



**Report of: Corporate Director of Resources**

Meeting of	Date	Agenda Item	Ward(s)
Licensing Regulatory Committee	4 July 2018		n/a

Delete as appropriate		<b>Non-exempt</b>
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## **Subject: MEMBERSHIP, TERMS OF REFERENCE AND DATES OF MEETINGS OF LICENSING REGULATORY COMMITTEE in 2018/19**

### **1. Synopsis**

To inform members of the remit of the Licensing Regulatory Committee.

### **2. Recommendations**

- 2.1 To note the membership of the Licensing Regulatory Committee, appointed by the Council on 24 May 2018, its terms of reference and dates of meetings for the municipal year 2018/19, as set out at Appendix A.
- 2.2 To appoint a Vice-Chair for the current municipal year, or until a successor is appointed.

### **3. Background**

- 3.1 The terms of reference of the Licensing Regulatory Committee (as contained in Part 5 of the Council's Constitution) are set out at Appendix A. The quorum of the Committee is three Councillors.
- 3.2 The membership and dates of meetings in 2018/19 are also set out at Appendix A for information.

#### **Vice-Chair of the Committee**

- 3.3 The Constitution states that "At the first meeting following the Annual Meeting of the Council, committees shall appoint their Chairs and Vice-Chairs for the municipal year unless already appointed by the Council. The Vice-Chair of a committee shall have all the powers and functions of the Chair when acting as Chair".

The Council appointed Councillor Nurullah Turan as Chair of the Committee for 2018/19, but did not appoint a Vice-Chair. The appointment of a Vice-Chair is therefore a matter for the Committee.

## **4. Implications**

### **4.1 Financial Implications**

None.

### **4.2 Legal Implications**

None.

### **4.3 Resident impact assessment**

The Council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The Council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The Council must have due regard to the need to tackle prejudice and promote understanding.

A resident impact assessment has not been carried out since this report relates solely to the administrative arrangements for the Committee and will not impact upon residents.

### **4.4 Environmental Implications**

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## **5. Conclusion and reasons for recommendation**

The report is submitted to inform members of the remit of the Committee.

### **Background papers:**

None.

Final Report Clearance

Signed by

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Corporate Director of Resources

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Date

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**1. COMMITTEE MEMBERSHIP 2018/19**

<b>Councillors</b>	<b>Substitute Members</b>
Councillor Nurullah Turan (Chair)	Councillor Mouna Hamitouche MBE
Councillor Alice Clarke-Perry	Councillor Martin Klute
Councillor Kat Fletcher	Councillor Marian Spall
Councillor Michelline Safi Ngongo	Councillor Flora Williamson

**2. MEETING DATES (all at 4.00pm)**

12 June 2018	6 November 2018	4 February 2019
11 June 2019		

**3. TERMS OF REFERENCE OF THE LICENSING REGULATORY COMMITTEE****Terms of Reference**

1. To determine applications for street trading, track betting and special treatment licences where there are unresolved objections to those applications.
2. To designate streets as licensed streets.
3. To revoke licences (except on the ground of non payment of fees).
4. To set and review policy in relation to the matters coming within the remit of the committee.
5. To take decisions on any other licensing matter referred to it by the Corporate Director of Environment and Regeneration, except those which may lawfully be taken by the Licensing Committee established for the purpose of the Licensing Act 2003 and the Gambling Act 2005.
6. The hearing of representations and the determination of applications for a licence of a Scrap Metal Dealer, under the Scrap Metal Dealers Act 2013, where the Service Director of Public Protection proposes to refuse or to cancel a licence or to vary a licence under section 4 of the Act and the applicant has given notice to the authority, within the prescribed time, that they require the opportunity to make representations about the proposal.

**Delegation to Officers**

All functions under the Scrap Metal Act 2013 not within the terms of reference of the Licensing Regulatory Committee are delegated to officers as detailed in Part 3 and Appendix 2 of the Constitution.