988 be agreed.
  - 2.13.2 That participation in the London Business Rates Pilot Pool with effect from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 be agreed.
  - 2.13.3 That the authority's administrative functions as a billing authority pursuant to the Non-Domestic Rating (Rates Retention) Regulations 2013 be delegated to the City of London Corporation ("COLC") acting as the Lead Authority be agreed.
  - 2.13.4 That the Lead Authority be authorised to sub-contract certain ancillary administrative functions regarding the financial transactions (payment of tariffs and top-ups) within the Pool to the GLA as it considers expedient be agreed.
  - 2.13.5 That authority be delegated to the Corporate Director Resources, in consultation with the Executive Member for Finance, Performance and Community Safety, to agree the operational details of the pooling arrangements with the participating authorities, be agreed.
  - 2.13.6 That authority be delegated to the Corporate Director Resources, in consultation with the Acting Director of Law and Governance, to make any amendments to the Memorandum of Understanding, attached at Appendix F to the report, as may be required by the Secretary of State, and to enter into the final Memorandum of Understanding on behalf of the authority be agreed.
  - 2.13.7 That the Leader of the Council be authorised to represent the authority in relation to consultations regarding the London Business Rates Pilot Pool as may be undertaken by the Lead Authority pursuant to the Memorandum of Understanding, be agreed.
  - 2.13.8 That authority be delegated to the Corporate Director Resources, in consultation with the Executive Member for Finance, Performance and Community Safety, to consider such consultative reports as the Lead Authority may circulate and to respond on behalf of the authority with regard

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to any recommendations and in particular, proposals for projects to be approved for funding from the Strategic Investment Pot, be agreed.

- 2.13.9 That authority be delegated to the Lead Authority to undertake the functions of assessment, due consultation and approval of projects eligible for funding from the Pool's Strategic Investment Pot following consultation with the participating authorities (provided that at least two thirds of such participating London Boroughs (including the City of London Corporation) are in favour of the relevant recommendation as well as the Mayor of London, and that no entire sub-region is in disagreement with the decision) on such terms and conditions as shall ensure value for money and compliance with the law, be agreed.

### Matters to Consider in Setting the Budget (Section 8)

- 2.14 That the Section 151 Officer's and the Monitoring Officer's comments in their determination of the revenue and capital budgets for 2018-19 and the basis for the level of council tax, including the Section 151 Officer's report in relation to his responsibilities under Section 25 (2) of the Local Government Act 2003 be noted.
- 2.15 That the Resident Impact Assessment (RIA) on the 2018-19 budget (Appendix G of the report) be noted.

Reason for decision – to allow Councillors to set a balanced budget. Other options considered - none.

Conflicts of interest/dispensations granted - none.

## **476 FINANCIAL POSITION AS AT 30 NOVEMBER 2017**

### **RESOLVED:**

- 2.1 That the forecast revenue outturn for the General Fund (Table 1 of the report) of a gross overspend of £6.2m, including corporate items (paragraph 3.1 of the report) be noted.
- 2.2 That the actions to reduce the forecast gross General Fund overspend, and that any remaining overspend at year-end will be covered by drawing down from corporate contingency budgets in the first instance (Section 4, paragraph 3.3 of the report) be noted.
- 2.3 That the breakdown of the forecast General Fund outturn by individual variance at Appendix 1 of the report and by service area at Appendix 2 of the report, be noted.
- 2.4 That the HRA forecast is a break-even position (Section 5, Table 1 of the report) be noted.
- 2.5 That the latest capital position with forecast capital expenditure of £105.1m in 2017-18 be noted and the re-profiling of schemes from 2017-18 to 2018-19 (Section 6, Table 2, paragraphs 6.3-6.4 of the report and Appendix 3 of the report) be agreed.

Reason for decision – to allow Councillors to monitor the budget.

Other options considered – none other than as specified in the report.  
Conflicts of interest/dispensations granted - none.

**477**      **ANNUAL HEALTH AND SAFETY PERFORMANCE REPORT 2016-17**

**RESOLVED:**

That the Annual Health and Safety Performance Report attached at Appendix 1 of the report be agreed.

Reason for decision – to allow Councillors to fulfil their duty to monitor health and safety at work.

Other options considered – none other than as specified in the report.  
Conflicts of interest/dispensations granted - none.

**478**      **HOUSING SERVICES FOR VULNERABLE PEOPLE SCRUTINY REVIEW - EXECUTIVE MEMBERS RESPONSE TO THE RECOMMENDATIONS FROM THE HOUSING SCRUTINY COMMITTEE**

**RESOLVED:**

2.1      That the responses to the recommendations made by the Housing Scrutiny Committee set out in section 4 of this report be agreed and progress to date be noted.

2.2      That officers report back on progress the Housing Scrutiny Committee in 12 months' time be agreed.

Reason for decision – to respond to the Scrutiny Committee's recommendations.

Other options considered – none other than as specified in the report.  
Conflicts of interest/dispensations granted - none.

**479**      **IMPROVING ACCESS TO PSYCHOLOGICAL THERAPIES SCRUTINY - EXECUTIVE MEMBERS RESPONSE TO THE RECOMMENDATIONS FROM THE HEALTH AND CARE SCRUTINY COMMITTEE**

**RESOLVED:**

That the actions being taken forward to address the recommendations of the Health and Care Scrutiny Committee's review of the effectiveness of IAPT services be agreed.

Reason for decision – to respond to the Scrutiny Committee's recommendations.

Other options considered – none other than as specified in the report.  
Conflicts of interest/dispensations granted - none.

480

**SHARED DIGITAL GOVERNANCE MODEL REVIEW INCLUDING STAFFING IMPLICATIONS**

Jane Doolan, Unison Branch Secretary, presented a letter on the proposals to the Executive, expressing members concerns about the future of the Shared Digital Service, the TUPE transfer and communication with staff that staff. George Sharkey, GMB Branch Secretary, supported the comments made.

Councillor Hull accepted that communication with staff should have been better and said that he would work with the Unions to ensure it is improved in future and to respond to their specific concerns. Councillor Hull also stressed that the council will retain robust governance over the service.

**RESOLVED:**

- 2.1 That it be noted that the following decisions will, in summary for all three Councils, achieve the following:
1. Transfer the ICT function of both Haringey and Islington to Camden including staff who will TUPE on 1 April 2018.
  2. Transfer the decision making for the ICT functions for Haringey, Islington and Camden to either a new and reconstituted lean Joint Committee or via Camden's usual delegation arrangement to the Executive Director Corporate Services to be undertaken by the Chief Digital and Information Officer.
  3. Approve the underlying consultative management arrangements noting that these will develop as the service itself develops.
  4. Delegate authority to allow the necessary further supporting documentation to be completed in support of the arrangements
- 2.2 That the options set out in the detailed 'Shared Digital Governance Model Options' report at Appendix 1 of the report prepared by Activist Group following extensive work since March 2017 with Councillors and senior officers be noted.
- 2.3 That the adoption of the governance model for Shared Digital set out as Option 1 (a 'lean' Joint Committee model in paragraphs 5.4 to 5.13 of this report and paragraphs 4.5 – 4.9 of Appendix 1 of this report) based on the outcomes framework at Table 2.4, paragraph 2.26 of Appendix 1 of this report with a commencement date of 1 April 2018 (throughout this report 'the Commencement Date' means 1 April 2018) be agreed.
- 2.4 That, pursuant to Regulations 9 and 11 of the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012 ('the Regulations') the following be agreed effective from the Commencement Date of 1 April 2018:
- (i) those parts of Islington's ICT service and function (including the procurement of ICT related services, equipment and software) specified in paragraphs 6 to 16 of the attached terms of reference set out at Appendix 4 of the report be jointly exercised with the London Boroughs of Islington, Haringey and Camden by a Joint Committee

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- (ii) the current Joint Committee be reconstituted with the terms of reference at Appendix 4 of the report with effect from the Commencement Date
  - (iii) the Joint Committee will consist of two elected Executive/ Cabinet Members from each Council, normally for an annual term, with the term and appointment to be decided by the Leader.
- 2.5 That, pursuant to Regulation 5 of the Regulations, those parts of the Executive function of Islington's ICT not transferred to the Joint arrangements specified in paragraph 2.4(i) above and Appendix 4 of the report, be delegated to and discharged by the Executive of the London Borough of Camden as from the Commencement Date subject to the arrangements set out in paragraph 5.6 of the report be agreed.
- 2.6 That Camden be the host Council be agreed and the impact on the proposed staffing arrangements set out in section 3.15 of this report as a result of the decisions at paragraphs 2.3 to 2.5 above namely that Haringey and Islington ICT staff will transfer to Camden (as the host authority) under the Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) be noted and that as a result Camden will be responsible for employing staff engaged to deliver the Shared ICT service be agreed.
- 2.7 That the creation of a Shared Digital Management Board, accountable to the Shared Digital Joint Committee, to manage the service, with an appointed Director from each Council amongst other key members of staff to be appointed from each Council and the Chief Digital Information Officer (or suitable alternative) be agreed. That the terms of reference for the Shared Digital Management Board set out in Appendix 6 of the report be noted.
- 2.8 That due regard has been given to the equalities implications as summarised in paragraph 4.14 of the report be noted.
- 2.9 That the Cabinet of Camden are considering a recommendation to be the primary host authority in the Shared Service and to accept the delegation from Haringey and Islington be noted. The Cabinet of Haringey are also considering a recommendation to delegate to Camden (as the primary host authority in the Shared Service) the delivery of ICT services in like terms and that the recommendations set out in this report, if agreed, will only be implemented if the Camden Cabinet and Haringey Cabinet agree the equivalent and related recommendations that they are considering be noted.
- 2.10 That a memorandum of understanding will accompany the Inter-Authority Agreement and will set out the boroughs commitments to partnership working behaviours be noted. That the shared ICT service success factors in Table 0.1 of Appendix 1 of the report be noted. That the Inter-Authority Agreement and memorandum of understanding will be in keeping with the intentions and agreements of this report and appendices be noted.
- 2.11 That authority be delegated to the Corporate Director of Resources, in consultation with the Director of Law & Governance, to take all necessary steps to put arrangements for the new governance model into effect as set out in this report including but not limited to finalising the terms of the inter-authority agreement and any changes to it and for the operation of the 3 way Shared Digital service be agreed.



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- 2.12 That, further to paragraph 2.4 (iii) above, Executive Member for Finance, Performance and Community Safety and the Executive Member for Environment & Transport be reappointed to the reconstituted Shared Digital Joint Committee from the commencement date of 1 April 2018 until the end of the 2017/18 Municipal Year be agreed.

Reason for decision – to strengthen governance and enable us to build an efficient, strong, robust and resilient Shared Digital service that will save money, improve the service and encouraging innovation.

Other options considered – none other than as specified in the report.

Conflicts of interest/dispensations granted - none.

**481 PROCUREMENT STRATEGY FOR BEAUMONT RISE NEW BUILD**

**RESOLVED:**

That the procurement strategy for the construction of 2 new build residential apartment blocks at Beaumont Rise. N19 as outlined in this report be agreed.

Reason for decision – to help deliver the Council’s priority to build new affordable homes.

Other options considered – none other than as specified in the report.

Conflicts of interest/dispensations granted - none.

**482 CONTRACT AWARD FOR COMMUNAL HEATING AND VENTILATION MAINTENANCE INCLUDING RESPONSIVE REPAIRS AND OUT OF HOURS COVER**

**RESOLVED:**

That the contract award for the Communal heating fully inclusive maintenance contract to Mitie Property Services (UK) LTD for an initial period of five (5) years with an option to extend for two further periods of 3 years and 2 years respectively, accounting for a total maximum period of 10 years, be agreed.

Reason for decision – to award the contract to the most economically advantageous tender based on the highest combined quality and cost score.

Other options considered – none other than as specified in the report.

Conflicts of interest/dispensations granted - none.

**483 CONTRACT AWARD FOR COMMUNAL HEATING AND VENTILATION MAINTENANCE INCLUDING RESPONSIVE REPAIRS AND OUT OF HOURS COVER - EXEMPT APPENDIX**

That the information in the exempt appendix to agenda item F14 be noted (see Minute 482 for details).

MEETING CLOSED AT 7.36 pm

CHAIR