

Report of: Director of Law and Governance

Meeting of: Licensing Regulatory Committee

Date: 10 June 2024

Ward(s): All wards

Administrative arrangements for the Licensing Regulatory Committee for the municipal year 2024/2025

1. Synopsis

To inform members of the remit and administrative arrangements for the Licensing Regulatory Committee.

2. Recommendation

To note the membership of the Licensing Regulatory Committee, appointed by the Council on 16 May 2024, its terms of reference and dates of meetings for the municipal year 2024/25, as set out at Appendix A.

3. Background

- 3.1. The terms of reference of the Licensing Regulatory Committee (as contained in Part 5 of the Council's Constitution) are set out at Appendix A. The quorum of the Committee is three Councillors.
- 3.2. The membership and dates of meetings in 2024/25 are also set out at Appendix A for information.

4. Implications

4.1. Financial Implications

None.

4.2. Legal Implications

The terms of reference of the Licensing Regulatory Committee are contained in Part 5 of the Council's Constitution

4.3. Environmental Implications and contribution to achieving a net zero carbon Islington by 2030

There are no environmental impacts arising from this report.

4.4. Equalities Impact Assessment

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

An Equalities Impact Assessment is not required in relation to this report, because its contents relate to a purely administrative function and will not impact directly on residents.

5. Conclusion and reasons for recommendation

The report is submitted to inform members of the remit of the Committee.

Appendices:

- Appendix 1 – Terms of Reference of the Committee and dates of meeting for 2024/25.

Background papers:

- None.

Final report clearance:

Authorised by: Director of Law and Governance

Date: 24 May 2024

Report Author: Mary Green

Tel: 020 7527 3005

Email: mary.green@islington.gov.uk

APPENDIX A

1. COMMITTEE MEMBERSHIP 2024/25 – Quorum is three councillors

Councillors	Substitute Members
Marian Spall (Chair)	
Phil Graham (Vice-Chair)	
Gary Heather	
Ben Mackmurdie	

2. MEETING DATES (all at 6.30pm)

10 June 2024

3 September 2024

26 November 2024

17 March 2025

9 June 2025

LICENSING REGULATORY COMMITTEE

Composition

No special requirements apply to the composition of the Licensing Regulatory Committee.

The membership of the committee shall be four.

Quorum

The quorum of the committee shall be three members.

Terms of Reference

1. To determine applications for street trading and special treatment licences where there are unresolved objections to those applications.
2. To designate streets as licensed streets.
3. To revoke licences (except on the ground of non payment of fees).
4. To set and review policy in relation to the matters coming within the remit of the committee.
5. To take decisions on any other licensing matter referred to it by the relevant Corporate Director, except those which may lawfully be taken by the Licensing Committee established for the purpose of the Licensing Act 2003 and the Gambling Act 2005.
6. The hearing of representations and the determination of applications for a licence of a Scrap Metal Dealer, under the Scrap Metal Dealers Act 2013, where the relevant Service Director proposes to refuse or to cancel a licence or to vary a licence under section 4 of the Act and the applicant has given notice to the authority, within the prescribed time, that they require the opportunity to make representations about the proposal.
7. To determine the amount of any fees and charges to be made for any approval, consent, licence, permit or registration within the terms of reference of the Committee.
8. To set the standard conditions for street trading licences

Delegation to Officers

All functions under the Scrap Metal Act 2013 not within the terms of reference of the Licensing Regulatory Committee are delegated to officers as detailed in Part 3 and Appendix 2 of the Constitution