

## SCRUTINY REVIEW INITIATION DOCUMENT (SID)

Review: Planning for the end of the PFI Partners properties in 2022

Scrutiny Review Committee: Housing Scrutiny Committee

Director leading the review: Maxine Holdsworth

Lead Officer(s): Karen Lucas/Hannah Bowman

Overall aim:

To ensure that there are robust processes in place to deliver an orderly and effective transfer of PFI 2 properties to the council in 2022 and that properties are transferred in an acceptable manner in terms of their condition.

Objectives of the review:

- To scrutinise the capacity of the Council to administer the direct management /maintenance of properties and to ensure that the necessary data required is in place for the transfer of PFI 2 properties
- To ensure that the necessary governance structure is in place to oversee the transfer of these properties back into council management.

How is the review to be carried out:

### Scope of the review

The review will focus on:

- To examine the survey being carried out in relation to the current state of repair of properties managed under the PFI 2 contract and whether these meet the requirements of the PFI2 contract
- The principles behind the transfer of Partners staff under TUPE arrangements back to the council in April 2022
- The skills and experience needed to maintain and manage PFI 2 properties given that street properties require some different skills to those of Estate properties
- An assessment to undertake whether copies of keys to street properties need to be held centrally by the Council for safety checks and communal repairs purposes
- An assessment of future planned maintenance works and implications on HRA funding due to termination of the PFI contract

Types of evidence:

- PFI Integration Board Papers
- Handback survey result and analysis
- Ridge and Partners LLP (feedback on findings of the handback survey) – March meeting
- Processes for checking completed repairs identified by the handback survey
- Rydon to respond to the findings of the handback survey

- Partners to talk about their role in service reintegration/handover and to talk about CARAs and use of communal keys in this process
- Other Local Authorities/organisations with experience of management/maintenance of street properties
- Information about TUPE arrangements and principles

## Programme

| Key output:                     | To be submitted to Committee on: |
|---------------------------------|----------------------------------|
| 1. Scrutiny Initiation Document | 23 November 2020                 |
| 2. Draft Recommendations        | May 2021 – To be confirmed       |
| 3. Final Report                 | June 2021 – To be confirmed      |